



Includes all component templates, Design & Production specifications, troubleshooting information for all of Leviton's Packaging needs.



Rev. A1.0

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Getting Started

1

What to Expect

Follow corporate guidelines for all artwork. No substitutions of software, fonts, and procedures are acceptable.

Required information for all jobs:

- PDP form
- Bill of material print outs
- Job folder
- Marketing direction when applicable
- Reference files when applicable
- Material type & Gauge
- Dimensions if not standard size or PK available.

Computer set-up:

All computers have been set up per corporate standards. Your desktop should be as per page 7 of this manual.

Reference files/materials:

ISO Procedures - Details all procedures for the department.

Design manual - Details all processes, design specs, production specs, warning statements etc.

Server - Repository of all digital art.

Workflow process:

- ❑ [Create art](#) - Reference ISO Procedure LNPDA-P205 - Creating Packaging Art.
- ❑ [Peer Approval](#) - Reference ISO Procedure LNPDA-P240 - Internal approval process.
- ❑ [External Approval](#) - Reference ISO Procedure LNPDA-P245 - External approval process. Email templates can be found in the Design Resource Library on the server.
- ❑ [Prepare files for production](#) - Reference ISO Procedure LNPDA-P255 - Preparing Packaging Art for Production. See Chapter 5 in Design manual.
- ❑ [File art on server](#) - Reference ISO Procedure LNPDA-P270 - Filing Approved Packaging Art to PDP Server. See page 105 in design manual.
- ❑ [Preparing Project folder](#) - Reference ISO Procedure LNPDA-P260 - Preparing Completed Art Project folders.
- ❑ [Releasing/Processing art work](#) - Reference ISO Procedures LNPDA-P280 - Releasing Approved Packaging Art to Purchasing, LNPDA-P285 - Releasing Approved Packaging Art to Plants 08, 80, 90. See Chapter 6 in Design manual.

HARD DRIVE:

Partitiion HD into 3 drives. Mac OS Extended Install OS 9 Driver

Macintosh HD 40%

Working HD 45%

Windows HD 15% (Virtual PC if needed)

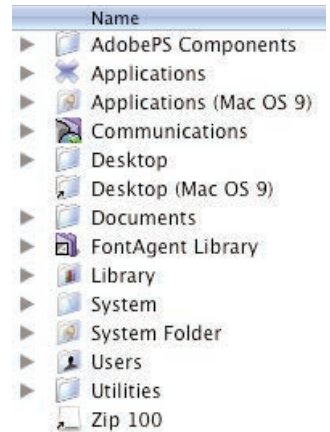
OSX and OS 9 systems must be installed. (Password should be leviton)

A Second HD will be backup.

Macintosh Backup HD an Emergency start-up system should be installed

Working Backup HD

Windows Backup HD



SOFTWARE:

Photoshop CS

Illustrator CS

Cadtools in Illustrotor 8 or 9

Acrobat 7 & Distiller 5

Indesign CS

Stuffit Deluxe 9

Pagemaker 6.5

Quark 6

Flightcheck 5.5

Fetch 4.0 (set up FTP)

Microsoft Office 2004

Virtual PC7 (selected computers)

Barcode Pro 6.05

Eye Candy 4000

Xenofex 2

TechTools 4

Toast

Virex

FONTS:

FontAgent Library copy to Macintosh HD

ATM extension in OS 9 (In control Panels)

Delete all fonts in the OS 9 system folder that are not city names.

Extensis Suitcase X1

FontDoctor X

Fonts for Start-Up in Suitcase

Formata

Futura

Franklin Gothic

Zapf Dingbats

OCR-A BarCode Pro

OCR-B BarCode Pro

Garamond

Goudy

Eras

Myriad

Wingdings

Helvetica

NETWORK:

Must advert the corp. Firewall.

Microsoft Outlook 2001 (Set up Email)

Citrix ICA Client

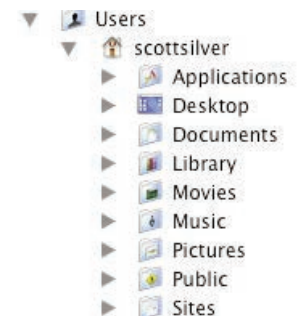
Retrospect (Set up Work folder back up)

Old System to New System:

Copy over Music / Pictures folders

Library folder go to the preferences & copy over Safari/Explorer folders

Copy over Outlook personel folders



PRINTER DRIVERS:

(Copy over Printer Descriptions in the Extensions Folder)

HP 5100

Canon Edox

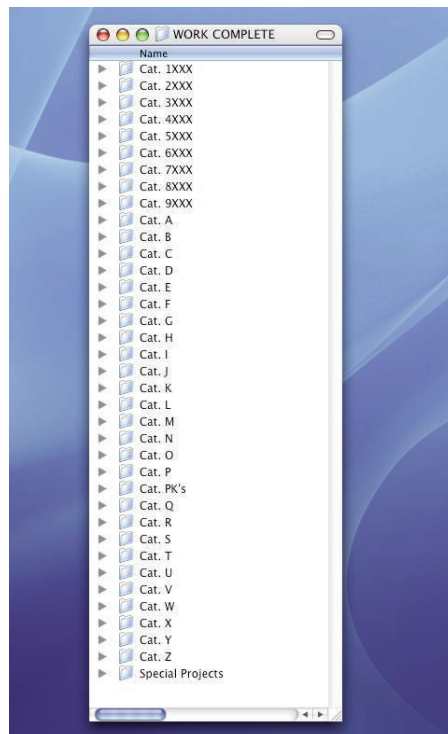
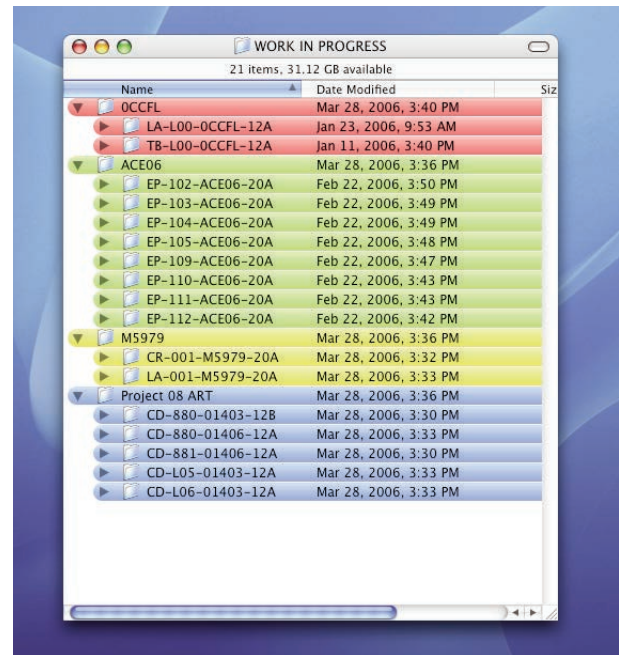
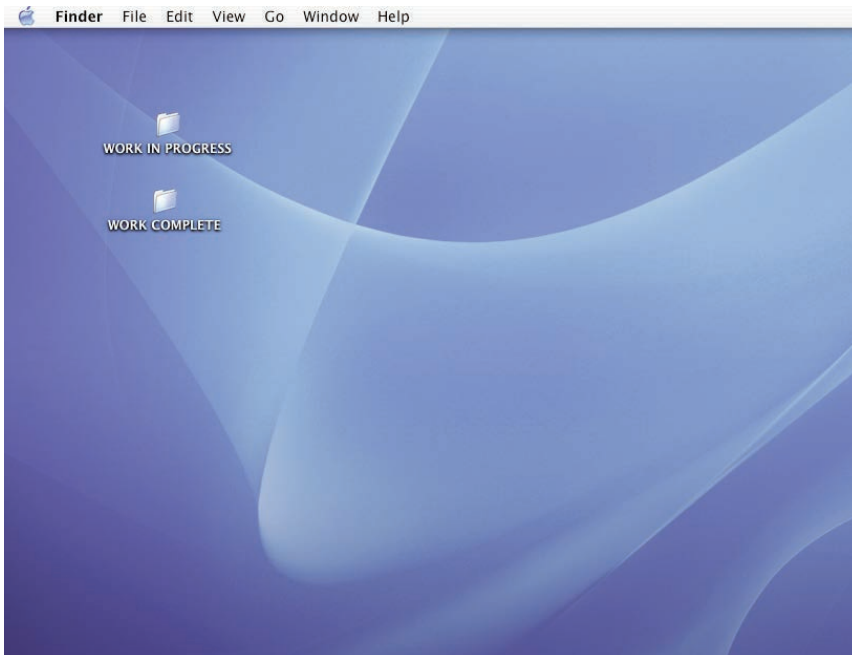
HP 4V

Adobe PS 8.8

Desktop Appearance

In order to maintain consistency throughout the department we are instituting a procedure for Workstation Desktops. I have included snapshots of examples of what your desktop should look like. As far as a desktop pattern, there is no standard, you may still use photographs.

In the upper left corner you should have 2 folders, **WORK IN PROGRESS** and **WORK COMPLETE**. These folders are created from your Macintosh HD.



The WORK IN PROGRESS folder contains your artwork that is currently active. This is work that is still in progress, waiting for approval and work that is completed and ready for release. Folders within your WORK IN PROGRESS folder are categorized as follows; by **Cat No.**, this would be the Ref. Cat. No. on the Art Request Folder or by **Project XXXXX**, this would be the Project Name on the Art Request Folder. You will use a Project XXXXX folder when there are many folders associated with one project. Sometimes these folders are distributed amongst several artists. There are color designations which will represent what stages the artwork is in. BLUE represents work in progress, YELLOW represents work in the approval stage, GREEN represents work that has been approved and is ready for release and RED represents artwork that is on hold. Often at times we are given artwork without a folder so you will create a NON PAK-TRAK PROJECTS folder for these files within your WORK IN PROGRESS folder, the color designation is PURPLE. Once you receive a folder for this artwork you will refile and rename in the appropriate folder. Your section tabs where your folders are located at your workstations are color coded to match the folders in your WORK IN PROGRESS.

The WORK COMPLETE folder contains artwork that you have completed and already backed up to the PDP SERVER. This serves as a back-up of the work you have completed in case there is a problem with the files already transferred to the PDP SERVER. The structure of this folder mirrors the structure of the PDP SERVER.

Your desktop should be clear of all other files and should only contain your Volumes (Hard Drives) and Desktop Printers.

Packaging Design

2

Meatball band ratio guidelines. Use this as a guide when determining sizes for packaging componets.

Note: There are exceptions to the rule and product line templates should always be used first. Templates can be found on the Packaging Services Graphics folder.



Agency Logo Sequence Specs

The size of the CSA, NOM and ANCE logos should not be larger than the circle that surrounds the UL logo. The copy on four element listings do not count for sizing reference. See Guide lines (—).

Left to Right and Top to Bottom Layout:

UL, CSA, NOM, ANCE Examples:



Stacked as Two Rows:

UL, CSA - Top Row
NOM, ANCE - Bottom Row Example:



Note: The registered mark ® on the UL logo is not necessary when it is too small to be readable.

Recycle Symbol Specs

The recycle logo should be placed in the same spot for all artwork unless there is an issue with space. Location should be next to the COO, “Made in...”

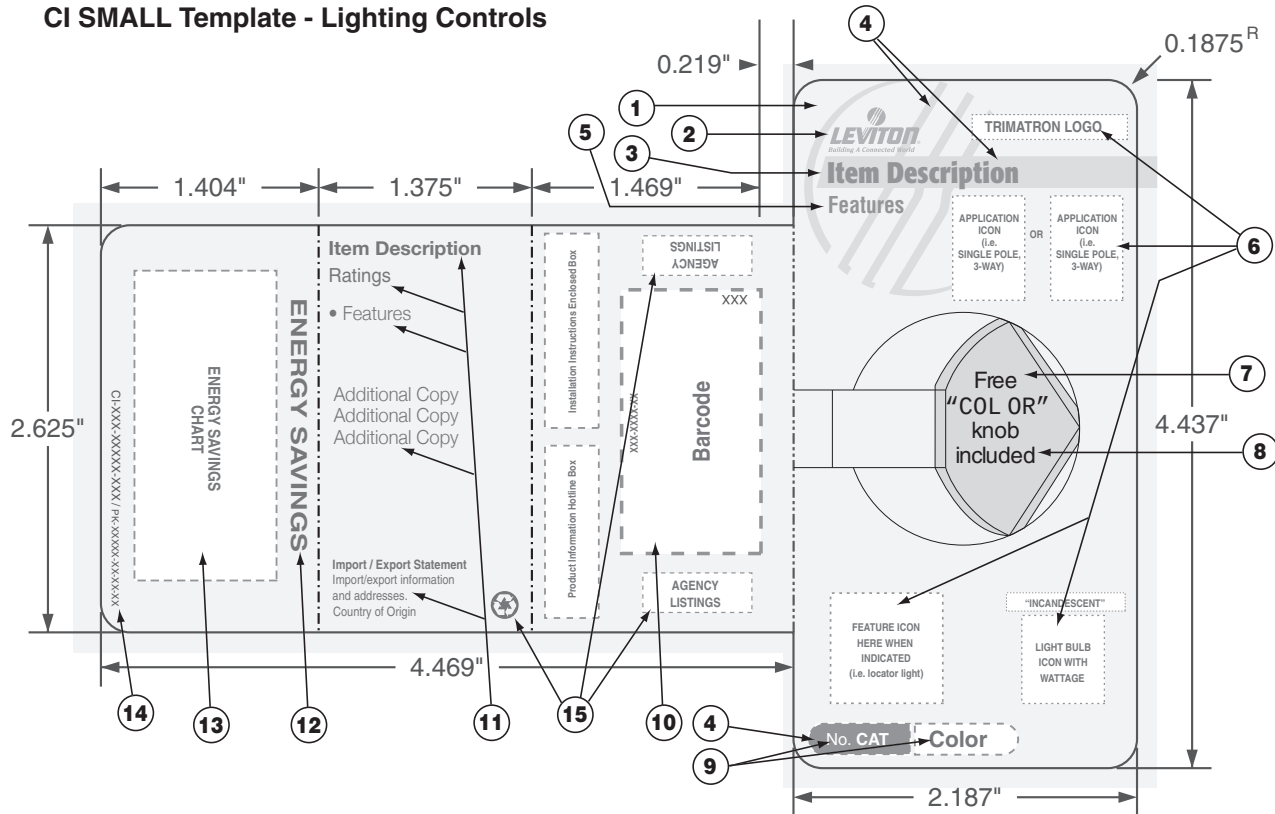
Example:



Manufactured and Exported For / Manufacturado y Exportado Para:
Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591
Imported For / Importado Para: Leviton, S. de R. L. de C.V., Lago Tana
No. 43 Col. Huichapan. Del. M. Hidalgo México D. F., México. CP 11290 Tel (55) 5082-1040
Made in U.S.A. / Hecho en EE.UU.



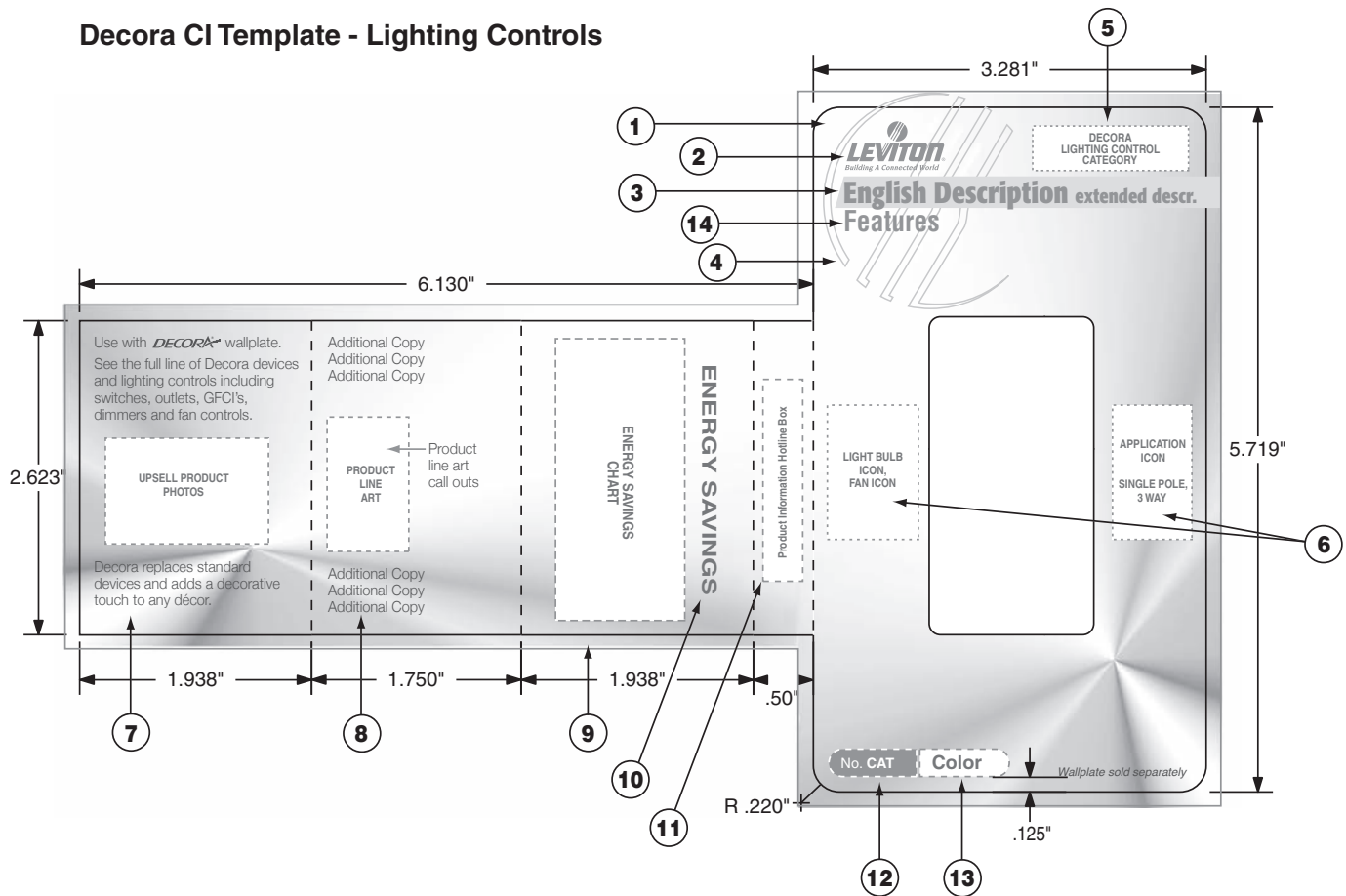
CI SMALL Template - Lighting Controls



IMPORTANT: THIS IS A "GENERAL" CARD TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BLISTER PACK AND/OR PRODUCT.

- ① COLOR: BACKGROUND - PANTONE 2935 C
- ② COLOR: LEVITON BACW LOGO - WHITE
- ③ COLOR / FONT: ENGLISH DESC. - WHITE / FORMATA BOLD COND. 13PT. (HORIZ. SCALED IF NEEDED)
- ④ COLOR: MEATBALL, HORIZONTAL BAND AND CAT. NO. OVAL - PANTONE 2935 C @ 65%
- ⑤ COLOR / FONT: DESCRIPTION TEXT - WHITE / HELVETICA BOLD COND. 10PT OVER 11PT.
- ⑥ PLACE APPROPRIATE TRIMATRON AND APPLICATION & FEATURE ICON(S) TO FIT HERE.
- ⑦ PLACE APPROPRIATE COLOR PHOTO FOR KNOB (PUSH DIMMER VERSION ONLY).
- ⑧ COLOR / FONT: "COLOR" & "Free knob included" text - BLACK / HELVETICA HEAVY & REGULAR 11PT. & 10 OVER 11PT.
- ⑨ COLOR / FONT: "No. CAT." & "Color" OVAL TEXT - WHITE / HELVETICA BOLD 7.5PT. & 8.5PT.
- ⑩ PLACE STANDARD BARCODE FOR CD AND CI (UPC (A).General.EPS) HERE WITH SAN-CAT-DASH ABOVE / HELV REG. 6PT. CENTER UPC AND TEXT IN WHITE RECTANGLE .937"x 1.75".
- ⑪ COLOR / FONT: DESCRIPTION TEXT (BACK PANEL) - WHITE / HELVETICA BOLD 9PT. OVER 9PT.
RATING / FEATURES - WHITE / HELVETICA REGULAR 9PT. OVER 10PT.
ADDITIONAL COPY - WHITE / HELVETICA REGULAR 9PT. OVER 10PT.
IMPORT/EXPORT STATEMENT & COUNTRY OF ORIGIN - 1ST LINE HELV. BOLD - THE REST HELV. REG. 6PT. OVER 7PT.
- ⑫ COLOR / FONT: "ENERGY SAVINGS" text - PANTONE 123 C / HELVETICA BOLD 11PT.; HORIZ. SCALE 130%
- ⑬ COLOR / FONT: "ENERGY CHART" text - WHITE / FORMATA REGULAR 8PT. OVER 9PT.
- ⑭ COLOR / FONT: FILENAME AND PK# text - WHITE / HELVETICA REGULAR 5.5PT. & 4.5PT.
- ⑮ PLACE APPROPRIATE AGENCY LOGOS TO FIT HERE / WHITE.
- ⑯ COLOR / FONT: PRODUCT INFO HOTLINE & ISTALL. INSTRUCT. ENCLOSED BOXES text - WHITE / HELVETICA CONDENSED 6PT. OVER 8PT. / .5PT. RULE FOR BOXES.

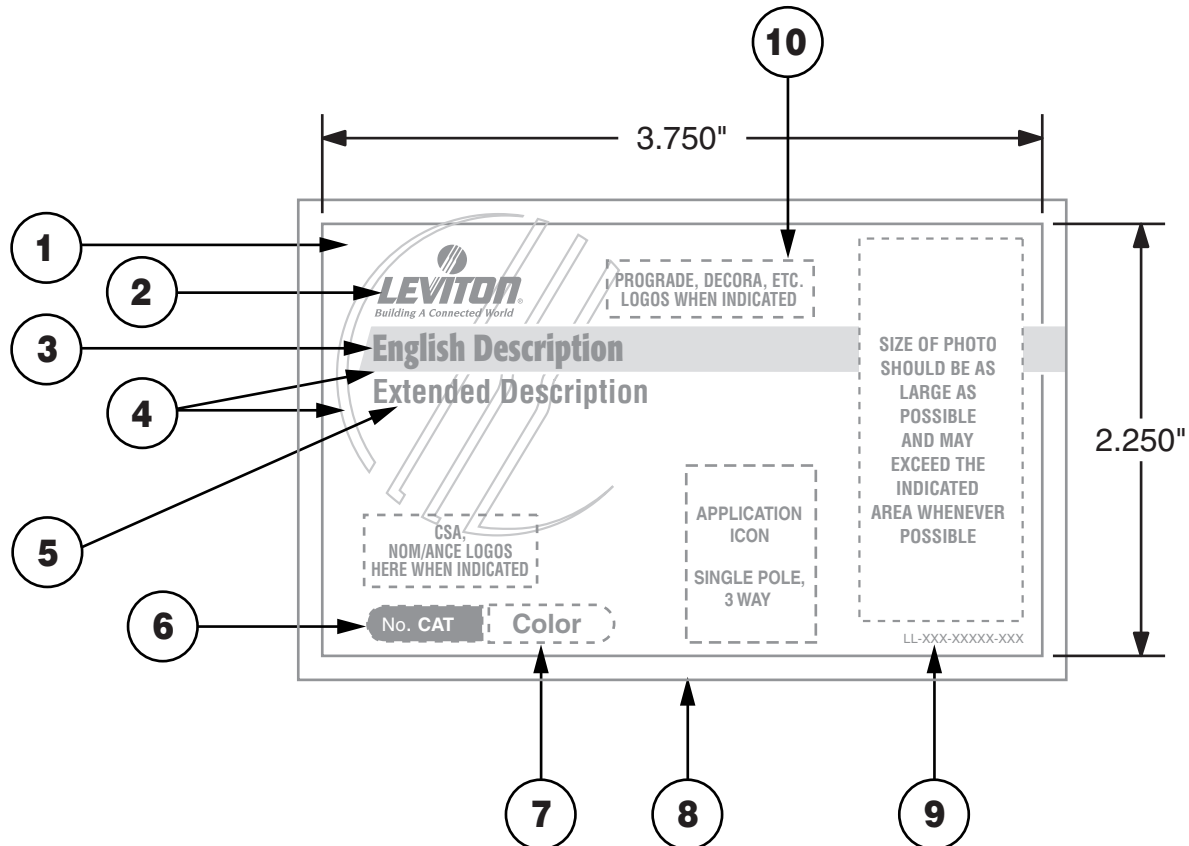
Decora CI Template - Lighting Controls



IMPORTANT: THIS IS A "GENERAL" CARD TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BLISTER PACK AND/OR PRODUCT.

- ① COLOR: BACKGROUND - PANTONE 2935 CV
- ② COLOR: LEVITON BACW LOGO - WHITE
- ③ COLOR/FONT: ENGLISH DESC. - WHITE/FORMATA BOLD COND. 18PT OVER 22PT. (HORIZ. SCALED IF NEEDED)
- ④ COLOR: MEATBALL AND HORIZONTAL/VERTICAL CORNER BAND VARIES ACCORDING TO PRODUCT CATEGORY
- ⑤ DECORA LOGO WITH PRODUCT CATEGORY (I.E. DECORA SURESLIDE)
- ⑥ ICON ART (I.E. SINGLE POLE ICON OR LIGHT BULB, FAN ICON)
- ⑦ STANDARD DECORA CELL COPY
- ⑧ COLOR/FONT: ADDITIONAL CELL COPY - WHITE/HELV. NEUE. 45 LIGHT 9PT OVER 10PT.
- ⑨ COLOR: 1/8 TH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- ⑩ COLOR/FONT: ENERGY SAVINGS - PMS 123/HELVETICA 75 BOLD 12 PT. HORIZONTAL SCALE 130%
- ⑪ COLOR/FONT: PRODUCT INFORMATION HOTLINE BOX - WHITE/HELVETICA BOLD 7PT. OVER 8PT.
- ⑫ COLOR/FONT: ITEM NUMBER TEXT - WHITE B.HELVETICA BOLD 8.4PT.
- ⑬ COLOR/FONT: TEXT CATEGORY COLOR - 75 HELVETICA BOLD 11.5PT., CIRCLE IS WHITE UNLESS ALMOND
- ⑭ COLOR/FONT: ENGLISH FEATURE - PANTONE 123 CV/HELVETICA COND. BOLD 16PT OVER 20PT. (HORIZ. SCALED IF NEEDED)

LL Template - 4 Inch Low Lip Rak Pak Label - Lighting Controls

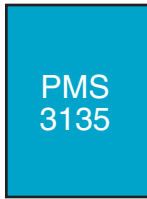


- ① COLOR: BACKGROUND - PANTONE 2935 CV
- ② COLOR: LEVITON BACW LOGO - WHITE
- ③ COLOR/FONT: CATEGORY TEXT - WHITE/FORMATA BOLD COND. 14PT OVER 18PT. (WIDTH 85% SCALE)
- ④ COLOR: MEATBALL AND HORIZONTAL RULE VARIES ACCORDING TO PRODUCT CATEGORY
- ⑤ COLOR/FONT: DESCRIPTION TEXT - WHITE/HELVETICA BOLD COND. 15PT OVER 19PT.
- ⑥ COLOR/FONT: ITEM NUMBER TEXT - WHITE HELVETICA BOLD 13PT.
- ⑦ COLOR/POSITION: 1/8TH INCH FROM ITEM NUMBER TEXT (WHEN POSSIBLE)
- ⑧ COLOR: 1/8xTH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- ⑨ COLOR/FONT: SAN NUMBER TEXT WHITE/HELVETICA REG. 6PT. (MAY ROTATE HORIZONTAL IF NEEDED)
- ⑩ LOGOS

LIGHTING CONTROLS

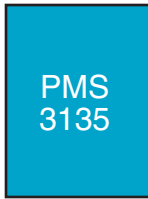
SLIDE DIMMERS

Sureslide



PMS
3135

Illumatech



PMS
3135

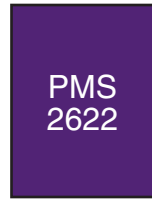
TOUCH DIMMERS

Toggetouch



PMS
2622

True Touch



PMS
2622

Scene
Selector



PMS
2622

Touch
Point



PMS
2622

ROCKER
DIMMERS
Mural @ 78%



PMS
132

Motion
Activated
Sensors



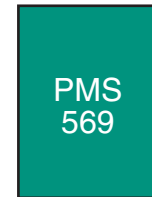
PMS
130

ROTARY &
TOGGLE DIMMERS
(except Fan Speed Controls)
Trimatrons @ 65%



PMS
2935

FAN
SPEED
CONTROLS



PMS
569

FAN/
LIGHT
CONTROLS



PMS
718

TRIMATRON
(Low End)
20% Black



BLACK

LIGHTING CONTROLS (ED Box Colors)

SLIDE DIMMERS

Sureslide



PMS
278
CMYK

Illumatech



PMS
3135
CMYK

TOUCH DIMMERS

Toggetouch



PMS
2622
CMYK

True Touch



PMS
186
CMYK

Scene
Selector



Touch
Point



ROCKER
DIMMERS
Mural @ 78%



Motion
Activated
Sensors



PMS
130
CMYK

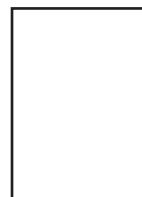
ROTARY &
TOGGLE DIMMERS
(except Fan Speed Controls)
Trimatrons @ 65%



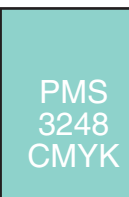
FAN
SPEED
CONTROLS



FAN/
LIGHT
CONTROLS



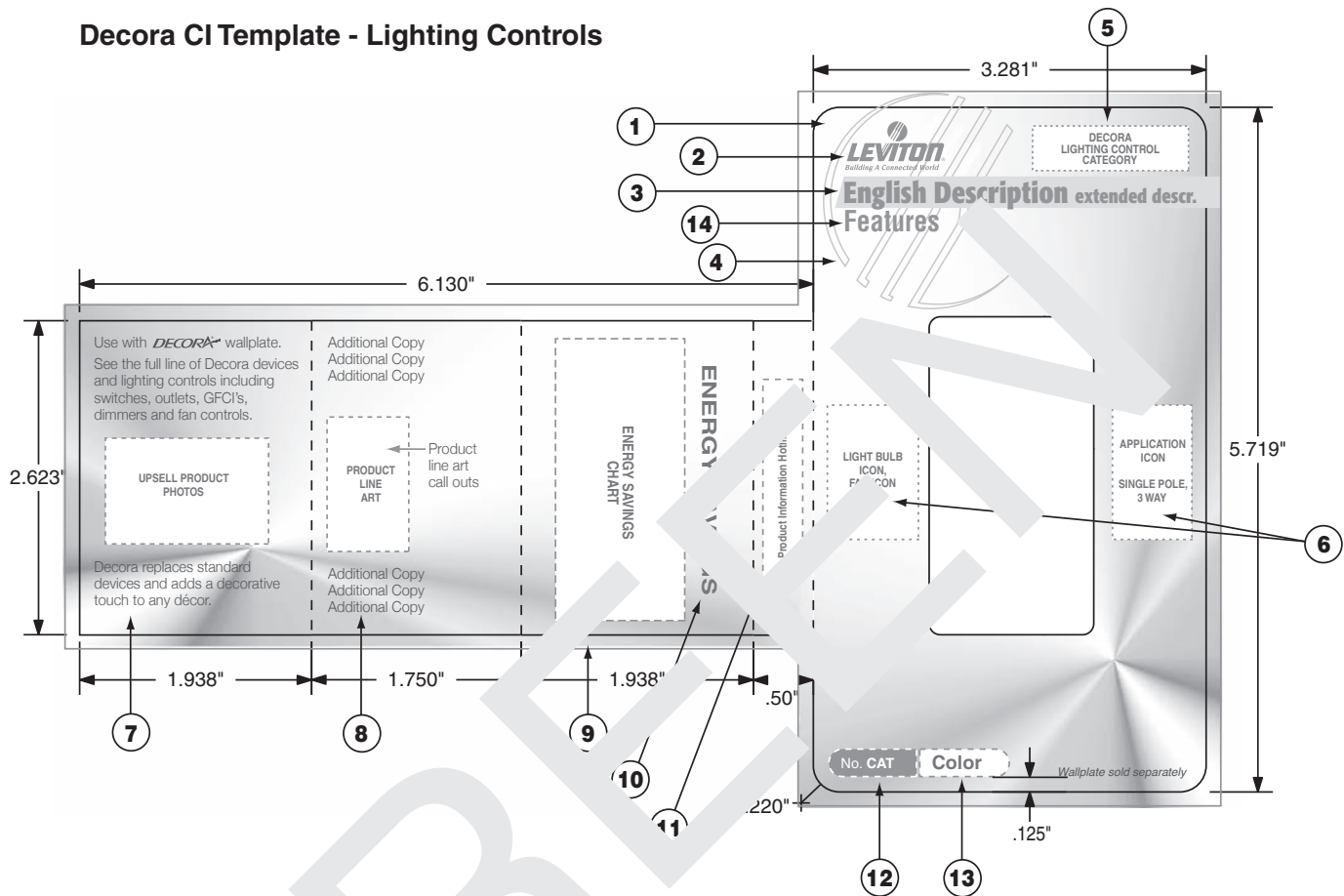
VIZIA



PMS
3248
CMYK

Each category has it's own assigned color please follow the above charts.

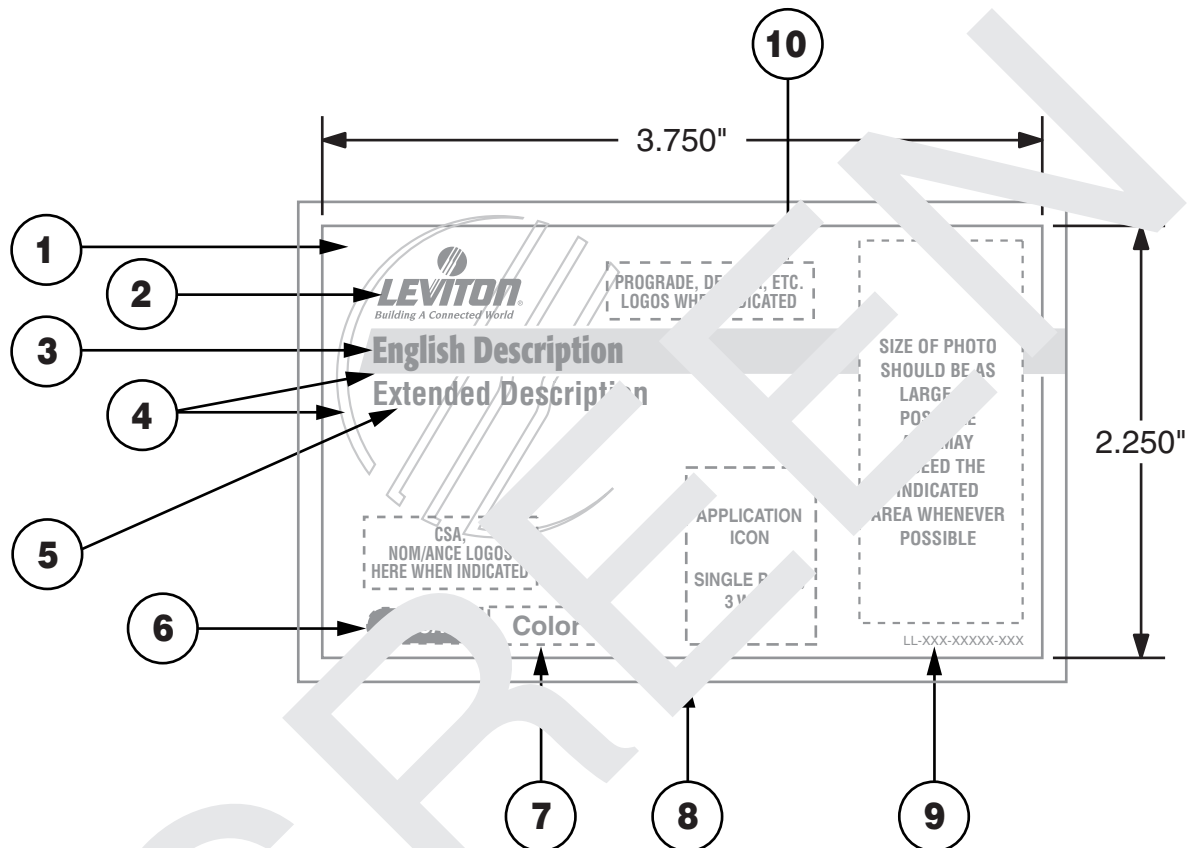
Decora CI Template - Lighting Controls



IMPORTANT: THIS IS A "GENERAL" TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDENT ON THE SIZE OF THE BLOWER PACK AND/OR PRODUCT.

- ① COLOR: BACKGROUND - PANTONE 2935 CV
- ② COLOR: LEVITON BACK LOGO - WHITE
- ③ COLOR/FONT: ENGLISH DESCRIPTION - WHITE/FORMATA BOLD COND. 18PT OVER 22PT. (HORIZ. SCALED IF NEEDED)
- ④ COLOR: METAL FINISH - HORIZONTAL/VERTICAL CORNER BAND VARIES ACCORDING TO PRODUCT CATEGORY
- ⑤ DECORA LOGO WITH PRODUCT CATEGORY (I.E. DECORA SURESLIDE)
- ⑥ ICON ART (I.E. SINGLE POLE ICON OR LIGHT BULB, FAN ICON)
- ⑦ STANDARD DECORA CELL COPY
- ⑧ COLOR/FONT: ADDITIONAL CELL COPY - WHITE/HELV. NEUE. 45 LIGHT 9PT OVER 10PT.
- ⑨ COLOR: 1/8 TH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- ⑩ COLOR/FONT: ENERGY SAVINGS - PMS 123/HELVETICA 75 BOLD 12 PT. HORIZONTAL SCALE 130%
- ⑪ COLOR/FONT: PRODUCT INFORMATION HOTLINE BOX - WHITE/HELVETICA BOLD 7PT. OVER 8PT.
- ⑫ COLOR/FONT: ITEM NUMBER TEXT - WHITE B.HELVETICA BOLD 8.4PT.
- ⑬ COLOR/FONT: TEXT CATEGORY COLOR - 75 HELVETICA BOLD 11.5PT., CIRCLE IS WHITE UNLESS ALMOND
- ⑭ COLOR/FONT: ENGLISH FEATURE - PANTONE 123 CV/HELVETICA COND. BOLD 16PT OVER 20PT. (HORIZ. SCALED IF NEEDED)

LL Template - 4 Inch Low Lip Rak Pak Label - Lighting Controls



- 1** COLOR: BACKGROUND PANTONE 2935 CV
- 2** COLOR: LEVITON FLOW LOGO - WHITE
- 3** COLOR/FONT: CATEGORY TEXT - WHITE/FORMATA BOLD COND. 14PT OVER 18PT. (WIDTH 85% SCALE)
- 4** COLOR: MEATBALL AND HORIZONTAL RULE VARIES ACCORDING TO PRODUCT CATEGORY
- 5** COLOR/FONT: DESCRIPTION TEXT - WHITE/HELVETICA BOLD COND. 15PT OVER 19PT.
- 6** COLOR/FONT: ITEM NUMBER TEXT - WHITE HELVETICA BOLD 13PT.
- 7** COLOR/POSITION: 1/8TH INCH FROM ITEM NUMBER TEXT (WHEN POSSIBLE)
- 8** COLOR: 1/8xTH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- 9** COLOR/FONT: SAN NUMBER TEXT WHITE/HELVETICA REG. 6PT. (MAY ROTATE HORIZONTAL IF NEEDED)
- 10** LOGOS

DECORA

Lighting Controls CI w/Wallplate

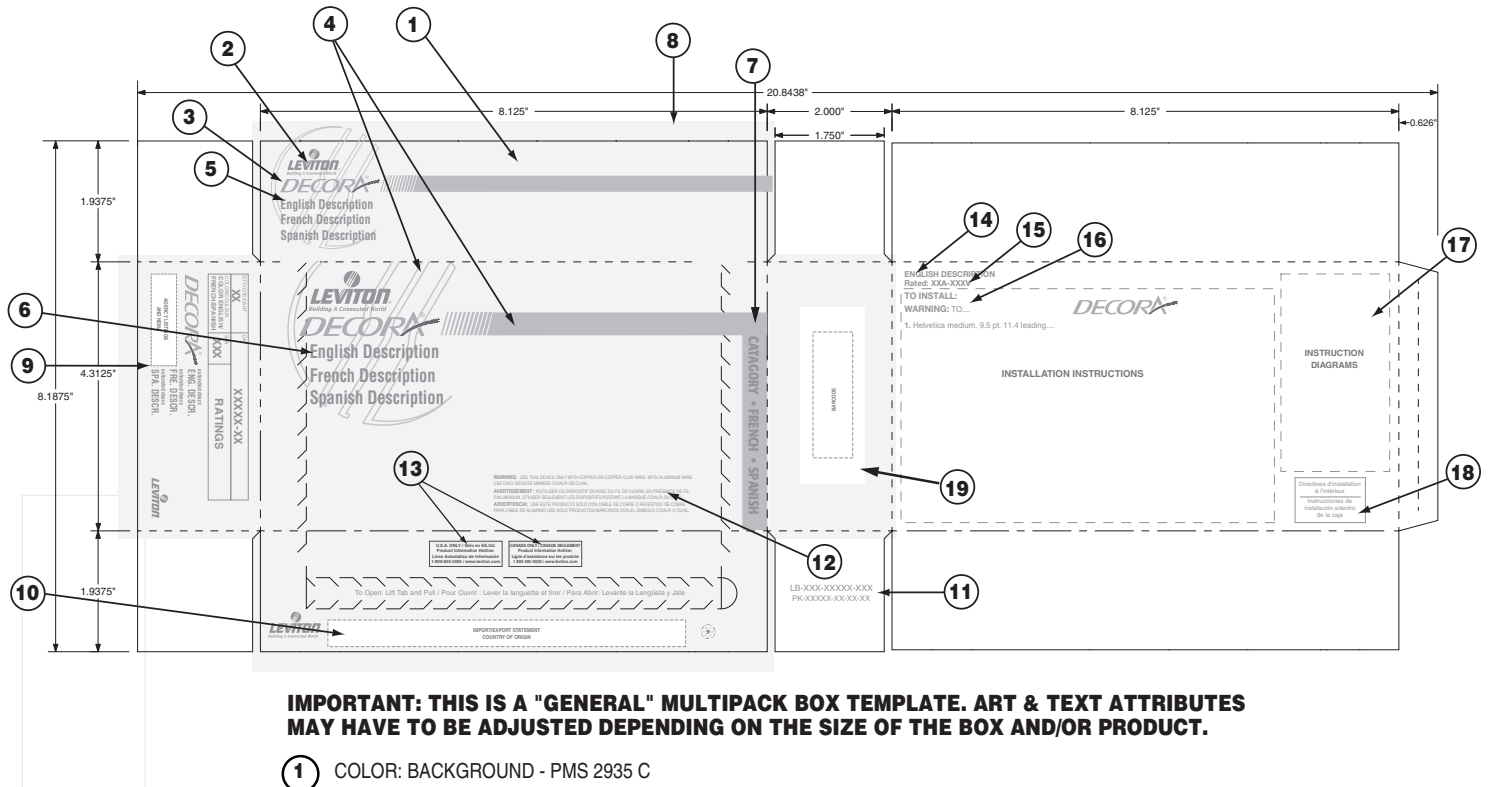
DECORA

Lighting Controls CI

Small

DECORA Retail Multi-Pack Box

Decora/ED Multi-Pack box



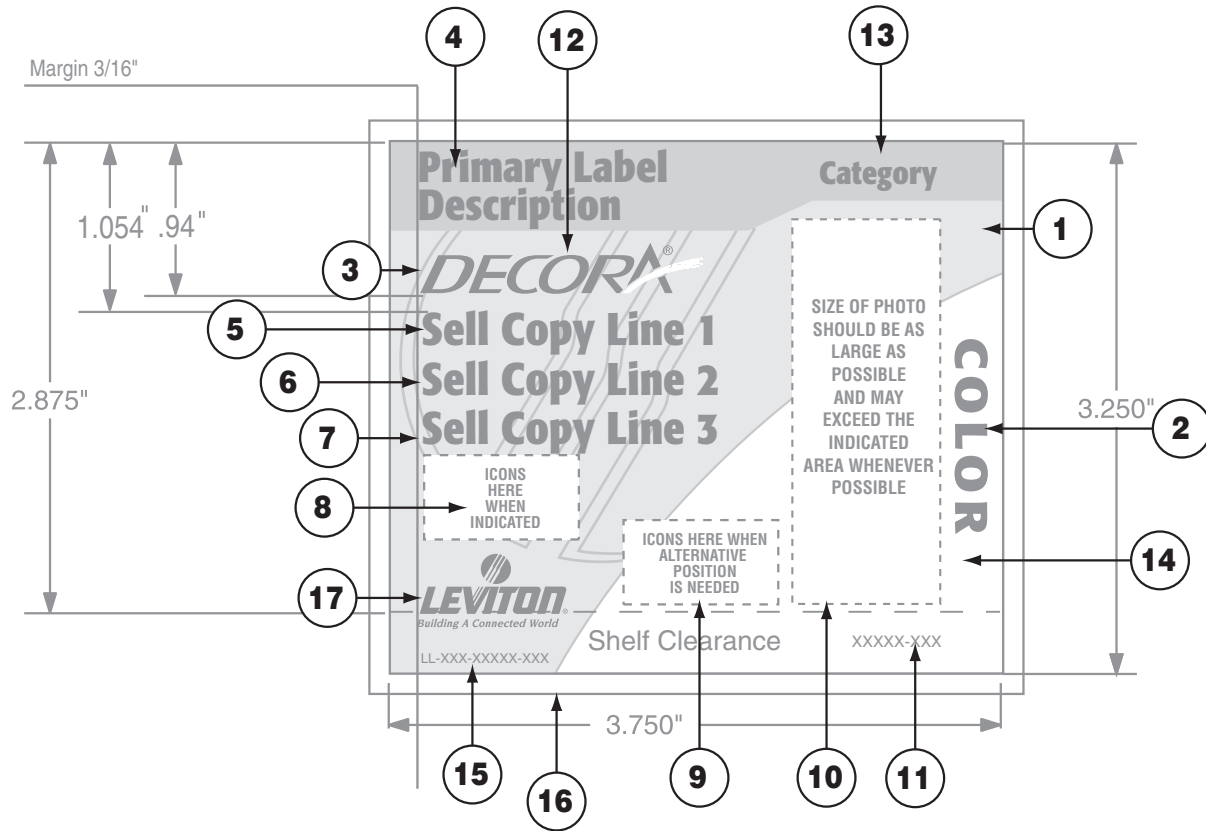
IMPORTANT: THIS IS A "GENERAL" MULTIPACK BOX TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BOX AND/OR PRODUCT.

- ① COLOR: BACKGROUND - PMS 2935 C
- ② COLOR: LEVITON BACW LOGO - WHITE
- ③ COLOR: DECORA LOGO - WHITE / SWASH - PMS 117C (SCALE LOGO AS NEEDED)
- ④ COLOR: MEATBALL AND HORIZONTAL/VERTICAL CORNER BAND (SEE TABLE 1)
- ⑤ COLOR/FONT: ENG./FRENCH/SPANISH DESCRIPTION - WHITE/HELVETICA BOLD COND. 13PT
- ⑥ COLOR/FONT: ENG./FRENCH/SPANISH DESCRIPTION - WHITE/HELVETICA BOLD COND. 15PT
- ⑦ COLOR/FONT: CATEGORY DESCRIPTION - WHITE/FORMATA BOLD 16PT
* LEAVE 1/8 SPACE BETWEEN END OF TEXT AND EDGE OF BAND. LEAVE 3/32 SPACE BETWEEN TOP OF TEXT AND CUT MARK
- ⑧ COLOR: 1/8 TH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- ⑨ EP LABEL HERE. FIT TO SIZE. SEE EP LABEL SPECS FOR FURTHER INSTRUCTIONS.
- ⑩ IMPORT/EXPORT STATEMENT: COLOR/FONT: WHITE/HELVETICA & HELVETICA BOLD 5.3PT. SEE IMPORT/EXPORT CHART & SPECS FOR MORE INFORMATION
- ⑪ COLOR/FONT: ITEM # - PMS 2935/HELVETICA 10PT; PK # - PMS 2935/HELVETICA 9PT
- ⑫ COLOR/FONT: WARNING STATEMENT - WHITE/HELVETICA BOLD 6.3 (WARNING ONLY), TEXT - WHITE/HELVETICA 5.5PT
- ⑬ INFORMATION HOTLINE: COLOR/FONT: WHITE/HELVETICA BOLD 5 PT., FRAME - SOLID WHITE .6PT
- ⑭ COLOR/FONT: ENGLISH DESCRIPTION - PMS 2935/HELVETICA BOLD 9.5PT
- ⑮ COLOR/FONT: RATINGS - PMS 2935/HELVETICA BOLD 9.5PT
- ⑯ INSTALL INSTR. - "WARNING" PMS 2935/HELVETICA BOLD 10.5PT, TEXT - HELVETICA 9.5 PT
- ⑰ INSTRUCTION DIAGRAMS - BASED ON PRODUCT - PMS 2935/SCALE TO FIT
- ⑱ FRENCH/SPANISH INSTRUCTIONS ENCLOSED - PMS 2935/HELVETICA 7PT, FRAME - 1PT
- ⑲ BARCODE HERE - PMS 2935 C OVERPRINTING WHITE BOX

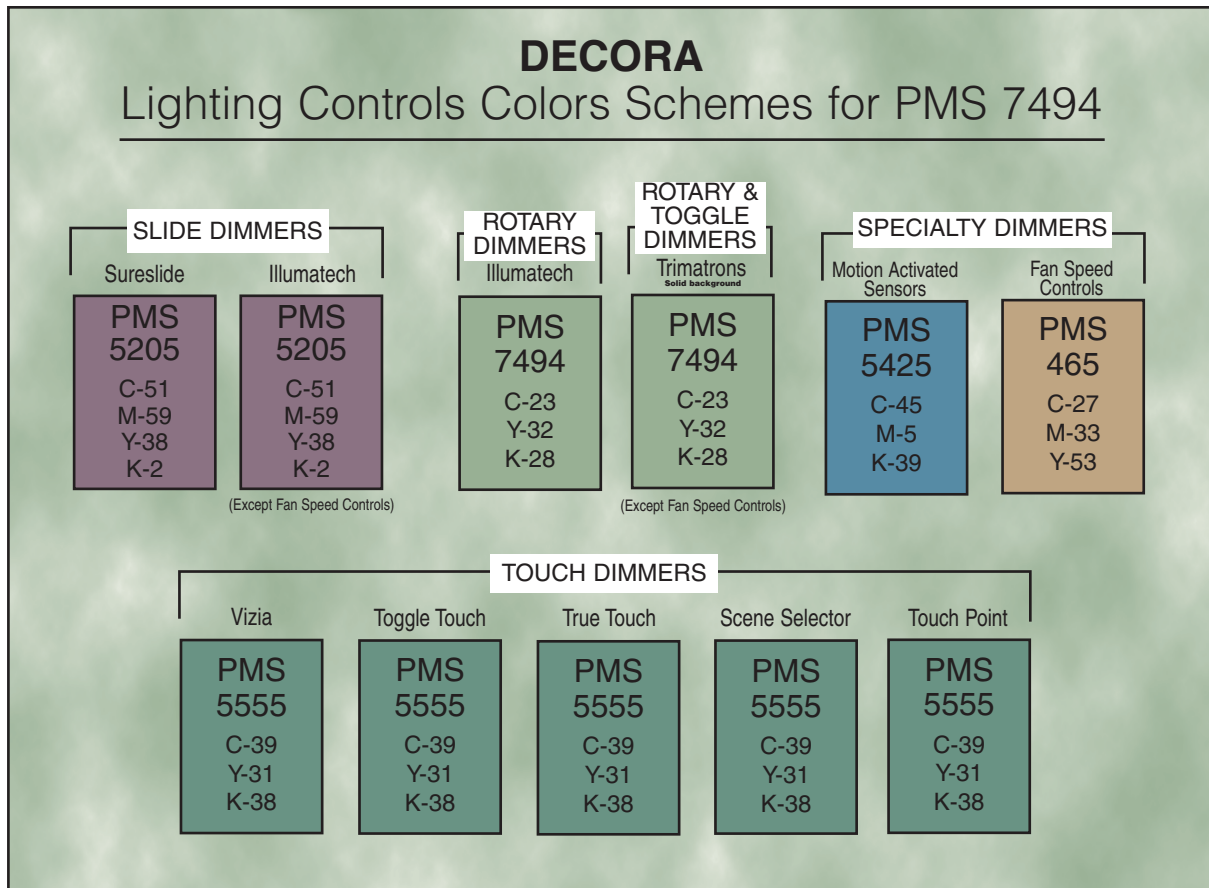
Retail/ED Decora Multi-Pack Wallplate Boxes

DECORA Small Box

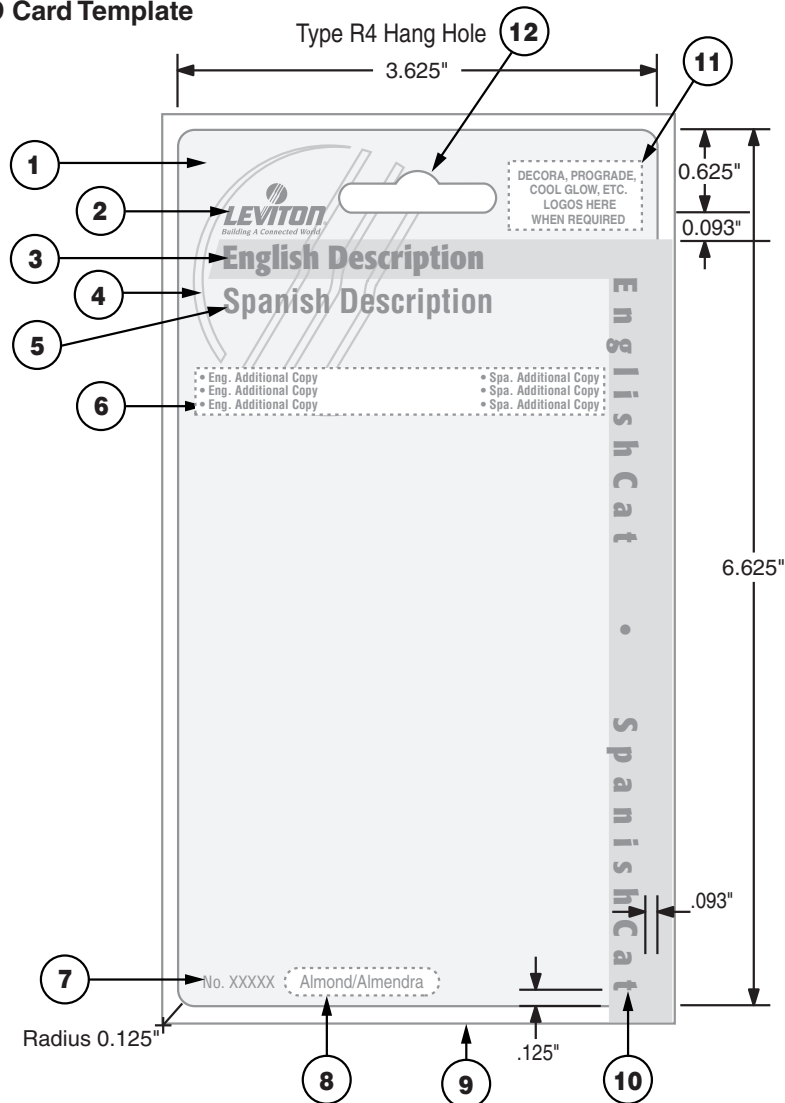
LL DECORA Template - 4" Rack Pack Label



- ① COLOR: PANTONE 235C
- ② COLOR/FONT: WHITE/FORMATA BOLD- 20 PT. TRACKING 15
- ③ COLOR: MEATBALL 60% TINT OF PANTONE 235 C
- ④ PRIMARY LABEL DESCRIPTION - WHITE/FORMATA BOLD COND. 27PT
- ⑤ SELL COPY LINE 1 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑥ SELL COPY LINE 2 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑦ SELL COPY LINE 3 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑧ ICON ART
- ⑨ ICON ART ALTERNATIVE WHEN DESCRIPTION TAKES TO MUCH SPACE
- ⑩ PRODUCT PHOTO: COLOR CORRECTED EPS FILE
- ⑪ ITEM NUMBER FONT: HELVETICA 6PT.
- ⑫ DECORA LOGO - SCALED125% - PMS 123 CMYK
- ⑬ CATEGORY IE. SWITCH, OUTLET ETC.-FONT FORMATA BOLD 12PT.
- ⑭ COLOR OF PRODUCT CMYK BREAKDOWN
- ⑮ PART NUMBER FON T: HELVETICA 6PT.
- ⑯ 1/8" BLEED
- ⑰ COLOR: LEVITON BACW LOGO - WHITE - SCALED 28%



Walmart CD Card Template



IMPORTANT: THIS IS A "GENERAL" CARD TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BLISTER PACK AND / OR PRODUCT.

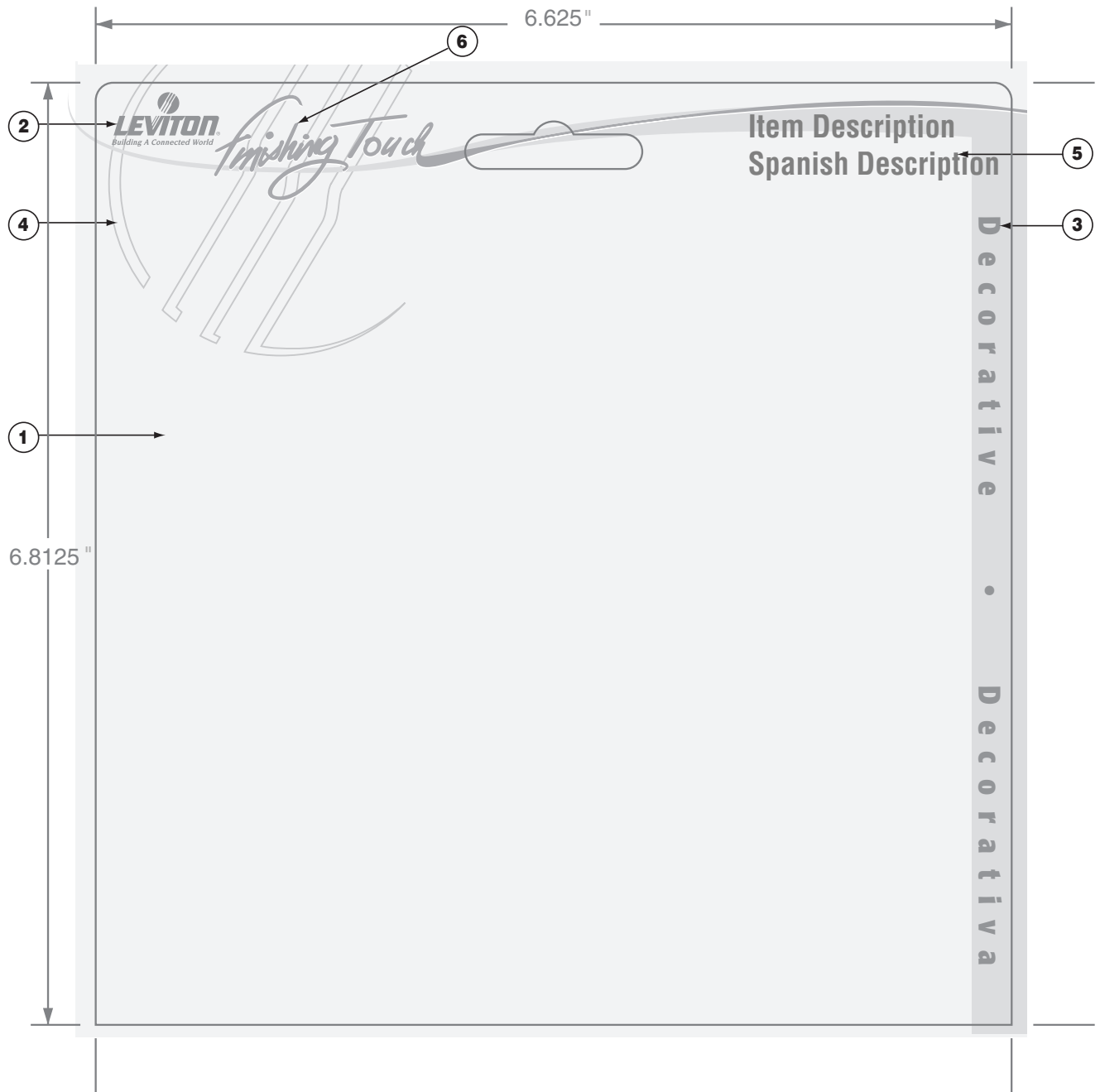
- 1** COLOR: BACKGROUND - PANTONE 2935 C
- 2** COLOR: LEVITON BACW LOGO - WHITE
- 3** COLOR / FONT: ENGLISH DESC. - WHITE / FORMATA BOLD COND. 18PT OVER 22PT. (HORIZ. SCALED IF NEEDED)
- 4** COLOR: MEATBALL AND HORIZONTAL / VERTICAL CORNER BAND: VARIES DEPENDING ON PRODUCT CATEGORY
- 5** COLOR / FONT: DESCRIPTION TEXT - WHITE / HELVETICA BOLD COND. 16PT OVER 17PT.
- 6** COLOR / FONT: ADDITIONAL TEXT (IF NEEDED) - WHITE / HELVETICA BOLD COND. 7PT OVER 8PT
- 7** COLOR / FONT: ITEM NUMBER TEXT - WHITE / HELVETICA COND. 9PT
- 8** * USE ONLY IF ALMOND ITEM - COLOR: BLACK (CAN VARY DEPENDING ON CARD): 1/8" FROM ITEM NUMBER TEXT (WHEN POSSIBLE)
- 9** COLOR: 1/8" BLEED OF BACKGROUND PANTONE 2935 C
- 10** COLOR / FONT: CATEGORY TEXT - WHITE / FORMATA BOLD COND. 16PT OVER AUTO TRACKED 35 (FORCE JUSTIFIED)
* LEAVE 1/8" SPACE BETWEEN END OF TEXT AND EDGE OF BAND. LEAVE 3/32" SPACE BETWEEN TOP OF TEXT AND CUT MARK
- 11** LOGOS
- 12** TYPE R4 IS THE STANDARD HANG HOLE USED FOR ALL CARDS UNLESS OTHERWISE NOTED.

WIRING DEVICES WALMART CARDED

Leviton Blue	Heavy Duty/ Commercial	Battery Operated	Electrical Helper	Lamp Accessory	Industrial
PMS 2935	PMS 187	PMS 375	PMS 3265	PMS 166	PMS 117
Residential	Decora	Night Lights	Lamp Repair	Protection	
PMS 284	PMS 234	PMS 252	PMS 166	PMS 355	

Each category has it's own assigned color please follow the above chart.

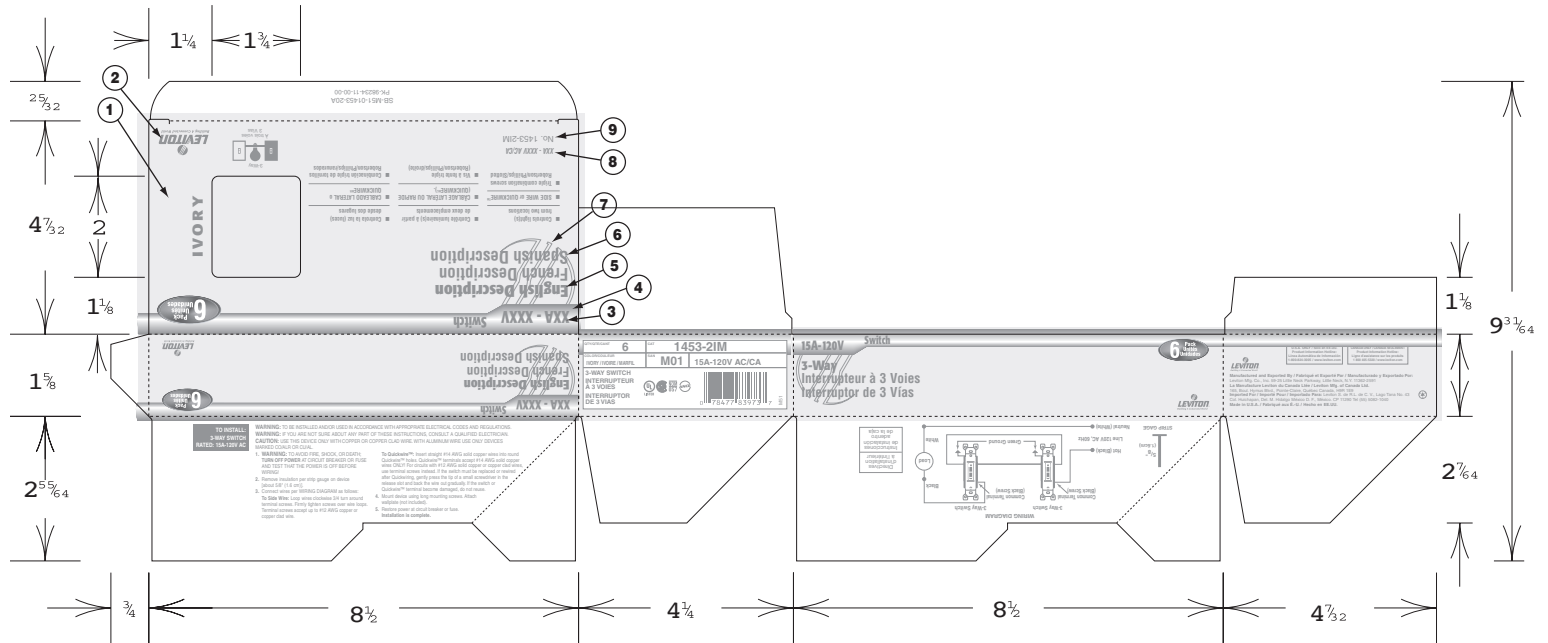
FINISHING TOUCH Template



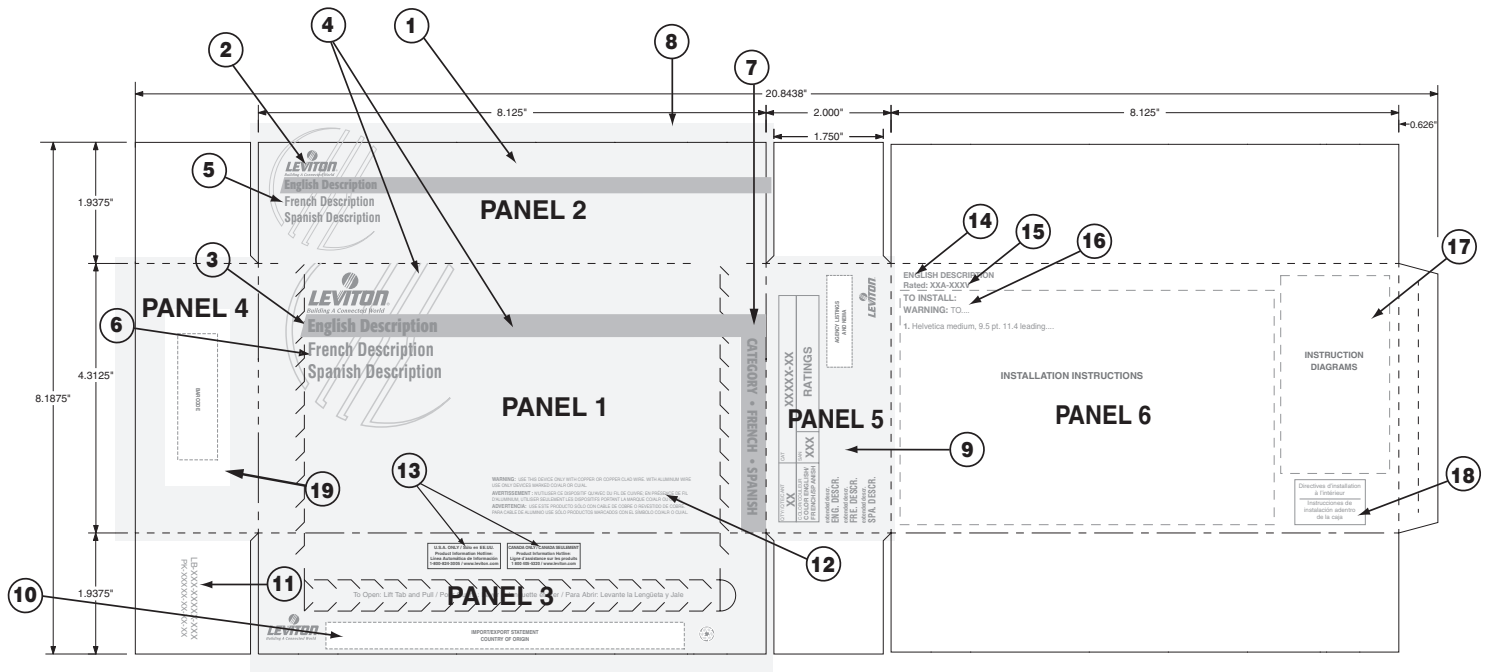
IMPORTANT: THIS IS A "GENERAL" CARD TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BLISTER PACK AND/OR PRODUCT.

- ① COLOR: BACKGROUND - PANTONE 2935 C
- ② COLOR: LEVITON BACW LOGO - WHITE @ 24%
- ③ COLOR / FONT: VERTICAL CATEGORY BAR - WHITE / FORMATA BOLD COND. U&LC 16PT. (TRACKING @ 100)
- ④ COLOR: MEATBALL - PANTONE 234 C @ 100%
- ⑤ COLOR / FONT: DESCRIPTION TEXT - WHITE / HELVETICA BOLD COND. 13.5PT OVER 14PT.
- ⑥ FINISHING TOUCH LOGO: PANTONE 123 C AND DROP SHADOW OF LOGO IN WHITE @ 75%.

Home Depot Retail Multi-Pack Box

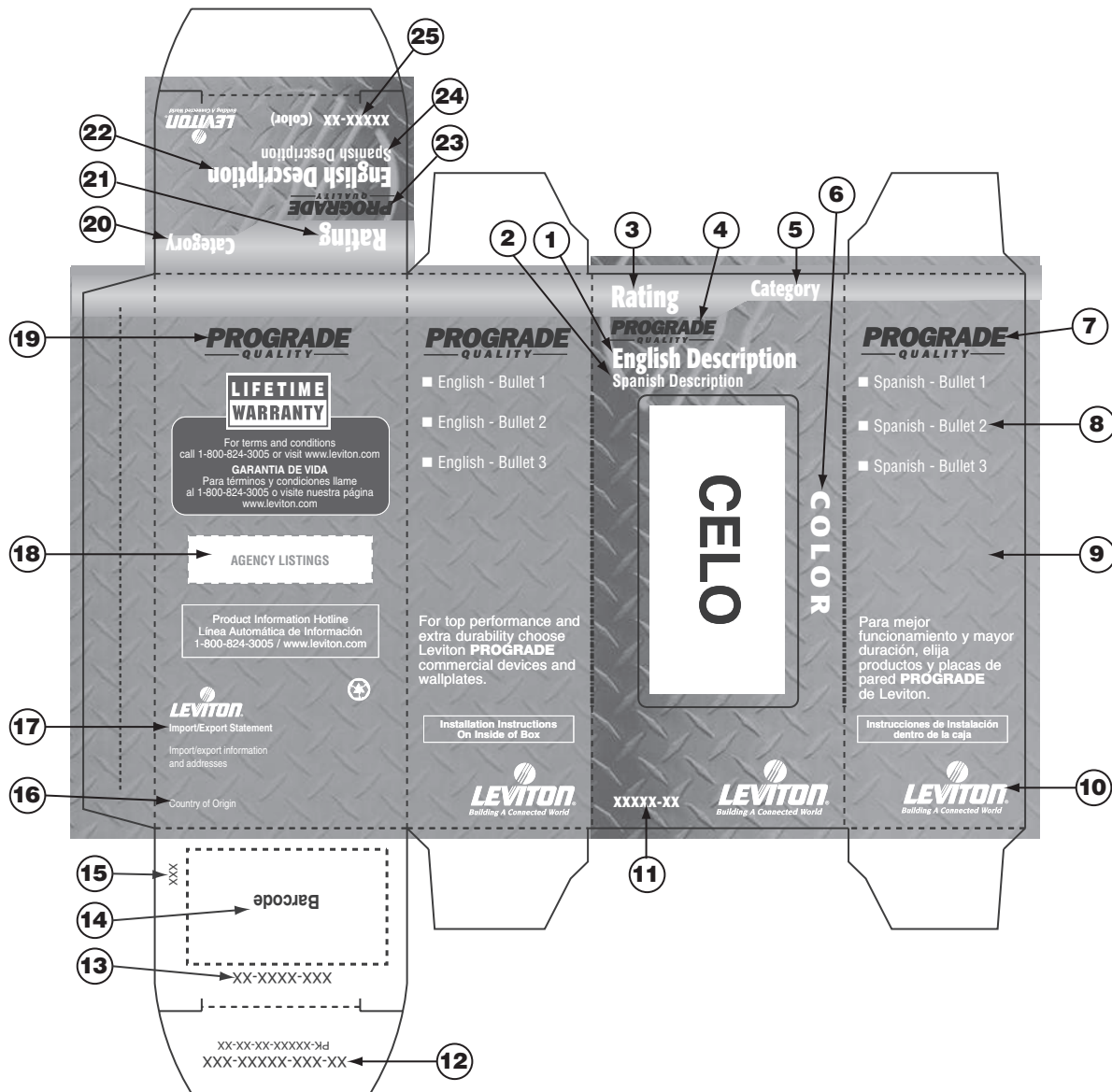


ED Multi-Pack Wallplate Box



IMPORTANT: THIS IS A "GENERAL" MULTI-PACK E.D. BOX TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BOX AND/OR PRODUCT. ALSO, PANEL 4 AND 5 MAY BE SWITCHED DEPENDING ON PLANT AUTOMATION REQUIREMENTS.

- 1 COLOR: BACKGROUND - PMS 2935 C
- 2 COLOR: LEVITON BACW LOGO - WHITE
- 3 COLOR/FONT: ENGLISH DESCRIPTION - WHITE/FORMATA BOLD COND. 22PT.
- 4 COLOR: MEATBALL AND HORIZONTAL/VERTICAL CORNER BAND (SEE TABLE 1)
- 5 COLOR/FONT: FRENCH/SPANISH DESCRIPTION - WHITE/HELVETICA BOLD COND. 13PT
- 6 COLOR/FONT: FRENCH/SPANISH DESCRIPTION - WHITE/HELVETICA BOLD COND. 15PT
- 7 COLOR/FONT: CATEGORY DESCRIPTION - WHITE/FORMATA BOLD 16PT
* LEAVE 1/8 SPACE BETWEEN END OF TEXT AND EDGE OF BAND. LEAVE 3/32 SPACE BETWEEN TOP OF TEXT AND CUT MARK
- 8 COLOR: 1/8 TH INCH BLEED OF BACKGROUND PANTONE 2935 CV
- 9 EP LABEL HERE, FIT TO SIZE. SEE EP LABEL SPECS FOR FURTHER INSTRUCTIONS.
- 10 IMPORT/EXPORT STATEMENT: COLOR/FONT: WHITE/HELVETICA & HELVETICA BOLD 5.3PT.
SEE IMPORT/EXPORT CHART & SPECS FOR MORE INFORMATION
- 11 COLOR/FONT: ITEM # - PMS 2935/HELVETICA 10PT; PK # - PMS 2935/HELVETICA 9PT
- 12 COLOR/FONT: WARNING STATEMENT - WHITE/HELVETICA BOLD 6.3 (WARNING ONLY),
TEXT - WHITE/HELVETICA 5.5PT
- 13 INFORMATION HOTLINE: COLOR/FONT: WHITE/HELVETICA BOLD 5 PT., FRAME - SOLID WHITE .6PT
- 14 COLOR/FONT: ENGLISH DESCRIPTION - PMS 2935/HELVETICA BOLD 9.5PT
- 15 COLOR/FONT: RATINGS - PMS 2935/HELVETICA BOLD 9.5PT
- 16 INSTALL INSTR. - "WARNING" PMS 2935/HELVETICA BOLD 10.5PT, TEXT - HELVETICA 9.5 PT
- 17 INSTRUCTION DIAGRAMS - BASED ON PRODUCT - PMS 2935/SCALE TO FIT
- 18 FRENCH/SPANISH INSTRUCTIONS ENCLOSED - PMS 2935/HELVETICA 7PT, FRAME - 1PT
- 19 BARCODE HERE - PMS 2935 C OVERPRINTING WHITE BOX

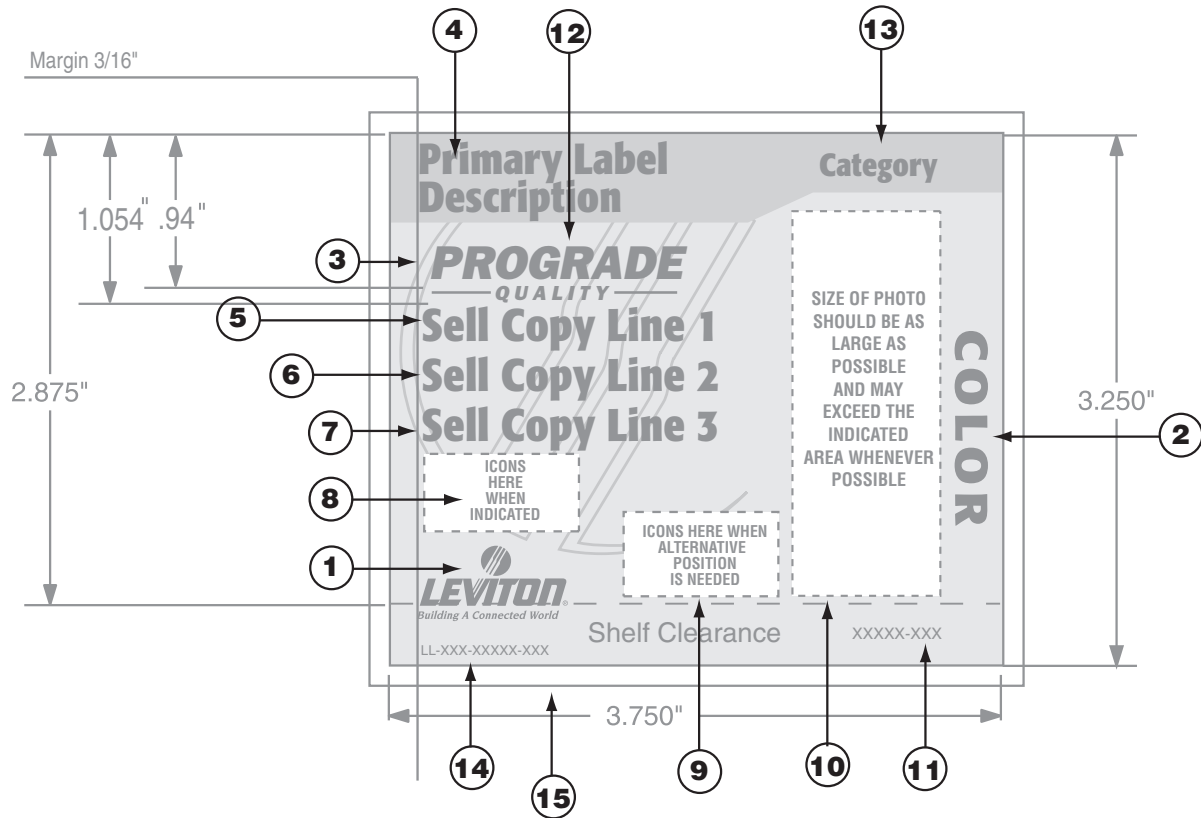


- ① COLOR / FONT: ENGLISH DESC. - WHITE / FORMATA BOLD COND. 15PT. (HORIZ. SCALED IF NEEDED)
- ② COLOR / FONT: SPANISH DESC. - WHITE / HELVETICA BOLD COND. 9PT. (HORIZ. SCALED IF NEEDED)
- ③ COLOR / FONT: RATING - WHITE / FORMATA BOLD COND. 16.5PT. - HORIZ. SCALED 83%
- ④ PROGRADE LOGO - FONT: FRANKLIN GOTHIC HEAVY OBLIQUE 10.87PT. - TRACKING -30, PMS 123
- ⑤ COLOR / FONT: CATEGORY - WHITE / FORMATA BOLD COND. 12PT. - HORIZ. SCALE 83%
- ⑥ COLOR/FONT: WHITE/FORMATA BOLD- 14 PT. TRACKING 175 - HORIZ. SCALE 120%
- ⑦ PROGRADE LOGO - FONT: FRANKLIN GOTHIC HEAVY OBLIQUE 15PT. - TRACKING -30, PMS 123
- ⑧ COLOR / FONT: BULLETED COPY - WHITE / HELVETICA MEDIUM COND. 8.7PT. OVER 10.44PT.
- ⑨ COLOR: BACKGROUND - STEEL-MEATBALL TALL (2935).DCS
- ⑩ COLOR / FONT: "No. CAT." & "Color" OVAL TEXT - WHITE / HELVETICA BOLD 7.5PT. & 8.5PT.

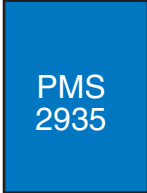
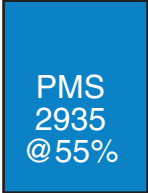
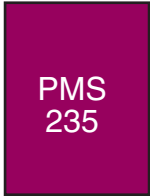
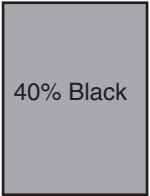
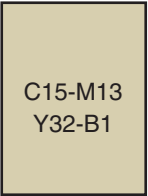
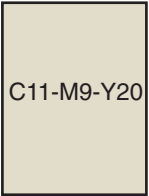
PROGRADE Retail Multi-Pack Box

PROGRADE Wallplate Multi-Pack Box

LL PROGRADE Template - 4" Rack Pack Label



- ① COLOR: LEVITON BACW LOGO - WHITE - SCALED 28%
- ② COLOR/FONT: WHITE/FORMATA BOLD- 20 PT. TRACKING 15
- ③ COLOR: MEATBALL 80% TINT OF PANTONE 235 C
- ④ PRIMARY LABEL DESCRIPTION - WHITE/FORMATA BOLD COND. 27PT
- ⑤ SELL COPY LINE 1 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑥ SELL COPY LINE 2 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑦ SELL COPY LINE 3 - WHITE/FORMATA BOLD COND. 27PT OVER 25PT.
- ⑧ ICON ART
- ⑨ ICON ART ALTERNATIVE WHEN DESCRIPTION TAKES TO MUCH SPACE
- ⑩ PRODUCT PHOTO: COLOR CORRECTED EPS FILE
- ⑪ ITEM NUMBER FONT: HELVETICA 6PT.
- ⑫ PROGRADE LOGO - FONT: FRANKLIN GOTHIC HE AVY OBLIQUE 21.5PT.- PMS 123 CMYK
- ⑬ CATEGORY IE. SWITCH, OUTLET ETC.-FONT FORMATA BOLD 12PT.
- ⑭ PART NUMBER FONT: HELVETICA 6PT.
- ⑮ 1/8" BLEED

WIRING DEVICES DEPOT LABEL COLORS					
Adapters	Wallplates	Outlets/ Switches	Band	Highlight color	Lamp Parts/ Plugs Connectors
					
DECORA COLORS					
DECORA	GFCI Protection	White	Gray	Ivory	Almond
					

Each category has it's own assigned color please follow the above chart.

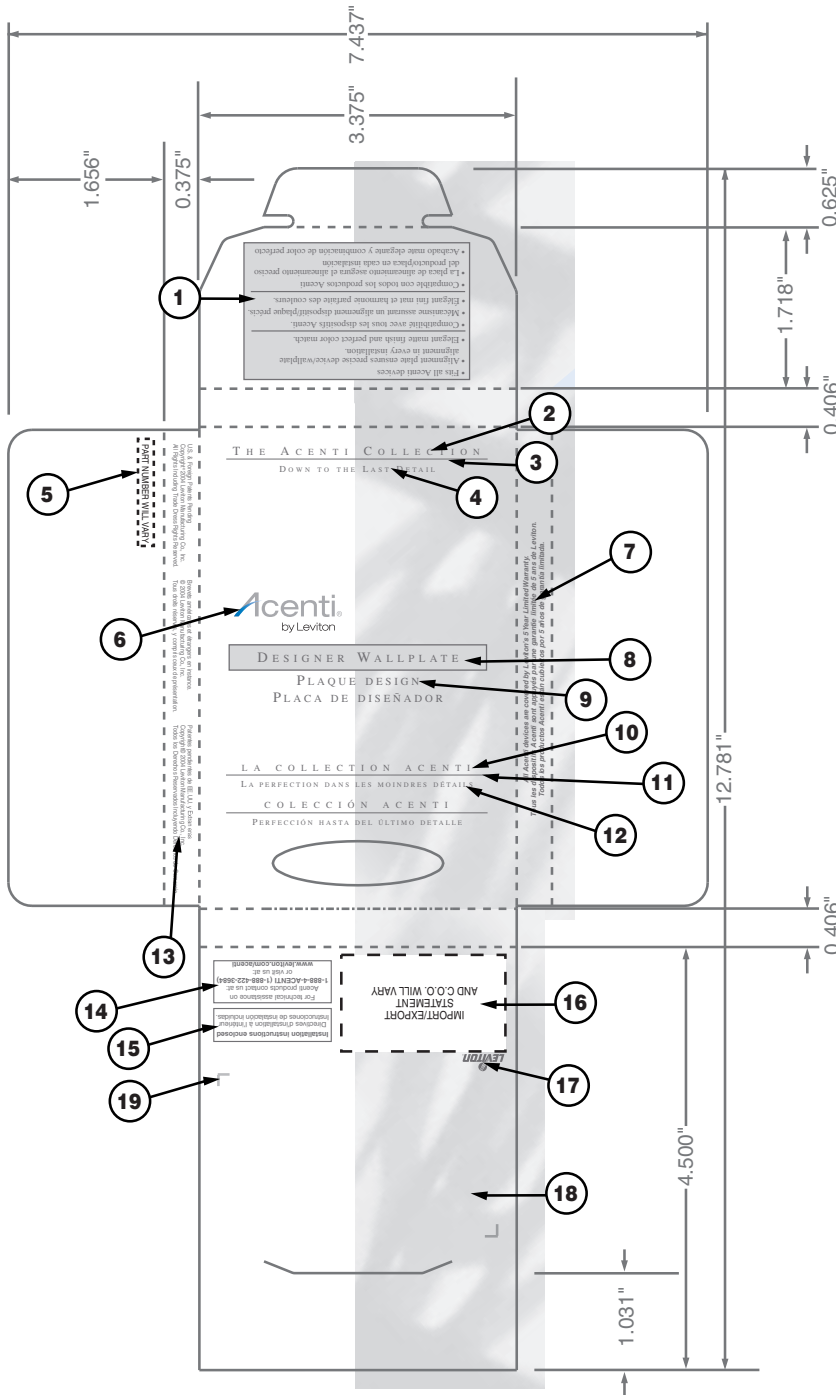
PROGRADE
Wallplates



PROGRADE

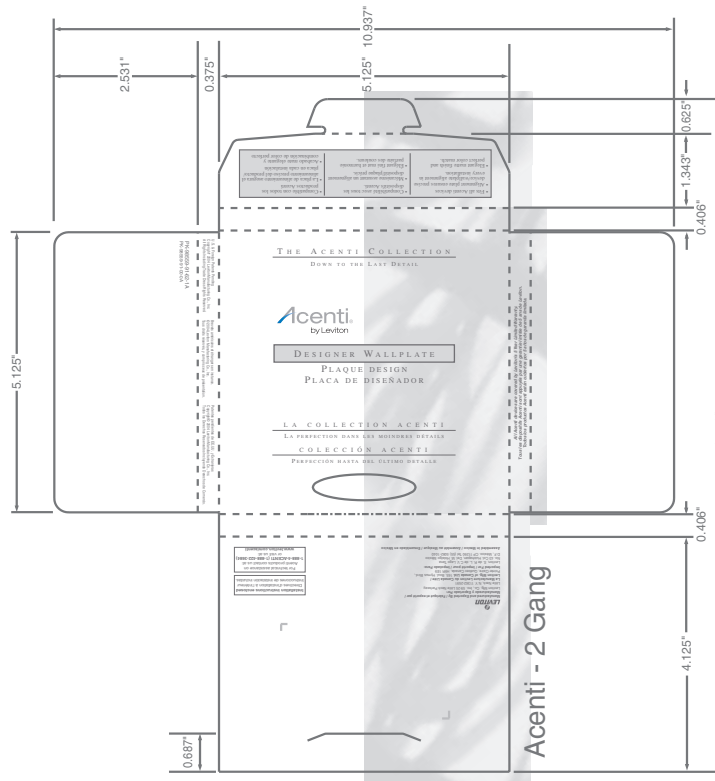


Acenti 1-GANG Box {PK-98558-50-02-0A} Specs



- 1 FILL: 25% PMS COOL GRAY 11C
RULE: 100% COOL GRAY 11C - .5PT
FONT: (FOR TEXT) TIMES-7PT OVER 7.5PT
- 2 FONT: TIMES-9.5PT/PMS COOL GRAY 11C/TRACK:100
- 3 RULE: .25PT/PMS COOL GRAY 11C
- 4 FONT: TIMES-7PT/PMS COOL GRAY 11C/TRACK:56
- 5 VARIABLE INFO:
FONT: (LINE 1) HELVETICA-7PT/PMS COOL GRAY 11C
FONT: (LINE 2) HELVETICA-6PT/PMS COOL GRAY 11C
- 6 ACENTI LOGO: PMS 2935 & K - 90%
- 7 FONT: HELV. - BOL. OBL. - 5.5PT OVER 4PT
- 8 FILL: 25% PMS COOL GRAY 11C
RULE: 100% COOL GRAY 11C - .5PT
FONT: (FOR TEXT) TIMES-11PT/TRACK:62
- 9 FONT: TIMES-11PT/PMS COOL GRAY 11C/TRACK:40
- 10 FONT: TIMES-9.5PT/PMS COOL GRAY 11C/TRACK:100
- 11 RULE: .25PT/PMS COOL GRAY 11C
- 12 FONT: TIMES-7PT/PMS COOL GRAY 11C/TRACK:42
- 13 FONT: HELV.-5PT OVER 5.5PT/PMS COOL GRAY 11C
- 14 RULE: 100% COOL GRAY 11C - .44PT
FONT: (FOR TEXT) HELV. REG/BOLD-5.5PT OVER 6.5PT
- 15 RULE: 100% COOL GRAY 11C - .44PT
FONT: (FOR TEXT) HELV. REG/BOLD-5.5PT
- 16 FONT: HELV.-5PT OVER 5.5PT/PMS COOL GRAY 11C
- 17 LEVITON LOGO: COOL GRAY 11C - 14%
- 18 IMAGE: PMS 2935C FORGND-35%/BKGND-10%
- 19 RULE: 1PT/30% K

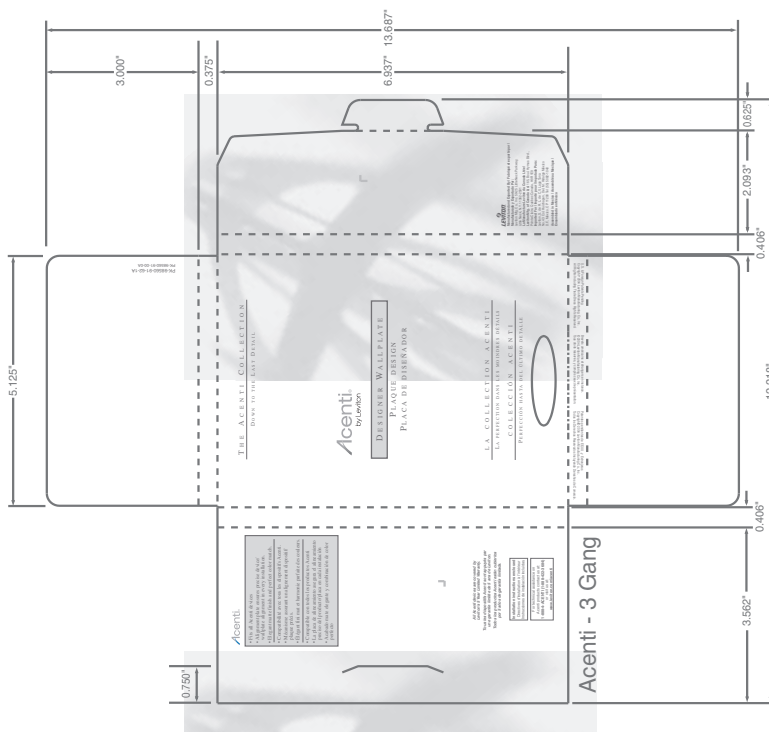
Acenti Box 2-GANG {PK-98559-50-02-0A}



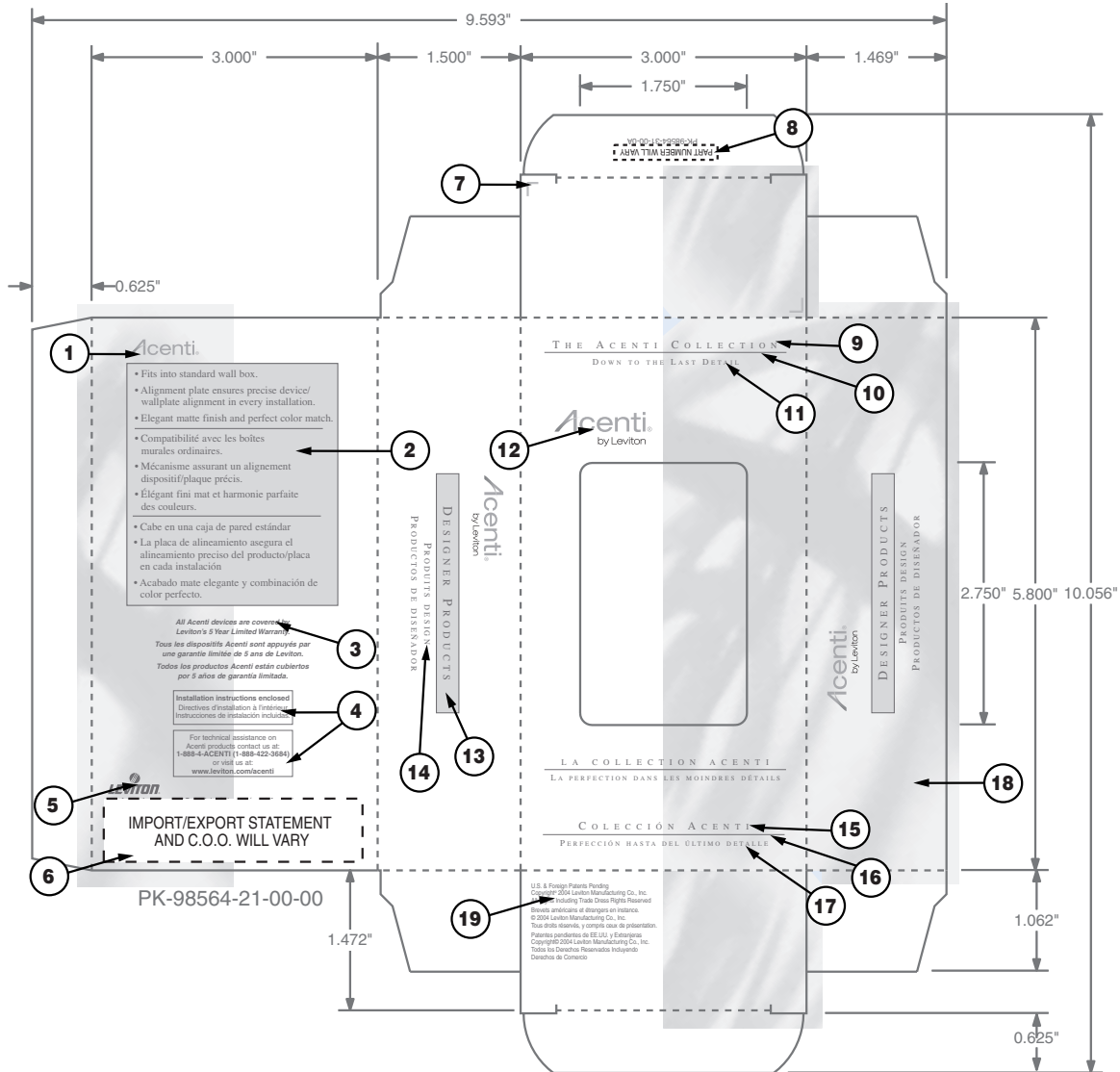
Same color specs apply for the 2 & 3 Gang boxes. (Ref. to 1-Gang)

Please refer to templates located on the server for specific details on fonts, rules and image sizes.

Acenti Box 3-GANG {PK-98560-50-02-0A}



Acenti Device Box {PK-98564-21-02-0A} Specs

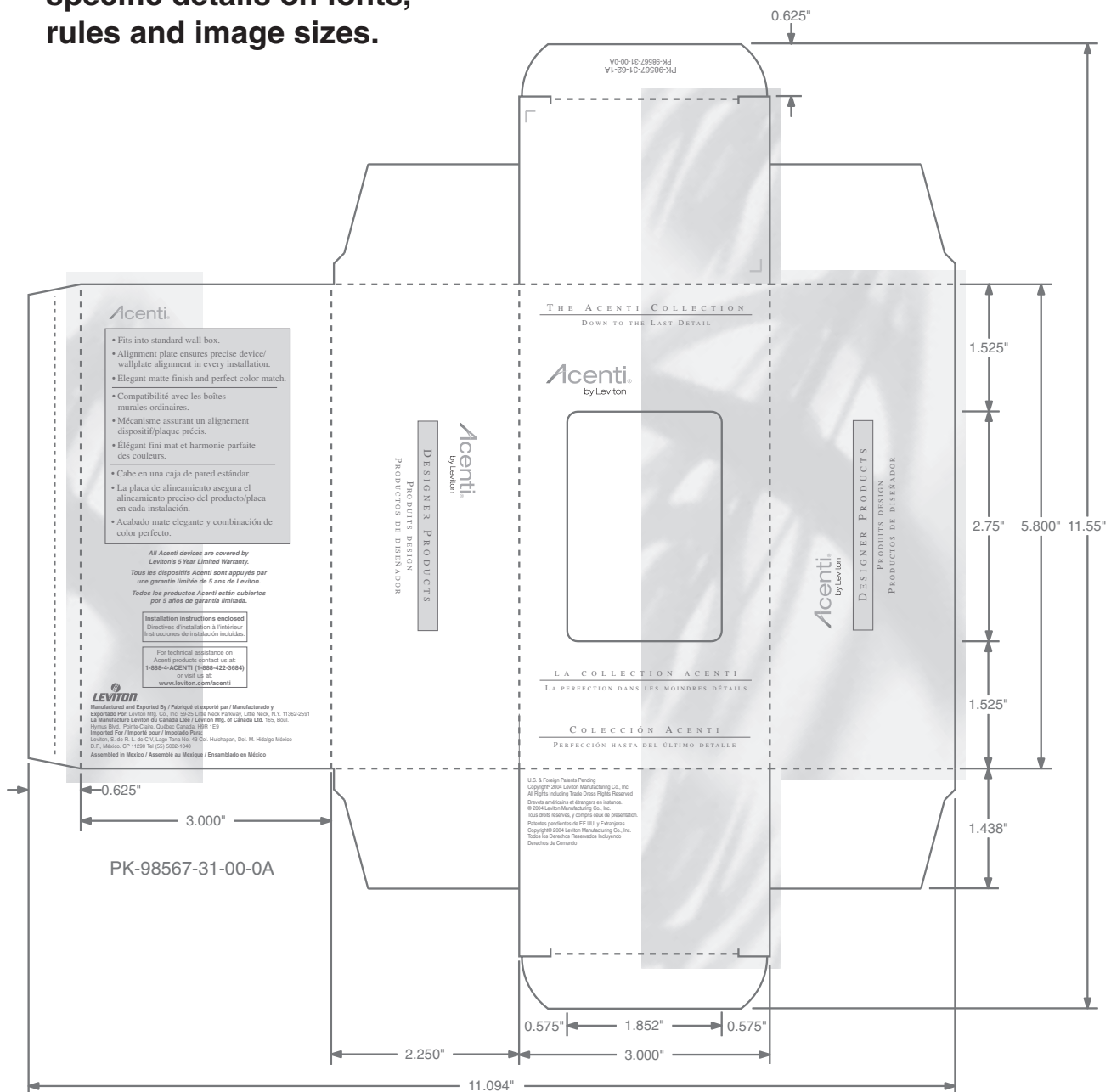


- | | | | |
|---|--|---|--|
| ① | ACENTI LOGO: PMS 2935 & K - 57% | ⑩ | RULE: 23PT/PMS COOL GRAY 11C |
| ② | FILL: 25% PMS COOL GRAY 11C
RULE: 100% COOL GRAY 11C - .5PT
FONT: (FOR TEXT) TIMES-8PT OVER 9PT | ⑪ | FONT: TIMES-6.5PT/PMS COOL GRAY 11C/TRACK:56 |
| ③ | FONT: HELV./BLD OBL.-5.5PT OVER 7PT/PMS COOL GRAY 11C | ⑫ | ACENTI LOGO: PMS 2935 & K - 80% |
| ④ | RULE: 100% COOL GRAY 11C - .44PT
FONT: (FOR TEXT) HELV. REG/BOLD-5.5PT OVER 6.5PT | ⑬ | FILL: 25% PMS COOL GRAY 11C
RULE: 100% COOL GRAY 11C - .5PT
FONT: (FOR TEXT) TIMES-10PT/TRACK:62 |
| ⑤ | LEVITON LOGO: COOL GRAY 11C - 17% | ⑭ | FONT: TIMES-10PT/PMS COOL GRAY 11C/TRACK:34 |
| ⑥ | FONT: HELV.-5PT OVER 5.5PT/PMS COOL GRAY 11C | ⑮ | FONT: TIMES-8.5PT/PMS COOL GRAY 11C/TRACK:100 |
| ⑦ | RULE: 1PT/30% K | ⑯ | RULE: 25PT/PMS COOL GRAY 11C |
| ⑧ | VARIABLE INFO:
FONT: (LINE 1) HELVETICA-7PT/PMS COOL GRAY 11C
FONT: (LINE 2) HELVETICA-6PT/PMS COOL GRAY 11C | ⑰ | FONT: TIMES-6.5PT/PMS COOL GRAY 11C/TRACK:49 |
| ⑨ | FONT: TIMES-8.5PT/PMS COOL GRAY 11C/TRACK:100 | ⑱ | IMAGE: PMS 2935C FORGND-35%/BKGND-10% |
| | | | RULE: 1PT/30% K |

Acenti Box DIMMER {PK-98567-21-02-1A}

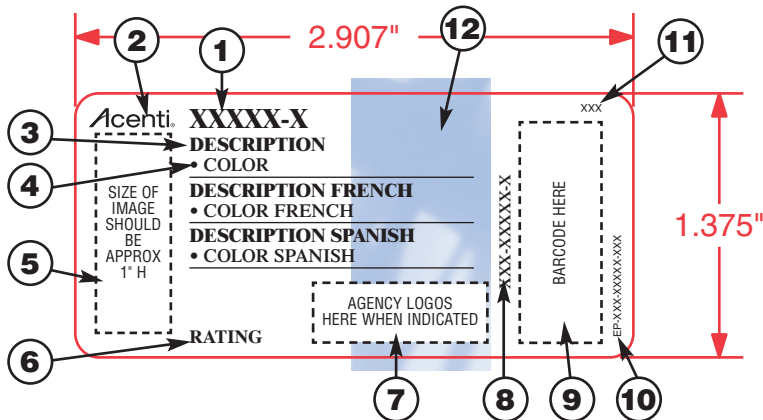
**Same color specs apply
for the Dimmer box
(ref. to Device Box).**

**Please refer to templates
located on the server for
specific details on fonts,
rules and image sizes.**



Acenti EP Label Specs

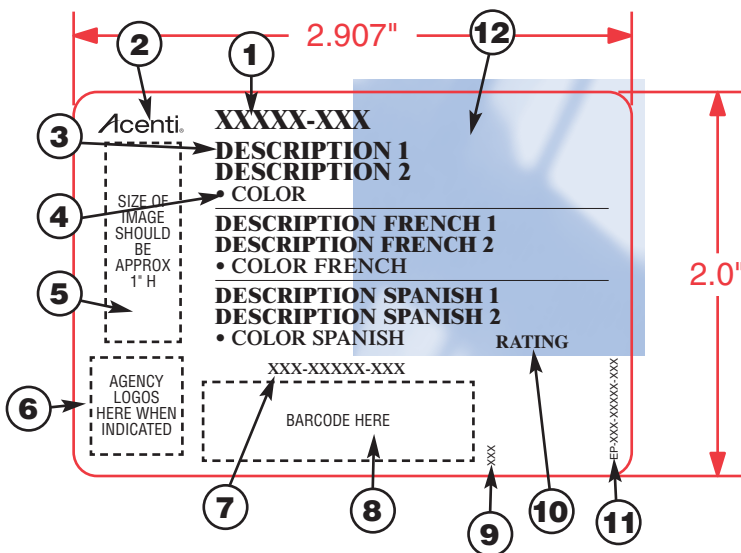
DEVICE BOX PK-92731-00-00-00



Mid Atlantic Custom Label 2.907x1.375

- 1 FONT: Times Semi Bold -10pt
- 2 Acenti LOGO: 34.9%
- 3 FONT: (For Description) Times Extra Bold -7pt over 7.5pt
- 4 FONT: (For All Bullets) Times Semi Bold -7pt over 7.5pt
- 5 IMAGE: Height - approx. 1"
- 6 RATING: Times Extra Bold -7pt
- 7 AGENCY LOGOS:
- all codes should be approx. height of circle in UL CODE
- 8 FONT: (For San-Cat-Dash) Times Semi Bold -6pt
- 9 BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt
- 10 FONT: (For Part #) Helvetica - 4pt
- 11 FONT: (For Multi Source) Helvetica - 4pt
- 12 IMAGE: PMS2935 Forgnd-35%/Bkgnd-10%

DIMMER BOX - PK-92732-00-00-00

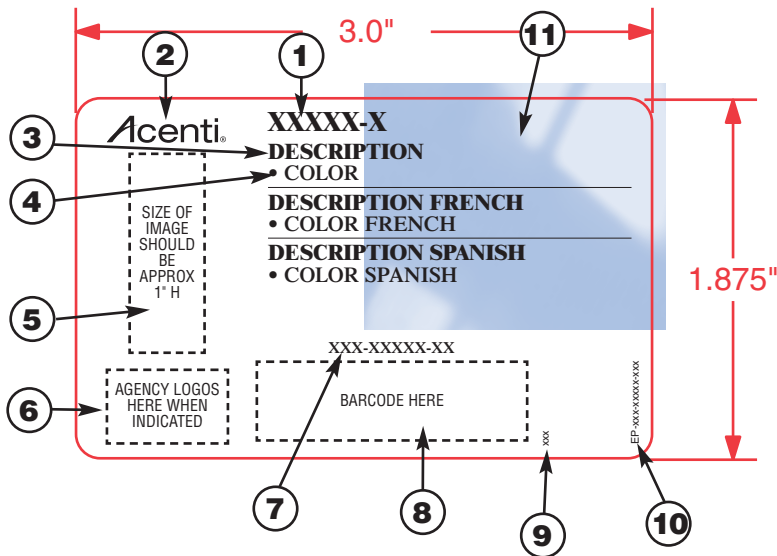


Mid Atlantic Custom Label 2.907x2

- 1 FONT: Times Semi Bold -10pt
- 2 Acenti LOGO: 34.9%
- 3 FONT: (For Description) Times Extra Bold -9pt over 8pt
- 4 FONT: (For All Bullets) Times Semi Bold -8pt over 8pt
- 5 IMAGE: Height - approx. 1.02"
- 6 AGENCY LOGOS:
- all codes should be approx. height of circle in UL CODE
- 7 FONT: (For San-Cat-Dash) Times Semi Bold -6pt
- 8 BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt
- 9 FONT: (For Multi Source) Helvetica - 4pt
- 10 RATING: Times Extra Bold -7pt
- 11 FONT: (For Part #) Helvetica - 4pt
- 12 IMAGE: PMS2935 Forgnd-35%/Bkgnd-10%

Acenti EP Label Specs

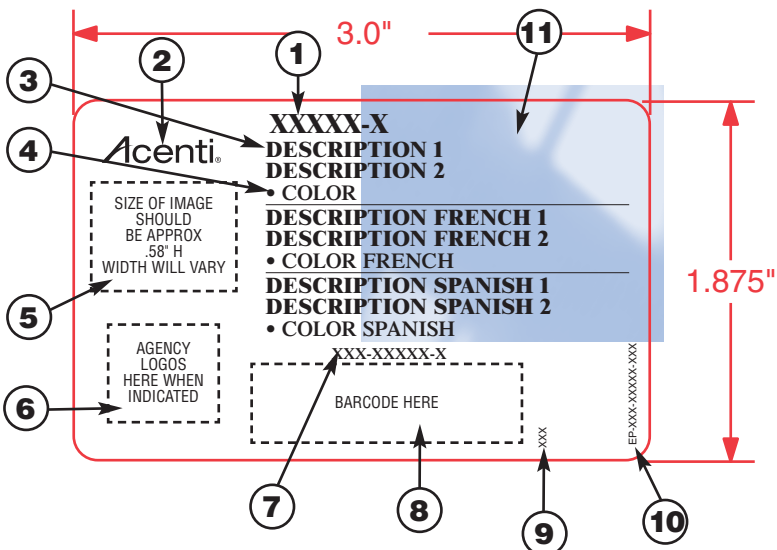
DEVICE TEMPLATE PK-92739-00-00-00



Mid Atlantic Label 1.875x3

- ① FONT: Times Semi Bold -10pt
- ② Acenti LOGO: 34.9%
- ③ FONT: (For Description) Times Extra Bold -8pt over 8pt
- ④ FONT: (For All Bullets) Times Semi Bold -8pt over 8pt
- ⑤ IMAGE: Height - approx. 1.02"
- ⑥ AGENCY LOGOS:
- all codes should be approx. height of circle in UL CODE
- ⑦ FONT: (For San-Cat-Dash) Times Semi Bold -6pt
- ⑧ BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt
- ⑨ FONT: (For Multi Source) Helvetica - 4pt
- ⑩ FONT: (For Part #) Helvetica - 4pt
- ⑪ IMAGE: PMS2935 Forgnd-35%/Bkgnd-10%

WALLPLATE TEMPLATE - PK-92739-00-00-00 1,2,3 GANG

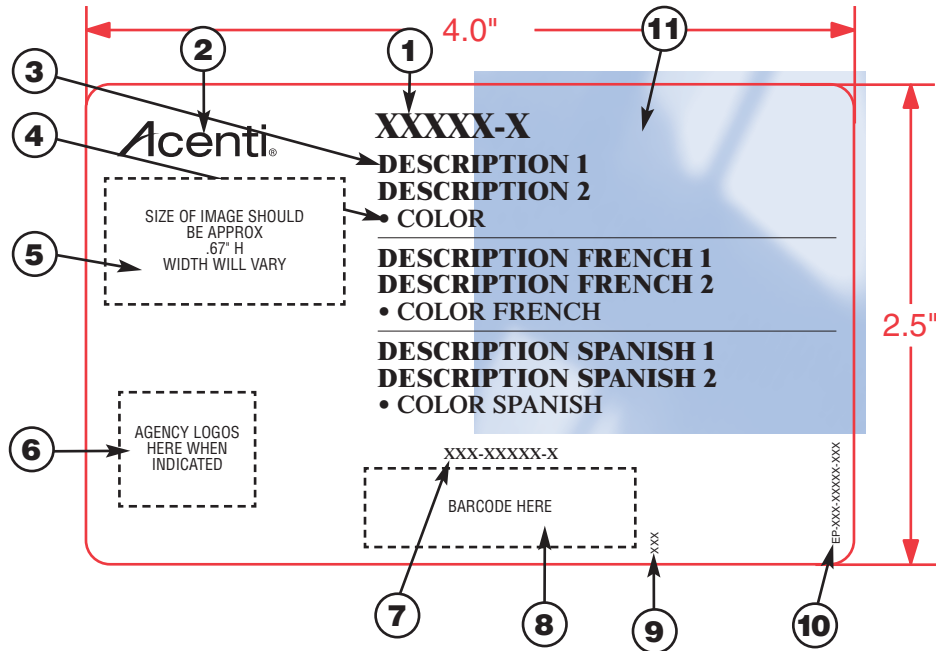


Mid Atlantic Label 1.875x3

- ① FONT: Times Semi Bold -10pt
- ② Acenti LOGO: 34.9%
- ③ FONT: (For Description) Times Extra Bold -8pt over 8pt
- ④ FONT: (For All Bullets) Times Semi Bold -8pt over 8pt
- ⑤ IMAGE: Height - approx. .58"
- ⑥ AGENCY LOGOS:
- all codes should be approx. height of circle in UL CODE
- ⑦ FONT: (For San-Cat-Dash) Times Semi Bold -6pt
- ⑧ BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt
- ⑨ FONT: (For Multi Source) Helvetica - 4pt
- ⑩ FONT: (For Part #) Helvetica - 4pt
- ⑪ IMAGE: PMS2935 Forgnd-35%/Bkgnd-10%

Acenti EP Label Specs

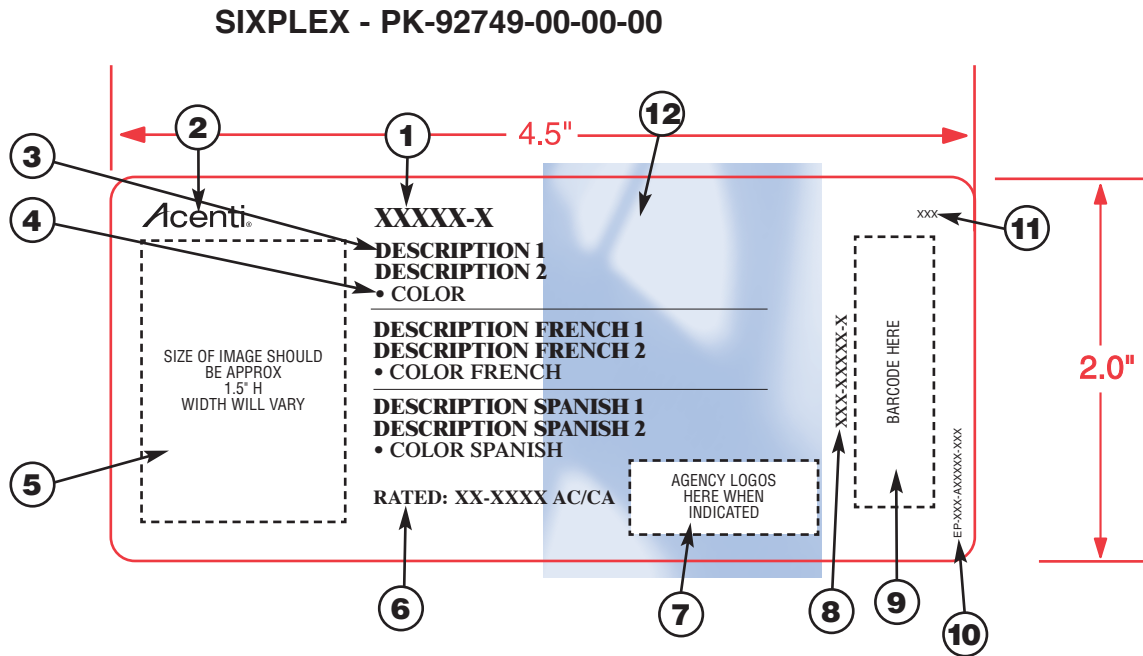
4,5,6 GANG PK-92740-00-00-00



Mid Atlantic Label 4x2.5

- | | |
|--|--|
| ① FONT: (For Cat) Times Extra Bold -13pt | ⑦ FONT: (For San-Cat-Dash) Times Semi Bold -6pt |
| ② Acenti LOGO: 65% | ⑧ BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt |
| ③ FONT: (For Description 1 & 2) Times Extra Bold - 10pt over 10.5pt | ⑨ FONT: (For Multi Source) Helvetica - 4pt |
| ④ FONT: (For All Bullets) Times Semi Bold - 10pt over 10.5pt | ⑩ FONT: (For Part #) Helvetica - 4pt |
| ⑤ IMAGE: Height - approx. .67"
- width will vary based on wallplate gang size | ⑪ IMAGE: PMS2935 Forgnd-35%/Bkgnd-10% |
| ⑥ AGENCY LOGOS: at bottom left corner
- all codes should be approx. height of circle in UL CODE | |

Acenti EP Label Specs

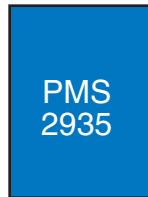


Mid Atlantic Label 4.5"x2"

- 1** FONT: (For Cat) Times Extra Bold -10pt
- 2** Acenti LOGO: 44.5%
- 3** FONT: (For Description 1 & 2) Times Extra Bold - 8pt over 8pt
- 4** FONT: (For All Bullets) Times Semi Bold - 8pt over 8pt
- 5** IMAGE: Height - approx. 1.5"
- width will vary based on wallplate gang size
- 6** FONT: (For Rating) Times Bold - 7.5pt over 8pt
- 7** AGENCY LOGOS: at bottom left corner
- all codes should be approx. height of circle in UL CODE
- 8** FONT: (For San-Cat-Dash) Times Semi Bold -6pt
- 9** BARCODE: Use current EP specs
- change bar height to .375/change font size to 9pt
- 10** FONT: (For Part #) Helvetica - 4pt
- 11** FONT: (For Multi Source) Helvetica - 4pt
- 12** IMAGE: PMS2935 Forgnd-35%/Bkgnd-10%

ACENTI BOX COLORS

Image &
Acenti
logo



Text and
gray boxes



AcentiTM
by Leviton



DESIGNER PRODUCTS
PRODUITS DESIGN

LOGO

ACENTI:
40% BLACK

SWASH:
GRADIENT
100% PMS 2935
TO 0%

BY LEVITON:
100% BLACK

IMAGE

FOREGROUND:
35% PMS 2935

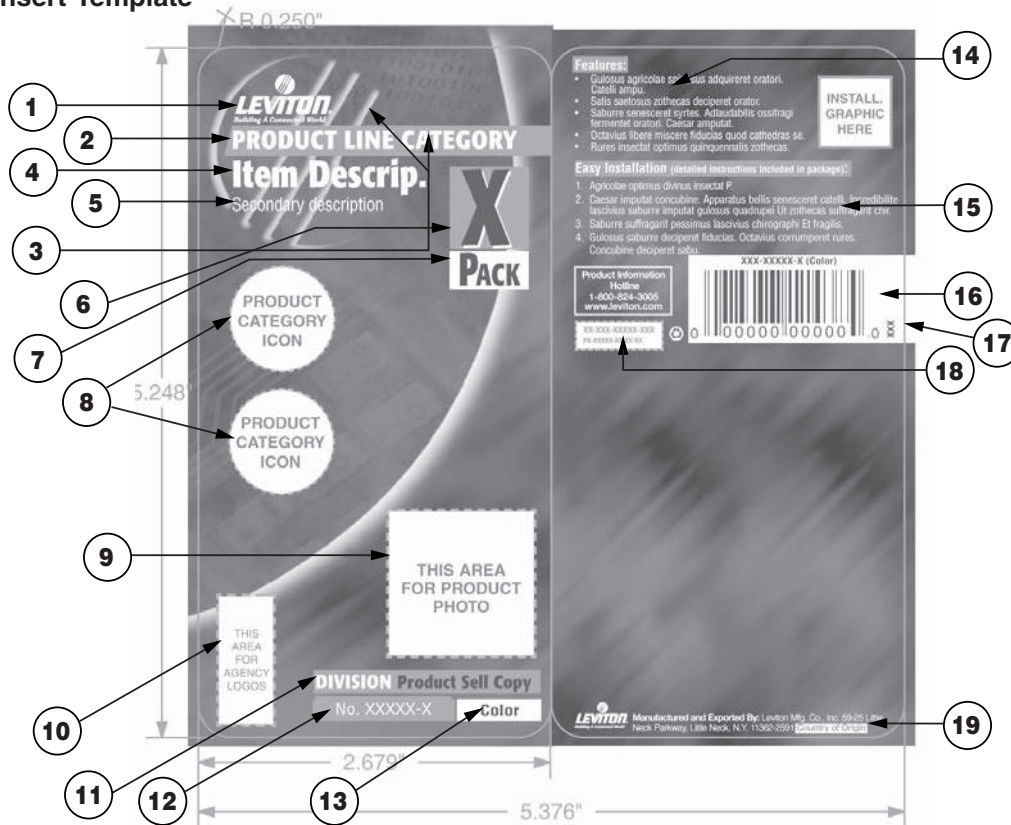
BACKGROUND:
10% PMS 2935

TEXT/BOX

TEXT/RULE:
100% COOL
GRAY 11

BOX FILL:
25% COOL
GRAY 11

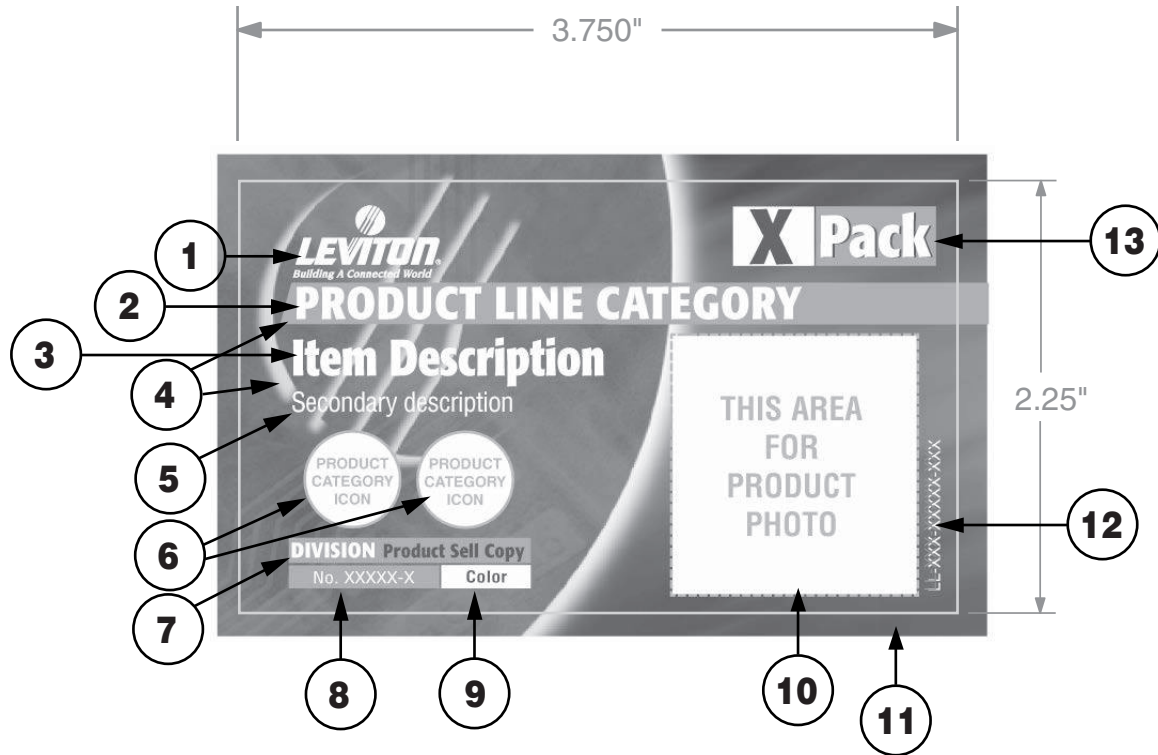
LIN Card Insert Template



IMPORTANT: THIS IS A "GENERAL" INSERT TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE PRODUCT.

- ① COLOR: LEVITON BACW LOGO - WHITE - PLACE @ 22.8%
- ② COLOR/FONT: PRODUCT LINE CATEGORY TEXT - WHITE / FORMATA BOLD COND. 14 PT. OVER 17 PT.
- ③ COLOR: MEATBALL AND HORIZONTAL BAR (SEE TABLE 1 FOR PROPORTIONS).
- ④ COLOR / FONT: DESCRIPTION TEXT - WHITE / HELVETICA BOLD COND. 21 PT. OVER 19 PT.
- ⑤ COLOR / FONT: SECONDARY DESCRIPTION TEXT (IF NEEDED) WHITE / HELVETICA BOLD COND. 10 PT. OVER 13 PT.
- ⑥ COLOR / FONT: QTY NUMBER TEXT - WHITE W/BLK DROP SHADOW / FORMATA BOLD COND. 58 PT.
- ⑦ COLOR / FONT: BLACK / CENTERED IN WHITE RECTANGLE BELOW QTY NUMBER SQUARE / FORMATA BOLD COND. / P -25 PT.; ACK (small caps) -17 PT.
- ⑧ PLACE APPROPRIATE PRODUCT CATEGORY ICON(S) @ 80%. IF MORE THAN ONE, PLACE VERTICALLY AS SHOWN.
- ⑨ THIS AREA IS FOR PRODUCT PHOTO AS LARGE AS FITS WITHIN BOXED AREA SHOWN.
- ⑩ COLOR / WHITE - AGENCY LOGOS IN THIS AREA AT APPROX. 10-18% OF ORIGINAL SIZE.
- ⑪ COLOR / FONT: DIVISION NAME - WHITE / FORMATA BOLD CONDENSED 10.5 PT.;
PRODUCT SELL COPY - BLACK / FORMATA BOLD CONDENSED 10 PT.
- ⑫ COLOR / FONT / POSITION: WHITE / HELVETICA COND. 8.3 PT. / CATALOG NUMBER CENTERED IN COLORED RECTANGLE.
- ⑬ COLOR / FONT / POSITION: BLACK / HELVETICA COND. BOLD 8.3 PT. / COLOR CENTERED IN WHITE RECTANGLE.
- ⑭ COLOR / FONT / POSITION: WHITE / HELVETICA COND. 6 ON 5.7 PT. / SELL COPY FLUSH LEFT; .01" SPACE AFTER; TRACK AMOUNT -3.
- ⑮ COLOR / FONT / POSITION: WHITE / HELVETICA COND. 6 ON 5.7 PT. / INSTALL. INSTRUCTIONS FLUSH LEFT; .01" SPACE AFTER; TRACK AMOUNT -3
- ⑯ PLACE UPC @ 100% / SAN-CAT-DASH TEXT ABOVE IT - HELVETICA COND. BOLD 5 PT.
- ⑰ COLOR / FONT / POSITION: MULTI-SOURCE SAN - BLACK / HELVETICA COND. BOLD 5 PT. / ROTATED 90 AND FLUSH WITH BOT TOM OF UPC NUMBERS.
- ⑱ COLOR / FONT / POSITION: BLACK / HELVETICA COMPRESSED / FLUSH LEFT - PART # (5 PT.) AND PK # (4 PT.); HORIZ. SCALE 120%.
- ⑲ COLOR / FONT: WHITE / HELVETICA REG. & HELV. BOLD 5 ON 5.5 PT. Manufactured and Exported By: & Country of Origin IN BOLD.

LIN - LL Template - 3.75" x 2.25" Rack Pack Label



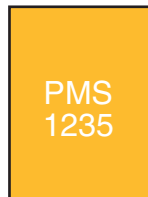
- ① COLOR: LEVITON BACW LOGO - WHITE - SCALE TO 23.5%
- ② COLOR / FONT: PRODUCT LINE CATEGORY TEXT - WHITE / FORMATA BOLD COND. 16 PT.
- ③ COLOR / FONT: ITEM DESCRIPTION TEXT - WHITE / FORMATA BOLD COND. 19 ON 20 PT., -3 TRACKING
- ④ COLOR: MEATBALL AND HORIZONTAL BAND (SEE TABLE 1) 100% TINT OF CATEGORY COLOR
- ⑤ COLOR / FONT: SECONDARY DESCRIPTION TEXT (IF NEEDED) - WHITE / HELVETICA BOLD COND. 10 PT.
- ⑥ PLACE APPROPRIATE PRODUCT CATEGORY ICON(S) AS NEEDED - SCALE TO 50%
- ⑦ COLOR / FONT: DIVISION NAME - WHITE / FORMATA BOLD COND. CAPS 8 PT.;
PRODUCT SELL COPY - BLACK / FORMATA BOLD COND. U&LC 7.2 PT.
- ⑧ COLOR / FONT: CATALOG NUMBER CENTERED IN COLORED RECTANGLE - WHITE / HELVETICA COND. 6 PT.
- ⑨ COLOR / FONT: COLOR CENTERED IN COLORED RECTANGLE - BLACK / HELVETICA COND. 6 PT.
- ⑩ PRODUCT PHOTO: COLOR CORRECTED EPS FILE
- ⑪ BLEED BACKGROUND ART 1/8"
- ⑫ COLOR / FONT: PART NUMBER - WHITE / HELVETICA REG. 6 PT.
- ⑬ COLOR / FONT: QUANTITY TEXT - BLACK W/ WHITE DROP SHADOW / FORMATA BOLD COND. 31 PT.;
PACK TEXT - WHITE W/BLK DROP SHADOW CENTERED IN WHITE RECTANGLE / FORMATA BOLD COND. U&LC 22 PT.

VOICE AND DATA

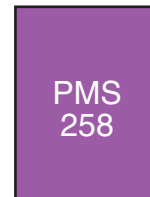
VIDEO



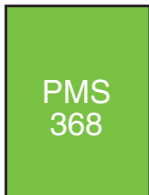
MULTI-USE



MUSIC



Hi-Speed
COMPUTER



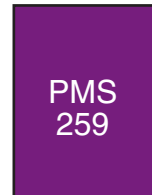
PHONE



QuickPort



STUCTURED
MEDIA

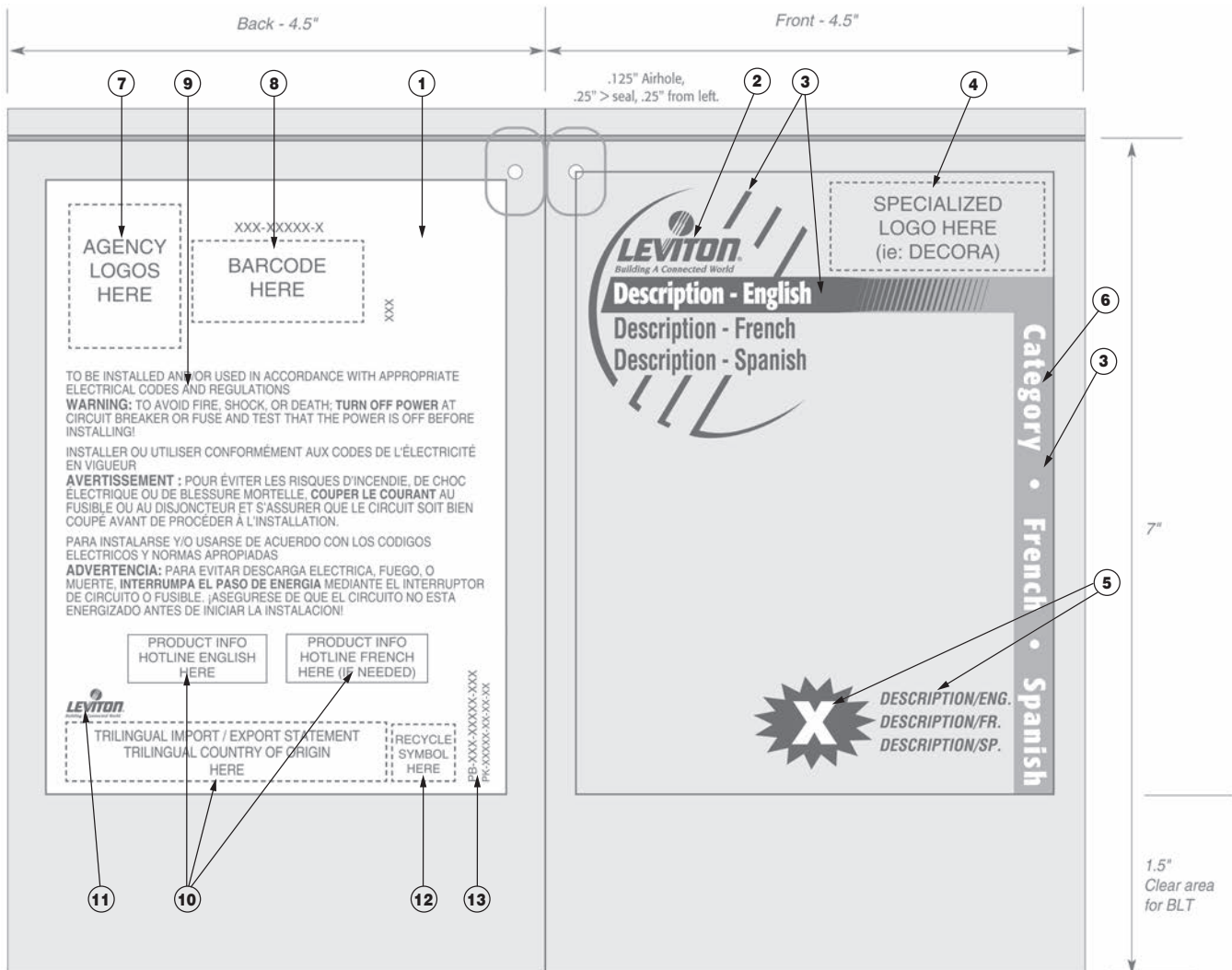


Each category has it's own assigned color please follow the above chart.

TVA COLOR CHART

AUDIO	VIDEO; ANTENNA REMOTE	PHONE	TRAVEL
PMS 3405	PMS 205	PMS 152	PMS 536
MULTI MEDIA	BASE TVA COLOR	6-WIRE PHONE	TOOL
PMS 116	PMS 285	PMS 521	PMS 319

POLYBAG Template - For FILM OUTPUT



IMPORTANT: THIS IS A "GENERAL" POLYBAG TEMPLATE. ART & TEXT ATTRIBUTES MAY HAVE TO BE ADJUSTED DEPENDING ON THE SIZE OF THE BAG AND/OR PRODUCT.

- ① COLOR: BACKGROUND - WHITE SPOT / PLATE DESIGNATED "WHITE SPOT" BECAUSE CMYK SEPARATION WILL NOT RECOGNIZE A PLATE NAMED "WHITE"; MUST BE ANOTHER NAME, HENCE THE COLOR DESIGNATION "WHITE SPOT".
- ② COLOR: LEVITON BACW LOGO - PANTONE 2935 C HERE.
- ③ COLOR: MEATBALL, HORIZONTAL BAND - PANTONE 2935 C. VERTICAL BAND COLOR IS DEPENDING ON CATEGORY
(i.e.: RESIDENTIAL - PANTONE 284 C / INDUSTRIAL - PANTONE 117 C / COMMERCIAL - PANTONE 187 C)
- ④ PLACE APPROPRIATE LOGO HERE. (IF NEEDED)
- ⑤ COLOR / FONT: NUMBER TEXT - WHITE / HELVETICA BLACK 36PT.; DESCRIPTION TEXT - WHITE / HELVETICA CONDENSED 10PT. OVER 14PT.
- ⑥ COLOR / FONT: VERTICAL BAR "CATEGORY" TRILINGUAL TEXT - FORMATA BOLD CONDENSED 18PT. (THIS TEXT CAN BE COMPRESSED TO FIT WHEN NECESSARY).
- ⑦ PLACE APPROPRIATE LOGO(S) HERE. (IF NEEDED)
- ⑧ PLACE STANDARD BARCODE FOR CD AND CI (UPC (A).General.EPS) HERE WITH SAN-CAT-DASH ABOVE / HELV REG. 8PT. & MULTI-SOURCE SAN NEXT TO IT ON RIGHT / HELV. REG. 7PT.
- ⑨ COLOR / FONT: WARNINGS AND / OR BODY TEXT - PANTONE 2935 C / HELVETICA (SIZE TO FIT).
- ⑩ COLOR / FONT: PRODUCT INFO BOX(ES) & IMPORT/EXPORT STATEMENT - PANTONE 2935 C / HELVETICA (SIZE TO FIT).
- ⑪ COLOR: LEVITON BACW LOGO - PANTONE 2935 C HERE.
- ⑫ PLACE RECYCLE SYMBOL HERE - PANTONE 2935 C
- ⑬ COLOR / FONT: FILENAME AND PK# TEXT - PANTONE 2935 C / HELVETICA REGULAR 7PT. & 6PT.

Setting Up Barcodes

3

Note: Barcode pro is not the best program and your settings can change from time to time. It is advised to always check your specs for every generated barcode.

QTY//QTE/CANT 1	CAT 6599-A
COLOR//COULEUR ALMOND	SAN 701 15A-125V FEED-THROUGH 20A-125V
GROUND FAULT CIRCUIT INTERRUPTER RECEPTACLE 15A-125V FEED-THROUGH 20A-125V    	
	

There needs to be a **MINIMUM 1/8"**
quiet zone on the right and left side of barcode.

QTY//QTE/CANT 10	CAT 5320-WCP
COLOR//COULEUR WHITE/BLANC/ BLANCO	SAN 212 15A-125V
OUTLET PRISE CONTACTO    	
	

LA Label Specs

ITF SCC-14 Open Frame



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 6.35 1.575 0.001575
dots % mils inches

Symbol Width % Magnification Bar X-dimen

Narrow Bar: 0.023228 Quiet Zones: 0.248, 0.248

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font: Size:

Align: Style: ☐ Bold ☐ Italic ☐ Hidden

Codabar:

☐ Show Start Stop Start Character: Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk ☐ Hide Add-on Text ☐ Add-on Text Down ☐ Quiet Zone Indicator

ISBN/ISSN:

Font: ISSN Extra Digits (2):

Code 39:

☐ Show Fact Data ID ☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit ☐ Hide Parentheses ☒ Ignore Spaces ☒ Ignore Hyphens ☐ Text Above

Distance to Bars: inches

LA Label Specs

Code 128 Optimized General



Symbol

Veribar@: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 9.09 1.575 0.001575
dots % mils inches

Symbol Width Magnification Bar x-dimen

Narrow Bar: 0.015748 Quiet Zones: 0.433, 0.433

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align: Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID ☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits ☐ Hide Parentheses ☒ Ignore Spaces ☒ Ignore Hyphens ☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk ☐ Hide Add-on Text ☐ Add-on Text Down ☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

MOST CRITICAL, NO DEVIATION!

WALMART TB Label Specs

ITF SCC-14 Open Frame



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 10.53 1.575 0.001575
dots % mils inches

Symbol Width	% Magnification	Bar X-dimen
1.802756	37.40	0.014961

Narrow Bar: 0.013386 Quiet Zones: 0.150, 0.150

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font:

Size:

Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Codabar:

☐ Show Start Stop

Start Character:

Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk

☐ Hide Add-on Text

☐ Add-on Text Down

☐ Quiet Zone Indicator

ISBN/ISSN:

Font:

ISSN Extra Digits (2):

Code 39:

☐ Show Fact Data ID

☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit

☐ Hide Parentheses

☒ Ignore Spaces

☒ Ignore Hyphens

☐ Text Above

Distance to Bars: inches

WALMART TB Label Specs

UPC-A General



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 14.29 1.575 0.001575
dots % mils inches

Symbol Width	% Magnification	Bar X-dimen
1.047244	84.80	0.011024

Narrow Bar: 0.009449 Quiet Zones: 0.099, 0.099

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font:

Size:

Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Codabar:

☐ Show Start Stop

Start Character:

Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk

☐ Hide Add-on Text

☐ Add-on Text Down

☐ Quiet Zone Indicator

ISBN/ISSN:

Font:

ISSN Extra Digits (2):

Code 39:

☐ Show Fact Data ID

☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit

☐ Hide Parentheses

☒ Ignore Spaces

☒ Ignore Hyphens

☐ Text Above

Distance to Bars: inches

TB Label Specs

ITF SCC-14 Open Frame



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 9.75 1.575 0.001575
dots % mils inches

Symbol Width	Magnification	Bar x-dimen
1.945079	40.35	0.016142
%		

Narrow Bar: 0.014567 Quiet Zones: 0.161, 0.161

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

CD and CI Label Specs

UPC-A General



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 13.62 1.771
inches % mils

Symbol Width	Magnification	Bar x-dimen
1.235000	100	0.013000
%		

Narrow Bar: 0.011229 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

LB Label Specs

ITF SCC-14 Open Frame



Symbol

Veribar@: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 9.75 1.575 0.001575
dots % mils inches

Symbol Width Magnification Bar x-dimen

Narrow Bar: 0.014567 Quiet Zones: 0.161, 0.161

Vertical:

Bar Height: Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

SB Label Specs

UPC-A General



Symbol

Veribar@: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 13.62 1.771
inches % mils

Symbol Width Magnification Bar x-dimen

Narrow Bar: 0.011229 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height: Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

TA Label Specs

UPC-A General



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 10.00 1.300
inches % mils

Symbol Width	Magnification	Bar x-dimen
1.235000	100	0.013000
%		

Narrow Bar: 0.011700 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font:

ISSN Extra Digits (2):

EP Label Specs

UPC-A General



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 13.62 1.771
inches % mils

Symbol Width	Magnification	Bar x-dimen
1.235000	100	0.013000
%		

Narrow Bar: 0.011229 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font:

ISSN Extra Digits (2):

Minimum Bar Height .5
Anything under this measurement needs
to be approved by Gus or Scott.

Acenti EP Label Specs

Mid Atlantic Custom Label:

2.907x1.375 / PK-92731-00-00-00

DEVICE BOX

UPC-A General



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction

inches % mils

Symbol Width % Magnification Bar X-dimen

Narrow Bar: 0.009300 Quiet Zones: 0.094, 0.094

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font:

Size:

Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Codabar:

☐ Show Start Stop

Start Character:

Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk

☐ Hide Add-on Text

☐ Add-on Text Down

☐ Quiet Zone Indicator

ISBN/ISSN:

Font:

ISSN Extra Digits (2):

Code 39:

☐ Show Fact Data ID

☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit

☐ Hide Parentheses

☒ Ignore Spaces

☒ Ignore Hyphens

☐ Text Above

Distance to Bars: inches

Acenti EP Label Specs

Mid Atlantic Custom Label:

2.907x2 / PK-92732-00-00-00

DIMMER BOX

UPC-A General



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction

inches % mils

Symbol Width % Magnification Bar X-dimen

Narrow Bar: 0.011900 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font:

Size:

Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Codabar:

☐ Show Start Stop

Start Character:

Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk

☐ Hide Add-on Text

☐ Add-on Text Down

☐ Quiet Zone Indicator

ISBN/ISSN:

Font:

ISSN Extra Digits (2):

Code 39:

☐ Show Fact Data ID

☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit

☐ Hide Parentheses

☒ Ignore Spaces

☒ Ignore Hyphens

☐ Text Above

Distance to Bars: inches

Acenti EP Label Specs

Mid Atlantic Label:

1.875x3 / PK-92739-00-00-00

1,2,3 GANG

UPC-A General



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 8.53 1.110
inches % mils

Symbol Width Magnification Bar x-dimen

%

Narrow Bar: 0.011890 Quiet Zones: 0.118, 0.118

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align: Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

Acenti EP Label Specs

Mid Atlantic Label:

4x2.5 / PK-92740-00-00-00

4,5,6 GANG

UPC-A General



Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 8.53 1.110
inches % mils

Symbol Width Magnification Bar x-dimen

%

Narrow Bar: 0.011890 Quiet Zones: 0.118, 0.118

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align: Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

Private Label Multisource Specs

UPC-A General

Customer Number



905 (900 EXT) ← EXTERNAL SAN
6 pt. Helvetica
← INTERNAL SAN
7 pt. Helvetica

Symbol

Veribar®: GS Calibration:

Method: Printer dpi:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction:
inches % mils

Symbol Width Magnification Bar x-dimen

%

Narrow Bar: 0.011229 Quiet Zones: 0.117, 0.117

Vertical:

Bar Height:

Miscellaneous:

Bearer Bar:

Units: inches

Edit Text

Type specifications:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show FACT DATA ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digits
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inch

Codabar:

☐ Show Start/Stop
Start Character: Stop Character:

UPC/EAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicators

ISBN/ISMN/ISRC/ISSN:

Font: ISSN Extra Digits (2):

TA Label Specs - 1.25 X .5

UPC-A General



Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction:
inches % mils

Symbol Width % Magnification Bar X-dimen

Narrow Bar: 0.008600 Quiet Zones: 0.094, 0.094

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font: Size: Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show Fact Data ID
☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit
☐ Hide Parentheses
☒ Ignore Spaces
☒ Ignore Hyphens
☐ Text Above

Distance to Bars: inches

Codabar:

☐ Show Start Stop
Start Character: Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk
☐ Hide Add-on Text
☐ Add-on Text Down
☐ Quiet Zone Indicator

ISBN/ISSN:

Font: ISSN Extra Digits (2):

GRAINGER SPECS

TA Label Specs (Grainger)

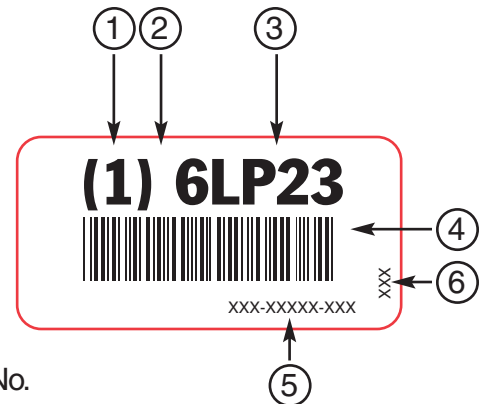
- ① Human Readable Quantity - Must be in parenthesis
- ② A single space between quantity and Grainger No.
- ③ Human Readable Grainger No.
- ④ Code 39 Barcode - Must encode quantity + single space + Grainger No.
Note: DO NOT encode parenthesis
DO NOT encode suffix

EXAMPLES:

**Grainger
Human Readable**
(1) 5W217
(10) 5W217A
(100) 6LP23

**Code 39
Barcode**
1 5W217
10 5W217 (Note that suffix "A" is omitted)
100 6LP23

- ⑤ San-Cat-Dash of Leviton assigned Finished Good No. - 7pt. Helvetica
Note: DO NOT use the dash No. of the TA no. assigned
- ⑥ Internal Control Number - 7pt. Helvetica
EXAMPLE: TA-511-ODS10-**2A1** ← Just use the last 3 digits



Code 39 General

These specific numbers
are for example only.
The "Symbol Width" and
"W/N Ratio" numbers
may vary according to
the 100% magnification.

The magnification
must stay at 100%.

MOST CRITICAL,
make sure none of
these boxes are
checked

Barcode Specs for FLEXO PRINTING on White Corrugated Medium (NOT FOR PRINTING ON KRAFT) **FIBRE VENDOR ONLY**

UPC A BARCODE

Symbol

Veribar:
 Method: Printer DPI: 2540

Horizontal:

W/N Ratio: 2.00 to 1
 Bar Width Reduction: 0.002200 11.28 2.200
 inches % mils

Symbol Width Magnification Bar X-dimen
 1.852500 150.00 0.019500

Narrow Bar: 0.017300 Quiet Zones: 0.175, 0.175

Vertical:

Bar Height: 0.750000

Miscellaneous:

Line Thickness: 0.000000

Unit: inches



CODE 128 BARCODE

Symbol

Veribar@: GS Calibration: N/A
 Method: Printer dpi: 2540

Horizontal:

W/N Ratio: 2.00 to 1
 Bar Width Reduction: 0.009500 40.25 9.500
 inches % mils

Symbol Width Magnification Bar x-dimen
 1.604800 236 0.023600
 %

Narrow Bar: 0.014100 Quiet Zones: 0.590, 0.590

Vertical:

Bar Height: 1.000000

Miscellaneous:

Bearer Bar: 0.000000

Units: inches



ITF-14 OPEN BEARER BAR BARCODE

Symbol

Veribar@: GS Calibration: N/A
 Method: Printer dpi: 2540

Horizontal:

W/N Ratio: 2.50 to 1
 Bar Width Reduction: 21 24.41 8.268 0.008268
 dots % mils inches

Symbol Width Magnification Bar x-dimen
 4.079921 84.65 0.033858
 %

Narrow Bar: 0.025591 Quiet Zones: 0.339, 0.339

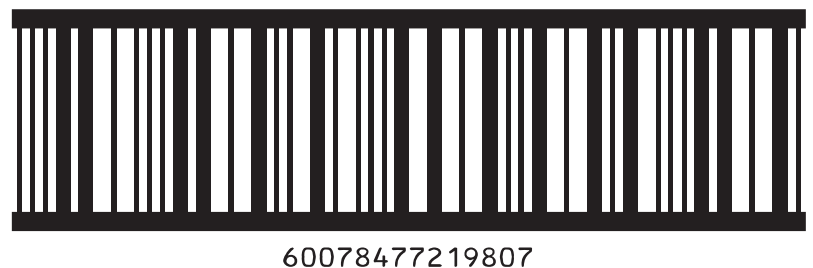
Vertical:

Bar Height: 1.000000

Miscellaneous:

Bearer Bar: 0.100000

Units: inches



Barcode Specs for FLEXO PRINTING on KRAFT

ITF SCC-14 OPEN FRAME BAR BARCODE

The following are for ITF-14:

The maximum size is:

120% magnification

BWR: 0.005"

W/N ratio: 2.5

Bar height: 1.5"

X-dim: 0.048"

Narrow bar width: 0.043"

Bearer bar thickness: 0.19"

Printer DPI: 300

THE PREFERRED SIZE IS:

100% magnification

BWR: 0.005"

W/N ratio: 2.5

Bar height: 1.25"

X-dim: 0.04"

Narrow bar width: 0.035"

Bearer bar thickness: 0.19"

Printer DPI: 300

The minimum size is:

80% magnification

BWR: 0.005"

W/N ratio: 2.5

Bar height: 1"

X-dim: 0.032"

Narrow bar width: 0.027"

Bearer bar thickness: 0.19"

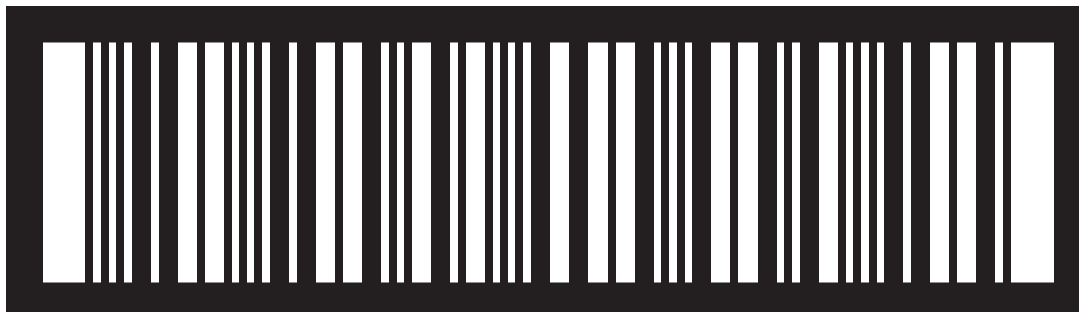
Printer DPI: 300

The Symbol dialog box shows the following settings:

- Veribar: OFF
- Method: Custom
- Printer DPI: 300
- Horizontal:
 - W/N Ratio: 2.50 to 1
 - Bar Width Reduction: 0.005000 inches, 12.50 %, 5.000 mils
 - Symbol Width: 4.820000
 - % Magnification: 100.00
 - Bar X-dimen: 0.040000
 - Narrow Bar: 0.035000
 - Quiet Zones: 0.400, 0.400
- Vertical:
 - Bar Height: 1.250000
- Miscellaneous:
 - Line Thickness: 0.190000
- Unit: inches
- Buttons: Cancel, OK

The Text dialog box shows the following settings:

- Type:
 - Font: OCR-B Bar Cod...
 - Size: 24
 - Align: Center
 - Style: Bold, Italic, Hidden
- Codabar:
 - Show Start Stop: ☐
 - Start Character: A
 - Stop Character: B
- UPC/EAN/JAN:
 - Center Sys/Chk: ☐
 - Hide Add-on Text: ☐
 - Add-on Text Down: ☐
 - Quiet Zone Indicator: ☐
- ISBN/ISSN:
 - Font: OCR-A Bar Cod...
 - ISSN Extra Digits (2): 00
- Miscellaneous:
 - Hide Check Digit: ☐
 - Hide Parentheses: ☐
 - Ignore Spaces: ☒
 - Ignore Hyphens: ☒
 - Text Above: ☐
- Distance to Bars: 10.069444 inches
- Buttons: Cancel, OK



60078477219807

The Bar Code Pro file needs to be opened in Illustrator to make the bearer bar completely surround the bar code.

Barcode Specs for FLEXO PRINTING on KRAFT

The following is for Code 128:

250% magnification

BWR: 0.005"

W/N ratio: 2.0

Bar height: 1"

X-dim: 0.025"

Narrow bar width: 0.02"

Printer DPI: 300

CODE 128 OPTIMIZED GENERAL BARCODE

Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction

inches % mils

Symbol Width % Magnification Bar X-dimen

Narrow Bar: Quiet Zones:

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Text

Type:

Font:

Size:

Align:

Style: ☐ Bold ☐ Italic ☐ Hidden

Code 39:

☐ Show Fact Data ID

☐ Show Asterisks

Miscellaneous:

☐ Hide Check Digit

☐ Hide Parentheses

☒ Ignore Spaces

☒ Ignore Hyphens

☐ Text Above

Distance to Bars: inches

Codabar:

☐ Show Start Stop

Start Character:

Stop Character:

UPC/EAN/JAN:

☐ Center Sys/Chk

☐ Hide Add-on Text

☐ Add-on Text Down

☐ Quiet Zone Indicator

ISBN/ISSN:

Font:

ISSN Extra Digits (2):

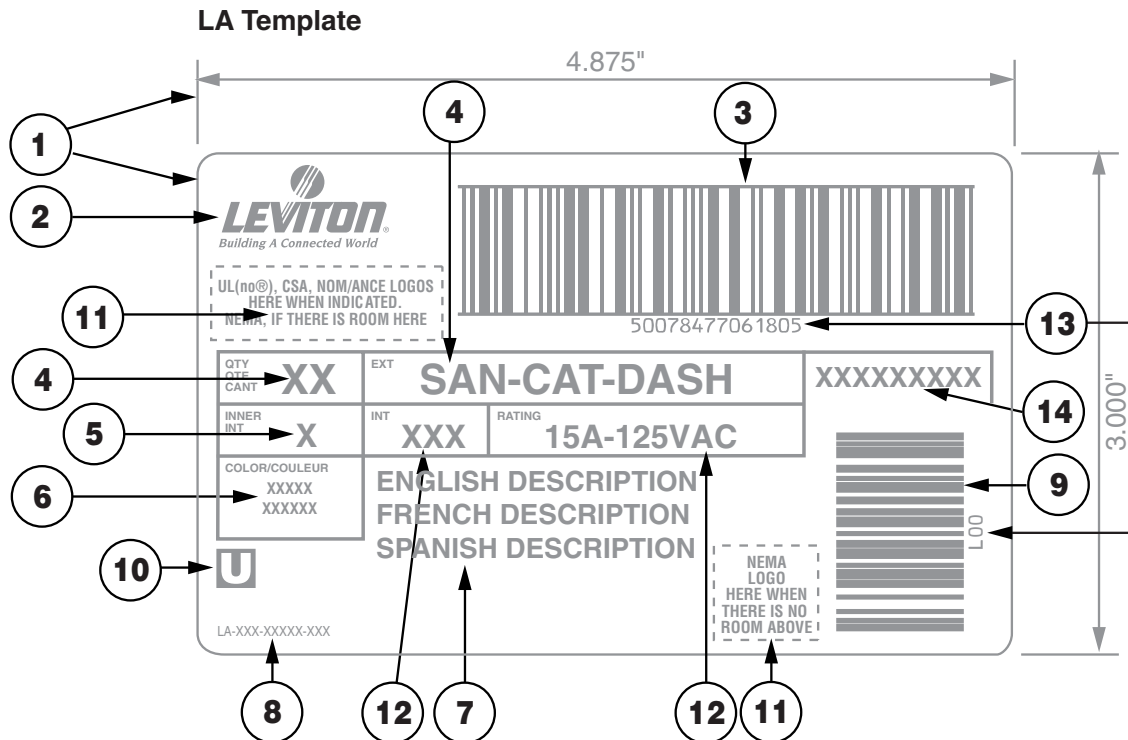


L00

Carton Labels

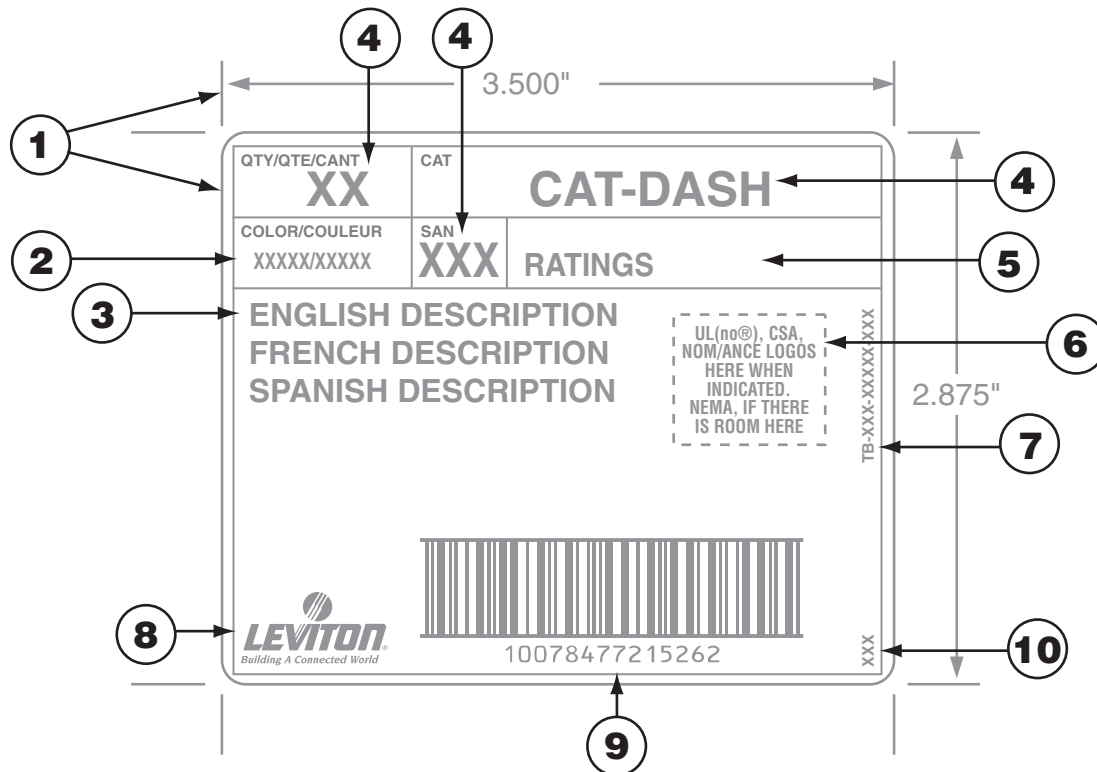
4

Note: These are standard carton labels. There are occasions when a new size will be required. If not already on the server please create a new one and place on the server. You can find the templates in a folder called **Corp. Design - Templates**. See (LABEL TEMPLATES folder). Use the below specs as a guide.



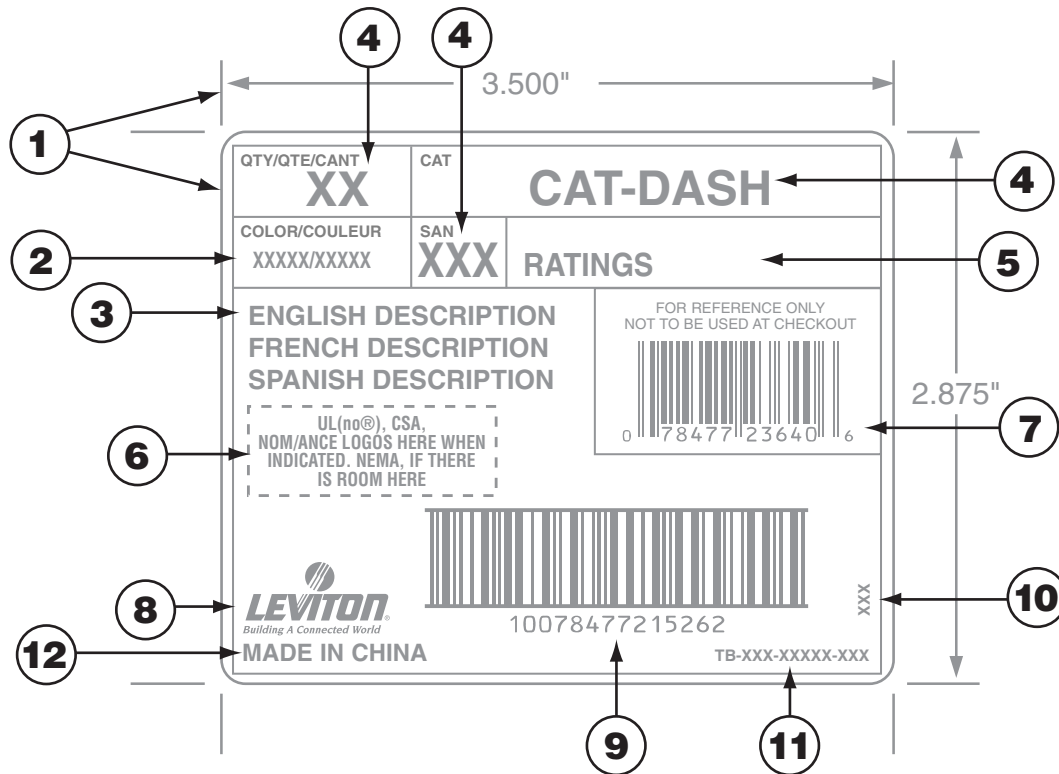
- ① DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPOT COLOR (SWATCH NAMED DIE LINE)
- ② COLOR / SCALE: LEVITON BACW LOGO - BLACK / 31%
- ③ COLOR / STYLE: UPC - BLACK / ITF 14 OPEN BEARER BAR. SEE LA LABEL SPEC SHEET
- ④ COLOR / FONT / SIZE: QTY & SAN-CAT-DASH TEXT - BLACK / HELVETICA BOLD 18PT. (100% HORIZONTAL SCALE)
- ⑤ COLOR / FONT / SIZE: INNER & INT TEXT - BLACK / HELVETICA BOLD / 14PT.
- ⑥ COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA BOLD / 7 ON 8PT.
- ⑦ COLOR / FONT / SIZE: ITEM DESCRIPTION TEXT - BLACK / HELVETICA BOLD / 12 ON 11PT.
- ⑧ COLOR / FONT / SIZE: FILENAME TEXT - BLACK / HELVETICA REGULAR / 6PT.
- ⑨ COLOR / STYLE: UPC - BLACK / CODE 128. SEE LA LABEL SPEC SHEET
- ⑩ COLOR / SCALE: UPC LOGO - BLACK / 75%
- ⑪ COLOR / SCALE: AGENCY LISTINGS AND OR NEMA - BLACK / SCALE TO FIT
- ⑫ COLOR / FONT / SIZE / STYLE: BLACK / HELVETICA BOLD / 14PT. / NOTE: IF VAC RATING ADD KERNING OF 30 EMS BETWEEN V AND AC.
- ⑬ COLOR / FONT / SIZE: UPC TEXT- BLACK / OCR-B / 5 PT. SEE LA LABEL SPEC SHEET
- ⑭ COLOR / FONT / SIZE: COMPETITOR CAT. NUMBER - BLACK / HELVETICA BOLD / 12 ON 11PT.

TB Template (Standard)



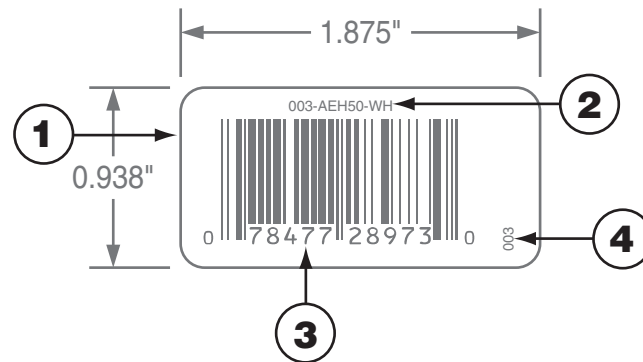
- ① DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPO T COLOR (SWATCH NAMED DIE LINE)
- ② COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA BOLD / 8.5PT.
- ③ COLOR / FONT / SIZE: ITEM DESCRIPTION TEXT - BLACK / HELVETICA BOLD / 12 ON 14PT.
- ④ COLOR / FONT / SIZE: QTY & CAT-DASH TEXT - BLACK / HELVETICA BOLD 18PT. (100% HORIZONTAL SCALE)
- ⑤ COLOR / FONT / SIZE / STYLE: BLACK / HELVETICA BOLD / 12PT. / NOTE: IF VAC RATING ADD KERNING OF 30 EMS BETWEEN V AND AC.
- ⑥ COLOR / SCALE: AGENCY LISTINGS AND OR NEMA - BLACK / SCALE TO FIT
- ⑦ COLOR / FONT / SIZE: FILENAME TEXT - BLACK / HELVETICA REGULAR / 6PT
- ⑧ COLOR / SCALE: LEVITON BACW LOGO - BLACK / 23%
- ⑨ COLOR / STYLE: UPC - BLACK / ITF 14 OPEN BEARER BAR (SEE LA LABEL SPEC SHEET)
- ⑩ COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA REGULAR / 6PT

TB Template (Walmart Version)

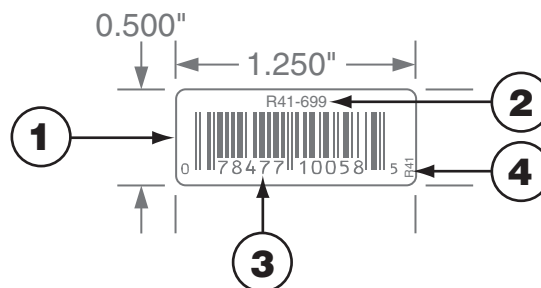


- 1** DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPO T COLOR (SWATCH NAMED DIE LINE)
- 2** COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA BOLD / 8.5PT.
- 3** COLOR / FONT / SIZE: ITEM DESCRIPTION TEXT - BLACK / HELVETICA BOLD / 10 ON 12PT.
- 4** COLOR / FONT / SIZE: QTY & CAT-DASH TEXT - BLACK / HELVETICA BOLD 18PT. (100% HORIZONTAL SCALE)
- 5** COLOR / FONT / SIZE / STYLE: BLACK / HELVETICA BOLD / 12PT. / NOTE: IF VAC RATING ADD KERNING OF 30 EMS BETWEEN V AND AC.
- 6** COLOR / SCALE: AGENCY LISTINGS AND OR NEMA - BLACK / SCALE TO FIT
- 7** COLOR / STYLE: UPC - BLACK / UPC (A) (SEE EP LABEL SPEC SHEET)
- 8** COLOR / SCALE: LEVITON BACW LOGO - BLACK / 23%
- 9** COLOR / STYLE: UPC - BLACK / ITF 14 OPEN BEARER BAR (SEE LA LABEL SPEC SHEET)
- 10** COLOR / FONT / SIZE: MULTI-SOURCE NO. - BLACK / HELVETICA REGULAR / 6PT
- 11** COLOR / FONT / SIZE: FILENAME TEXT - BLACK / HELVETICA REGULAR / 6PT
- 12** COLOR / FONT / SIZE: COUNTRY OF ORIGIN - BLACK / HELVETICA REGULAR / 9PT

TA Template (Varies according to box size)

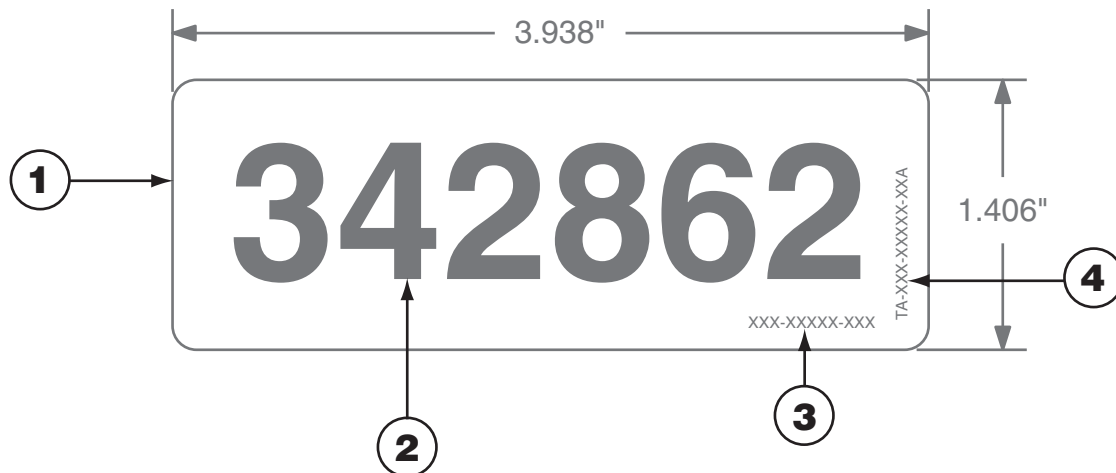


TA Product UPC Label



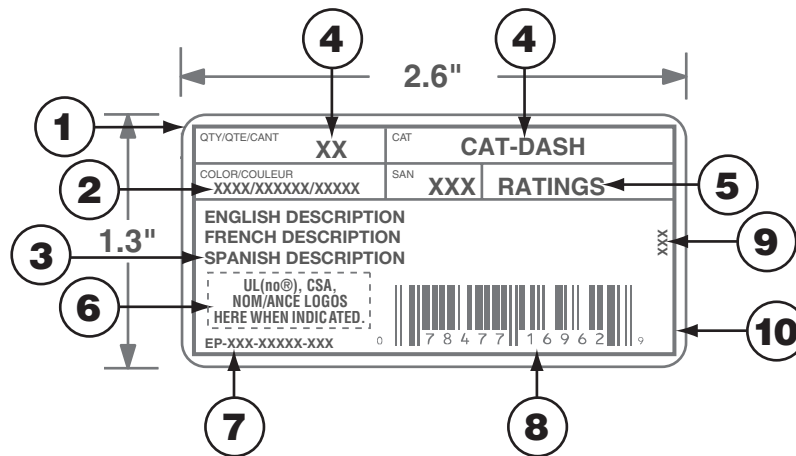
- ① DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPO T COLOR (SWATCH NAMED DIE LINE)
- ② COLOR / FONT / SIZE: SAN-CAT - BLACK / HELVETICA REGULAR / 5.5PT
- ③ COLOR / STYLE: UPC - BLACK / UPC (A) (SEE TA LABEL SPEC SHEET, THIS VARIES ACCORDING TO LABEL SIZE)
Must have approval from PDP Director/Manager for any Bar Code that is below 80% Magnification, see TA Bar Code Specs
- ④ COLOR / FONT / SIZE: MULTI-SOURCE NUMBER - BLACK / HELVETICA REGULAR / 4.5PT

TA Template for Home Depot (Pending name change)



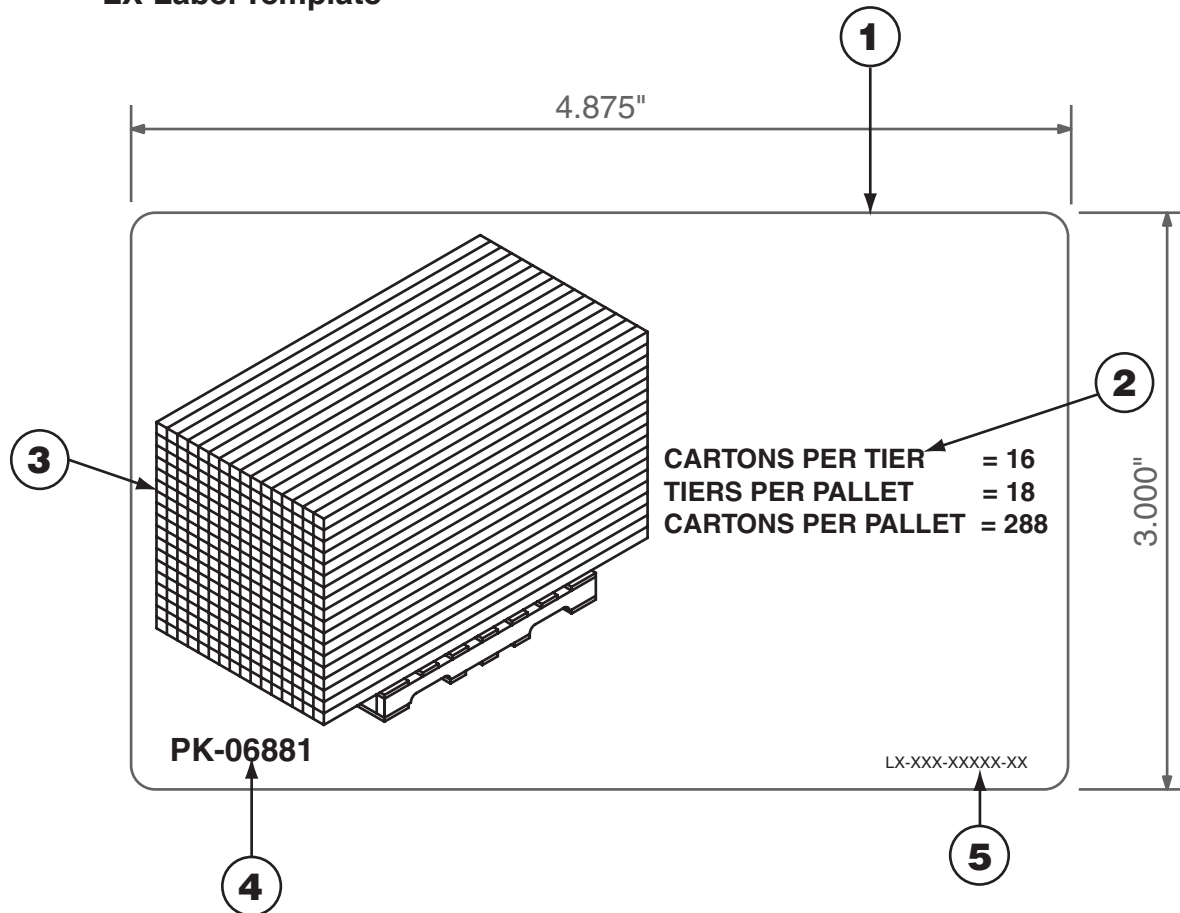
- ① PK-92775-20-00-00 OR EQUIVALENT - PANTONE 185 C SPOT COLOR (SWATCH NAMED DIE LINE)
- ② COLOR / STYLE: HOME DEPOT 6 DIGIT SKU NUMBER - BLACK / HELVETICA BOLD / 72PT
- ③ COLOR / FONT / SIZE: EXTERNAL SAN-CAT-DASH - BLACK / HELVETICA REGULAR / 6PT
- ④ COLOR / FONT / SIZE: FILENAME - BLACK / HELVETICA REGULAR / 5PT

EP Template (Varies according to box size)



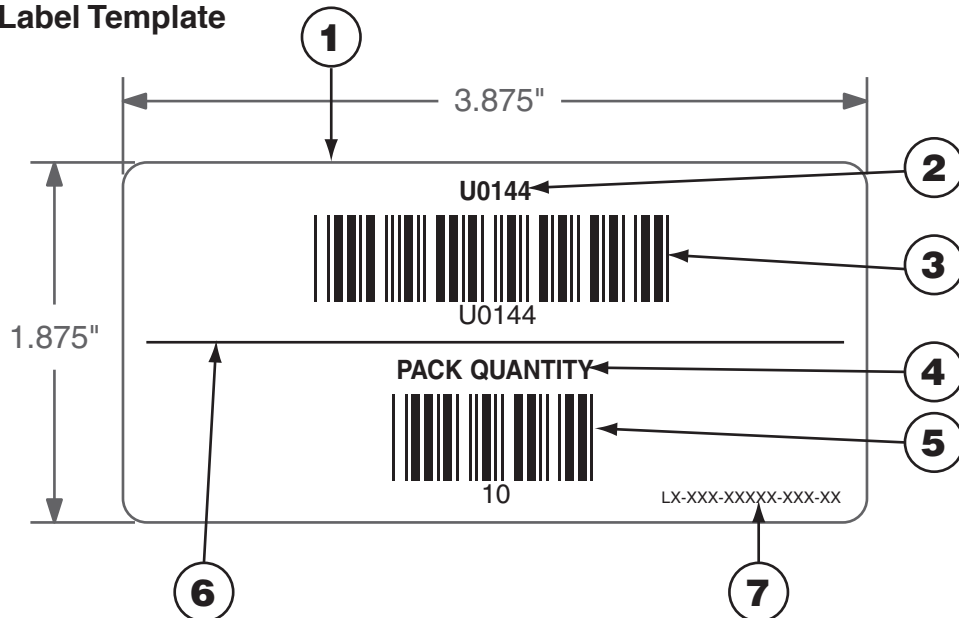
- 1** DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPO T COLOR (SWATCH NAMED DIE LINE)
- 2** COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA BOLD / 6PT.
- 3** COLOR / FONT / SIZE: ITEM DESCRIPTION TEXT - BLACK / HELVETICA BOLD / 6.5 ON 7.8PT.
- 4** COLOR / FONT / SIZE: QTY & CAT-DASH TEXT - BLACK / HELVETICA BOLD 9PT. (100% HORIZONTAL SCALE)
- 5** COLOR / FONT / SIZE / STYLE: RATINGS - BLACK / HELVETICA BOLD / 9PT. / NOTE: IF VAC RATING ADD KERNING OF 30 EMS BETWEEN V AND AC.
- 6** COLOR / SCALE: AGENCY LISTINGS AND OR NEMA - BLACK / SCALE TO FIT
- 7** COLOR / FONT / SIZE: FILENAME TEXT - BLACK / HELVETICA REGULAR / 5PT
- 8** COLOR / STYLE: UPC - BLACK / UPC (A) (SEE EP LABEL SPEC SHEET)
- 9** COLOR / FONT / SIZE: COLOR TEXT - BLACK / HELVETICA REGULAR / 5PT
- 10** COLOR / SIZE: HOLDING LINE - BLACK / 1.5P T.

LX Label Template



- ① DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPOT COLOR (SWA TCH NAMED DIE LINE)
- ② INFORMATION PROVIDED BY ERNESTO
- ③ PALLETIZATION DIAGRAM PROVIDED BY ERNESTO
- ④ INFORMATION PROVIDED BY ERNESTO
- ⑤ COLOR / FONT / SIZE: FILENAME - BLACK / HELVETICA REGULAR / 6PT

Acuity Label Template



- 1** DIE LINE INCLUDING DIMENSIONS - PANTONE 185 C SPO T COLOR (SWATCH NAMED DIE LINE)
- 2** COLOR / FONT / SIZE: ACUITY PART NUMBER - BLACK / HELVETICA BOLD / 10PT
- 3** COLOR / STYLE: ACUITY PART NUMBER - BLACK / REFER TO SPECS PROVIDED FOR CODE 39 BARCODE
- 4** COLOR / FONT / SIZE: STANDARD PACK QUANTITY NUMBER - BLACK / HELVETICA BOLD / 10PT
- 5** COLOR / STYLE: ACUITY PART NUMBER - BLACK / REFER TO SPECS PROVIDED FOR CODE 39 BARCODE
- 6** COLOR : BLACK 1P T. RULE
- 7** COLOR / FONT / SIZE: FILENAME TEXT - BLACK / HELVETICA REGULAR / 6PT

ACUITY LABEL SPECS - CODE 39

Symbol

Veribar:

Method: Printer DPI:

Horizontal:

W/N Ratio: to 1

Bar Width Reduction: 20.00 3.333 0.003333

dots % mils inches

Symbol Width % Magnification Bar X-dimen

Narrow Bar: 0.013333 Quiet Zones: 0.417, 0.417

Vertical:

Bar Height:

Miscellaneous:

Line Thickness:

Unit: inches

Production

5

PDP Artwork Specifications

File requirements:

1. Fonts: All fonts used should be collected with the file (preferably as type 1 – screen and printer font). Avoid stylized fonts from within applications, true type or variable size fonts.
2. Supply all supporting/linked files. When supplying a flattened image file it is recommended that the layered Photoshop file be supplied as well in case manipulation is required in the future. It is preferred to have images linked rather than embedded.
3. Software/format supported: Mac is the platform. The majority of files supplied have been created using Illustrator, Photoshop, Quark, Pagemaker and Indesign. Other platforms, software and formats need to be addressed on a case by case basis.

Design elements:

1. Design using Pantone and CMYK color space.
2. Graphic designs should be created to fit at full scale. Follow the orientation for front/top of graphics as identified on the structure. The Die should be on a separate layer and output as a separate spot color. The PK number (Die Line ID number) and print side should also be identified.
3. Build the file(s) in the colors desired and delete all unused swatches. For images requiring spot colors build as a DCS file. [(For PMS colors use the standard ink name from Pantone Library) (Example 2935 C)]. Note: Grayscale tifs colorized in Quark are acceptable but are not preferred by most production vendors.
4. Check consistency (CMYK breakdowns) of colors used between applications (CMYK values/colors created in Illustrator match those created in Quark, Photoshop, or Indesign). Colors should have the same name in all applications. Are some colors PANTONE 2935 C while others are PANTONE 2935 CVC?
5. 4 color process or Spot images should be supplied at 300 DPI. Effective resolution should be no less than 300. Calculate by dividing the files resolution by the scale that the image is placed ($300 \text{ DPI} @ 100\% = 300 / 1 = 300 \text{ Resolution}$; $300 \text{ DPI} @ 50\% = 300 / .5 = 600 \text{ Resolution}$). If these resolutions are not achievable or the design doesn't require (blurred pattern) please assure that the lower resolution supplied is acceptable quality. Note: logos and text supplied as part of an image has degraded quality when compared with those supplied as vector graphics.
6. UPC-A bar codes should be created at 100% scale with a .001" bar width reduction.
7. Graphics and/or Illustrations should be extended past the die outline by 1/8" for bleed requirements.
 - a. For carton work, bleeds should extend 1/8" into dust flaps, glue flaps and beyond cut/trim. Do not exceed over glue areas.
 - b. Tuck panels will bleed 1/8" into dust flaps (miter corners @ 45° with main panel bleed)
 - c. Dust flaps if printed should bleed 1/8" beyond cut.
 - d. Text is recommended to be no closer than 1/16" (preferably 1/8") from all cuts and creases.
 - e. If graphics are intended to wrap-around and align with graphics on other panels, position, alignment and square should be verified by measuring the elements in the file and/or creating a comp.
8. Avoid using transparency features and effects. Using these features will require additional desktop time and is very difficult to duplicate in production.
9. It is mandatory that spell check be performed on the file before submitting.
10. Do not trap files. It is the responsibility of the production vendor.

FTP/Email:

A PDF of the final graphic should be included with the native files. This will be used in comparison to the final workup for quality control purposes and as quick view of work files on the server.

Production:

1. A color composite printout with a review of black & white separation prints (SEPS) is mandatory before each file submission. The color composite is used in comparison to the final workup for quality control purposes. The black and white prints enable the designer and all others involved to verify how many colors are in the file and confirm that the elements are built using the appropriate color(s).
2. Any special requirements or file modifications should be communicated in writing and/or on the composite prints supplied.
3. It is required that all files be flightchecked (See flightcheck tutorial).

Specialty:

Embossing plates, foil stamping, spot varnish and coating omits should be identified clearly for exact position to art/structure. These can be communicated within the file as a separate spot color or a dash pattern within Illustrator.

Production PDF Tutorial

How To Set-Up a script for a Production PDF in Quark XPress

Before creating a PDF check that the status of your picture usage and fonts are all in OK status. To to this go to Quark XPress Menu Utilities > Usage. Also review your artwork and check that all your colors in the document are CMYK or PMS spot colors as stated on your file spec box. Make sure that you are not using RGB colors. There are three things that you must be aware before creating a production PDF and they listed below as steps A thru C.

A. Size – A production PDF MUST be created at 100%. Also make sure that the size of your file fits on the Paper Size selected, otherwise a Custom Size has to be created.

B. Colors – To create a production PDF to be output as a composite layout as well as in separations for offset printing, **QuarkXPress 6** has **DeviceN** capabilities that let you create a file with composite PostScript, **To specify DeviceN:** Use step 4 and choose Print Colors > DeviceN.

Use **DeviceN** to output blends, multi-inks, colorized TIFFs, and other items as composite, while retaining their color separation definitions.

Note: If you specify **DeviceN** and then produce a PDF (or print) a project that contains **DCS** files, a message will display to alert you that **separations will be restricted for those files**. To create a Production PDF from a file that contains DCS files, a **Color Separated Production PDF** has to be created in order to retain the DCS effect. Then PDF must be output following the procedure “How to How To Produce Film from a Production Adobe PDF Document Using Adobe Illustrator CS”

C. Fonts – When creating a PDF by printing using Adobe PDF Printer, you are simulating a printing stage and this way you will ensure that all the FONTS (resident in document and embedded in supporting graphics) are force embedded in the PDF. So if steps 1 thru 7 are followed, you will assure that a PDF with all fonts

Related Topics

If Adobe PDF Printer doesn't appear in the Printer List dialog box

(Acrobat 6.0 on Mac OS X v10.3.x)

Solutions

Do one of the following:

Solution 1: Update to Acrobat 6.0.1.

To update to Acrobat 6.0.1:

1. Start Acrobat 6.0.
2. Choose Help > Update.
3. Follow the on-screen instructions to install the update.

Note: You can also download the update from the Adobe Web site at www.adobe.com/support/downloads/main.html.

Solution 2: Add the Adobe PDF Printer manually.

To add the Adobe PDF Printer to the Printer List dialog box:

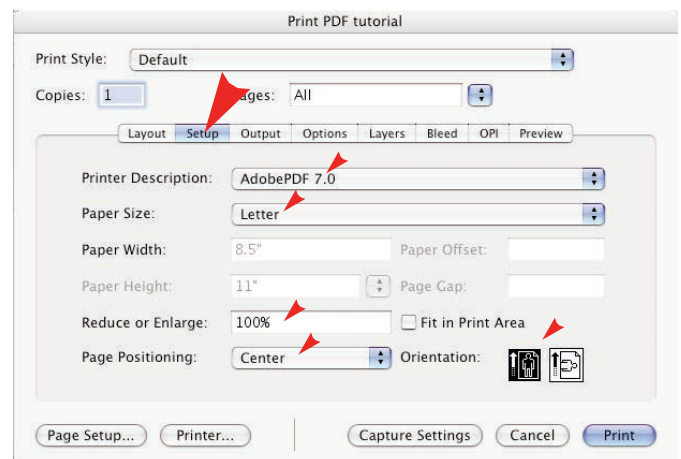
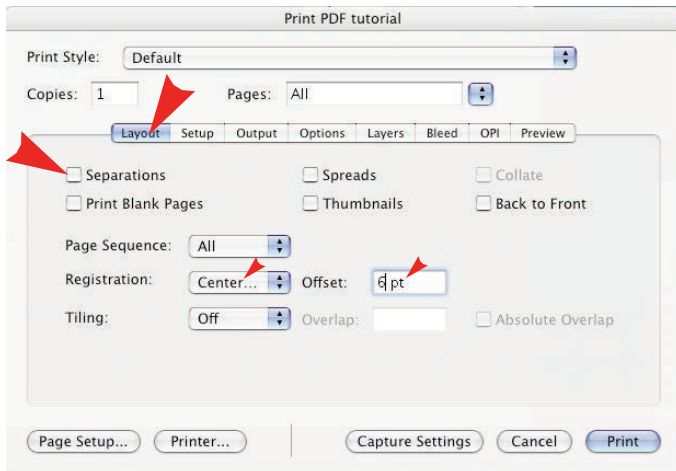
1. Start the Printer Setup Utility in the Applications/Utilities folder.
2. Hold down the Option key, and click Add in the Printer List dialog box.
3. Choose Advanced from the Printer Connection menu.
4. Choose Adobe PDF (pdf) from the Device menu.
5. Type Adobe PDF in the Device Name text box.
6. Type pdf://www.adobe.com in the Device URL text box.
7. Choose Adobe from the Printer Model menu.
8. Click OK.

Background information

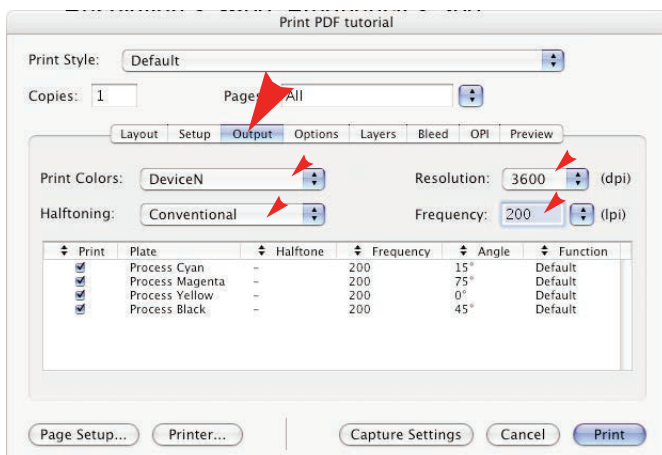
The script that Acrobat uses to install the Adobe PDF Printer doesn't work in Mac OS X v10.3.x. The Acrobat 6.0.1 update resolves this issue.

How To Create an Adobe PDF file from Quark XPress using the Print command (Mac OS):

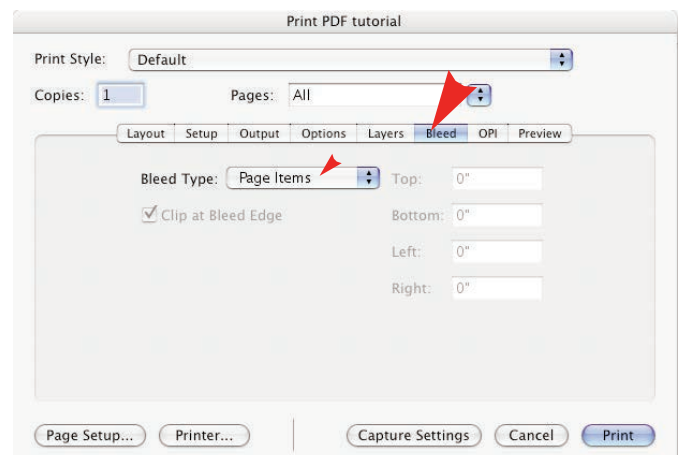
1. Open the file that you want to convert to an Adobe PDF file and choose File > Print.
2. Choose Layout > Registration > Center > 6pt
If creating a color separated PDF check box for Separations.
3. Choose Setup from the print dialog box and choose the following settings: Adobe PDF for Printer Description, Paper Size needed, Reduce or Enlarge 100%, Center Page Positioning and the Orientation needed.



4. Choose Output from the print dialog box and choose the following settings:
Print Colors > DeviceN,
Halftoning > Conventional,
Resolution > 3600, Frequency > 200,

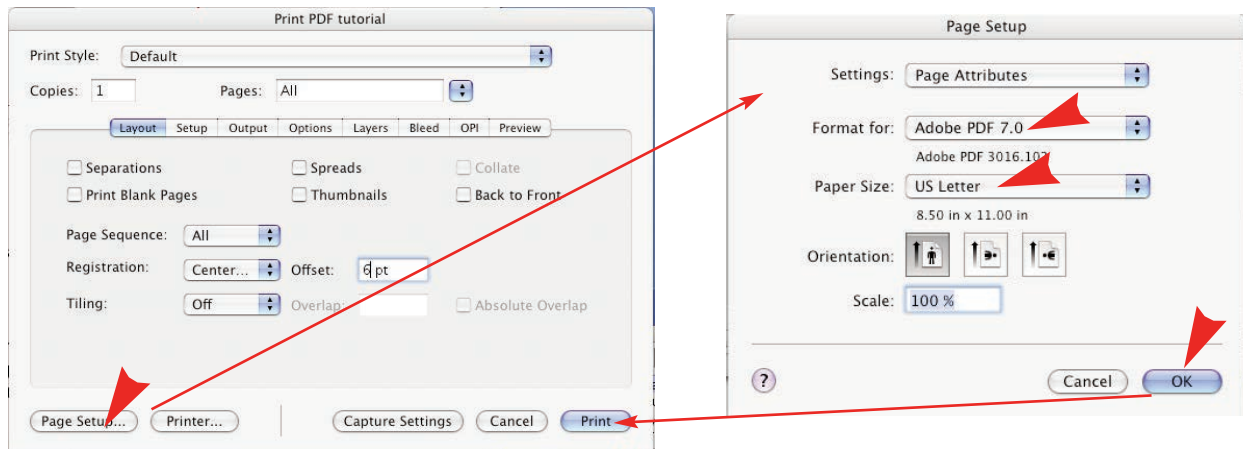


5. Choose Bleed from the print dialog box and choose the following settings:
Bleed Type > Page Items,

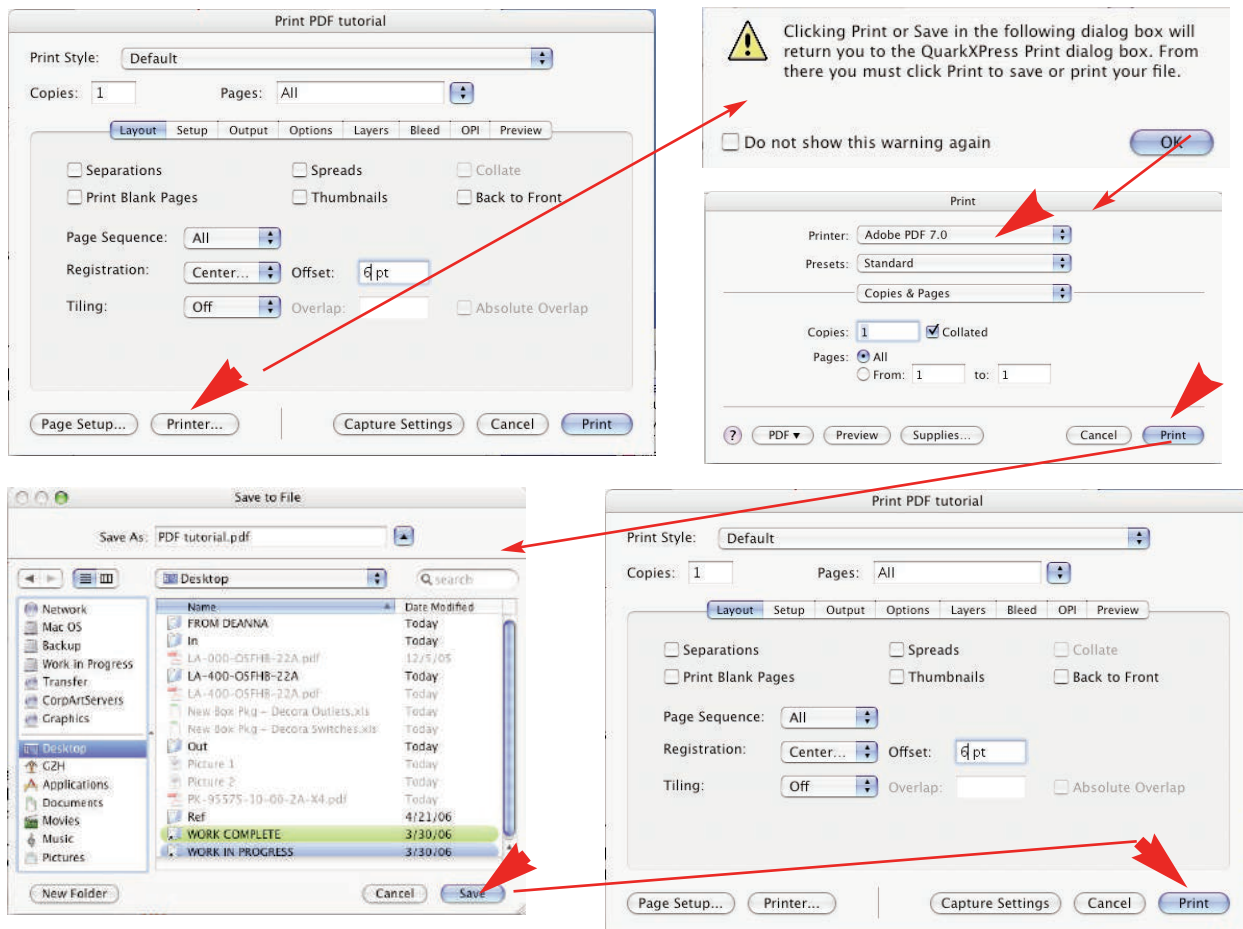


6. Choose Page Setup from the print dialog box. From the Page Setup choose Adobe PDF from the "Format for:" and choose the Paper Size needed. Press OK.

Note: If the size of the document is different from the preset sizes, a custom size must be created.



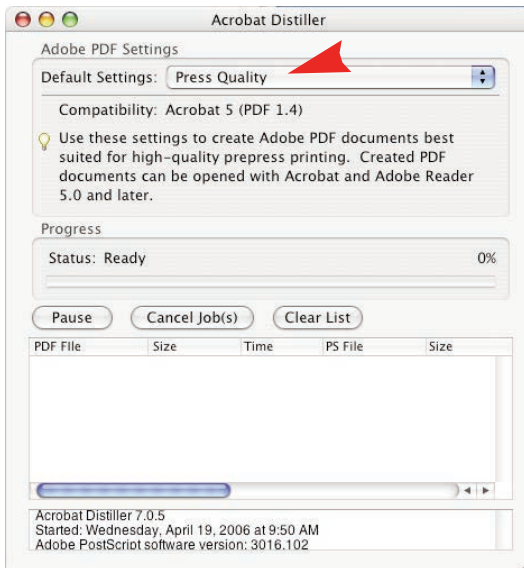
7. Click on printer, a warning window will pop up, click OK. A new window will pop up. Choose Adobe PDF 7.0 under Printer and click Print. A window will pop up prompting you to save the file. Input the name of and click OK. A new window will pop up. Click Print. The document will simulate printing, then a PDF will be produced and it will appear on your desktop.



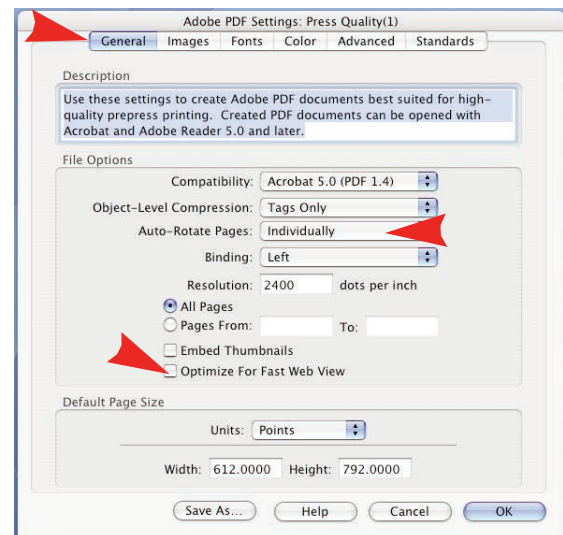
SCRIPT to create Production PDF files from Quark XPress

To eliminate steps in the creation of a Production PDF a **SCRIPT** has been developed. This Script creates a postscript file on your desktop and uses **Adobe Distiller** to create the PDF. The following settings must be set in Distiller in order to use this script.

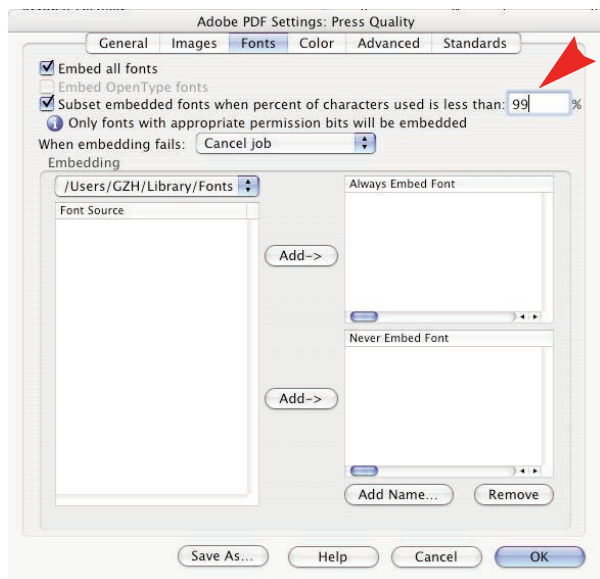
1. Activate Adobe Distiller program and choose Press Quality under Default Settings.



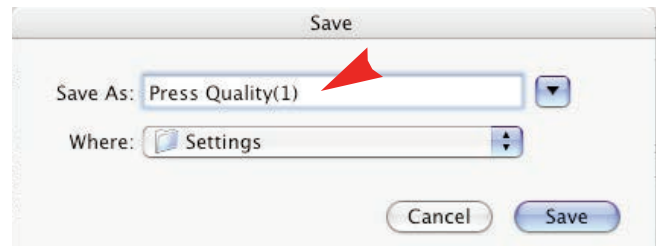
2. Go to Distiller Menu and select **Settings > Edit Adobe PDF Settings**. General tab is selected and choose **Individually** under **Auto-Rotate Pages**. **Optimize for Fast Web View** MUST NOT be checked on.



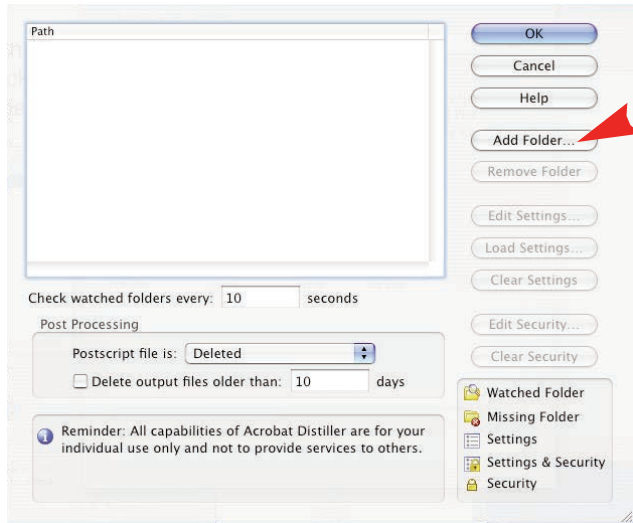
3. Go to Distiller Menu and select **Settings > Edit Adobe PDF Settings**. Click on **Fonts** tab and input 99% as shown below.



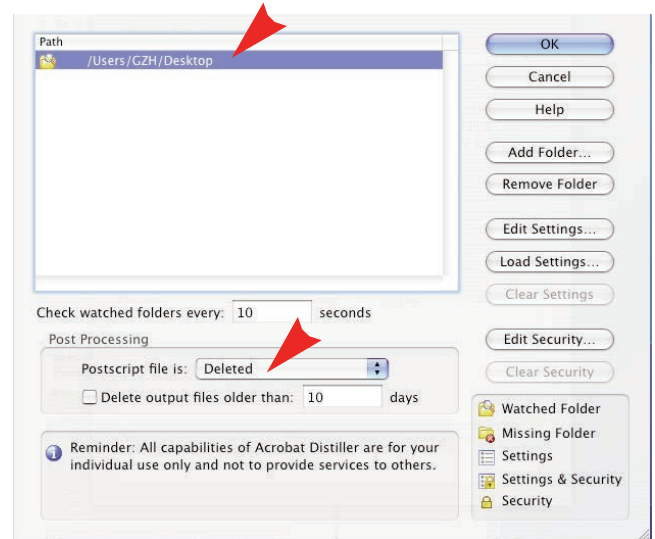
4. Click OK and then save as Press Quality 1. Make sure that the "Default Settings" is selected to **Press Quality 1** when creating Production PDFs



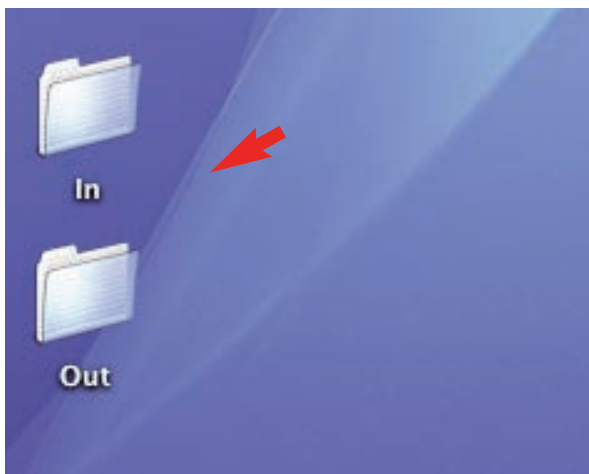
5. Go to Distiller Menu and select **Settings > Watched Folders** Click **Add Folder...**



6. Select your Desktop to place these watched folders. Under **Postscript File is:** Select **Deleted** and click OK



7. Two folders are created on your Desktop with the names **In** and **Out**



8. The previous 7 steps are the settings for your Distiller. Now you need to install your script file. In the folder "Production PDF tutorial" located on the "GRAPHICS SERVER" there are 2 files: "**Script.xnt**" and "**1 PDF SCRIPT**". Place **Script.xnt** in the **XTension** folder residing on your Quark Application folder. Place **1 PDF SCRIPT** in the **Scripts** folder residing on your Quark Application folder. Then double click on this script file. A **Script Editor** program will start and it will open a file that looks like the window below. Edit the following parameters:

Mac OS = name of your hard drive where your system resides

GZH = name of the folder that has the house icon on your hard drive > Users

Acrobat Distiller 7.0 = name of Acrobat Distiller software that you are going to use to create your PDFs and it resides on your applications folder



```

1 PDF SCRIPT

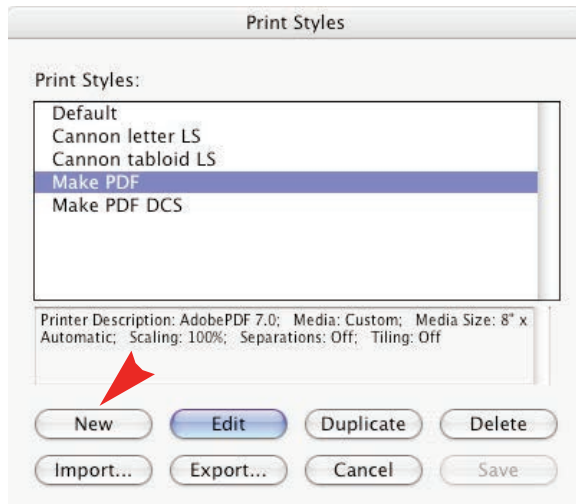
Record Stop Run Compile Bundl

tell application "QuarkXPress"
  repeat with i from 1 to count of project
    tell project i
      set ProjectName to name
      if (count of layout space) = 1 then
        set name of layout space 1 to ProjectName
      end if
    end tell
  end repeat
  tell application "Canon_E" to activate
  tell application "System Events"
    keystroke "d" using command down
    tell application "QuarkXPress" to activate
    keystroke "p" using command down
  end tell
  delay 1
  set DocName to name of document 1
  tell document 1
    set DestFolder to "Mac OS:Users:GZH:Desktop:In:" as text
    set MyDocWidth to ((width of bounds of current page) as inch units) as real
    set MyDocHeight to ((height of bounds of current page) as inch units) as real
    tell print setup
      set paper width to (MyDocWidth + 1) as inch units
      set paper height to (MyDocHeight + 1) as inch units
      set bleed to 0.25 as inch units
      set orientation to portrait
      set page position to center position
      set print colors to composite CMYK
      set resolution to 3600
      set print spreads to false
      set reduce or enlarge to "100%"
      set registration marks to centered
      set registration marks offset to 9
      set include blank pages to true
    end tell
    set FilePath to DestFolder & DocName & ".ps"
    print PostScript file FilePath
  end tell
  tell application "Acrobat Distiller 7.0" to activate
  tell application "QuarkXPress" to activate
end tell

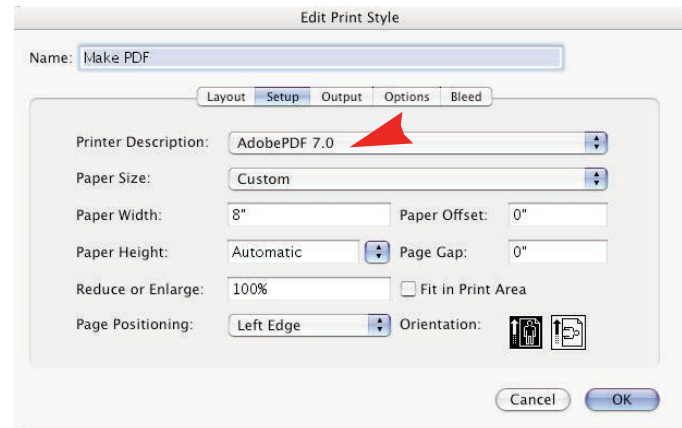
```

After these changes are made go to **Script Editor** Menu **File> Save**.
Your script is ready to be used.

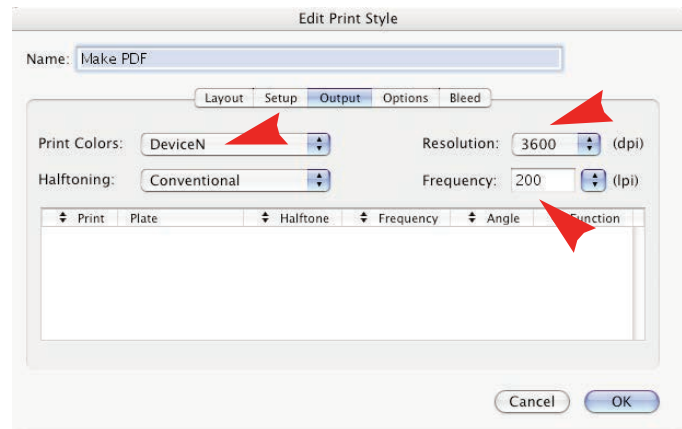
9. Activate Quark program and go to Menu **Edit > Print Styles** and create a New Print Style and name it "Make PDF".



10. Click on **Setup** tab and select:
Printer Description: **Adobe PDF 7.0** or any Adobe PDF version that is present. If an Adobe PDF Printer doesn't appear in the Printer List dialog box refer to page 1: **Related Topics** to install one.

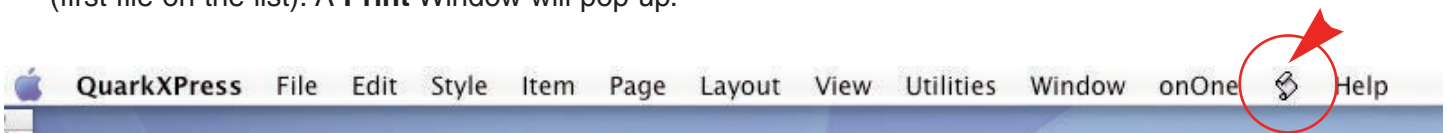


11. Click on **Output** tab and select:
Print Colors: **DeviceN**
Resolution: **3600**
Frequency: **200**
Click OK and click Save to save your new PDF Print Style.

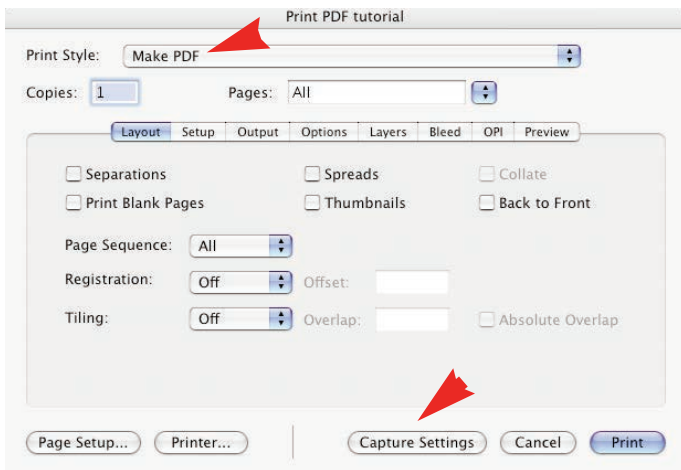


How to create a Production PDF in Quark XPress

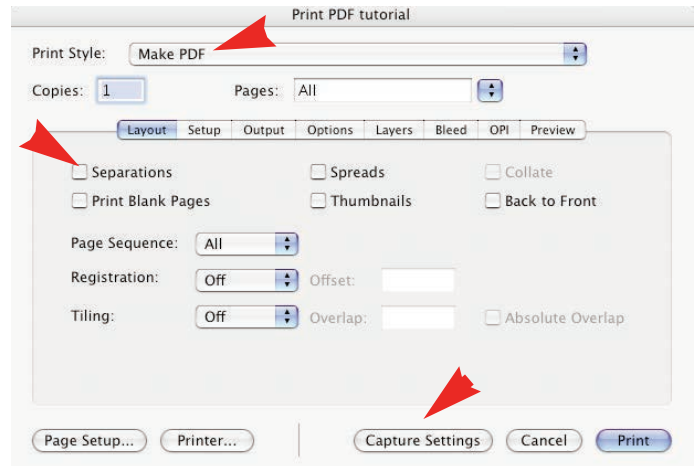
12. Open the Quark file that you need to convert to a PDF. **Important:** Before running this Script, check that the status of your picture usage and fonts are all in OK status. To do this go to Quark XPress Menu Utilities > Usage. Also review your artwork and check that all your colors in the document are CMYK or PMS spot colors as stated on your file spec box. Make sure that you are not using RGB colors. Go to Quark Menu and select the script icon (see circled icon below), scroll down and select "1 PDF SCRIPT" (first file on the list). A **Print Window** will pop up.



13. Select: Print Style: **Make PDF** Then click **Capture Settings**. A window will pop up simulating printing, then a PDF will be produced and it will appear on the **Out** folder on your desktop. This PDF file will be a Composite PDF file. This PDF must be output following the procedure “How To Produce Film from a Production Adobe PDF Document Using Adobe Illustrator CS”.



14. To create a Production PDF from a file that contains DCS files, a **Color Separated Production PDF** has to be created in order to retain the DCS effect. To create **Color Separated Production PDF** follow step 13. and in addition to the settings on step 13. Check in Separations. A window will pop up simulating printing, then a PDF will be produced and it will appear on the **Out** folder your desktop. This PDF file will be a Color Separated PDF file. This PDF must be output following the procedure “How To Produce Film from a Production Adobe PDF Document Using Adobe Illustrator CS”.



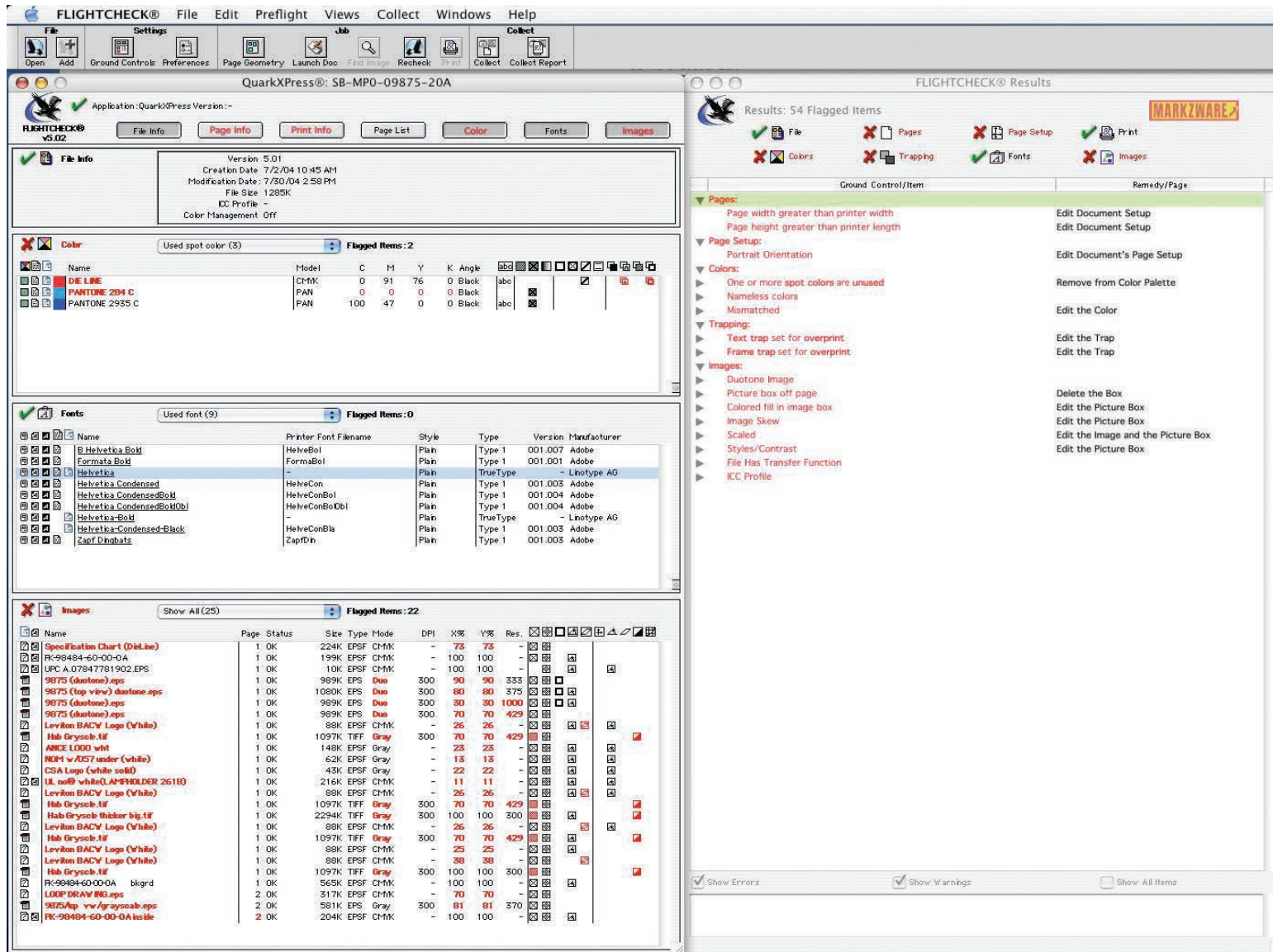
A brief description of what the Script does is as follows:

1. It takes the Quark document and copies the name of the document to the name of the layout.
2. Reads the size of the page of the document; creates a custom size increasing 1 inch to the document so that crop and register marks are included; prints 100% and fits in the new custom size.
3. Changes some of the parameters needed to produce a press quality PDF.
4. Creates a postscript file and saves it to the **In** folder on your desktop.
4. Activates Acrobat Distiller to distill the postscript file created.

Flightcheck Tutorial

The screenshot displays two windows from the QuarkXPress application. The left window, titled 'QuarkXPress®: SB-MP0-09875-20A', shows the 'Color' and 'Fonts' panels. The 'Color' panel lists several spot colors, including PANTONE 284 C, PANTONE 284 CVC, PANTONE 2935 C, PANTONE 2935 CVC, and PMS 300. The 'Fonts' panel shows a list of fonts, including Helvetica Bold, Helvetica, Helvetica Condensed, Helvetica Condensed Bold, Helvetica Condensed Bold Italic, Helvetica Bold Italic, Helvetica Condensed Bold Italic, and Zapf Dingbats. The right window, titled 'FLIGHTCHECK® Results', shows a summary of 55 flagged items. The 'Pages' section lists errors such as 'Page width greater than printer width', 'Page height greater than printer length', and 'Portrait Orientation'. The 'Colors' section lists errors such as 'Non-CMYK/PANTONE® colors', 'One or more spot colors are unused', and 'Nameless colors'. The 'Images' section lists errors such as 'Text trap set for overprint', 'DIE LINE', 'Frame trap set for overprint', 'Missing', 'Picture box off page', 'Colored fill in image box', 'Image Skew', 'Scaled', 'Styles/Contrast', 'File Has Transfer Function', and 'ICC Profile'. The 'Remedy/Page' column provides instructions for each error, such as 'Edit Document Setup', 'Edit Document's Page Setup', 'Edit the Color', 'Remove from Color Palette', 'Edit the Trap', 'Delete the Box', 'Edit the Picture Box', 'Edit the Image and the Picture Box', and 'Edit the Picture Box'.

1. Toolbar called Flagged items select Used spot color. Notice the multiple pantone colors. There should only be 3. PMS 2935, 284, & DIE LINE. Click on the icon next to the color. It will give you all the files that have that color. What you want to do is delete all colors that have the CVC indicated. Go into the native files and rename the color i.e. PANTONE 2935 C. Make sure the CMYK break down is the same. For PANTONE 2935 all files should have a break down of Cyan 100, Magenta 47, Yellow 0, Black 0. It could be any break down just as long as all of the files have are the same. Once you have completed this you are done with color check.
2. Check that all styles are PLAIN. It should not say BOLD. If it does go into your Quark/Indesign file & change the fonts that have a style of bold to a BOLD font. Example Helv style BOLD should be HelvBol. Never machine bold a font. This document is OK.
3. Make sure all your imported images are linked. Here you have 2 files that are missing. Go into Quark/Indesign and select usage update & link.
4. Make sure all your color modes are correct. If you see RGB you know you have a file that is not set up correctly. Example if you have a 2 color file you should only see 2 colors.
5. DPI on photos should be set to 300 in photoshop.
6. All photos should have a scaled range of 80% - 120%. This a recommended range. 100% is the best.
7. Pages and Page set up you can ignore.
8. Notice RGB colors are in this document. You must delete them and any other unused colors from this Quark document.
9. Overview of Pantone colors shows that some illustrator files have unused colors. You must delete them in every illustrator file.
10. Indicates DIE LINE is set to overprint. You want that so the file separates correctly. See Separations beginning on page 3.



11. After deleting all unwanted colors and matching all files with the same CMYK break down. The colors are now correct and ready for collecting.
12. Fonts are correct no modification was necessary. File is ready for collecting.
13. All files have been updated and properly linked.
14. Noticed flightcheck is saying that there is a mismatched color and PANTONE 284 C is highlighted in red. Unfortunately this is not accurate. I looked and they are correct. Its important that your Separations are correct. Flightcheck tends to flag everything. If you follow the important guidelines I have highlighted you will be ok. See SEPARATIONS on page 3.

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15



15. This section represents each plate.
This is the CYAN plate.

16. Look at every plate to assure they
are separating correctly.

16



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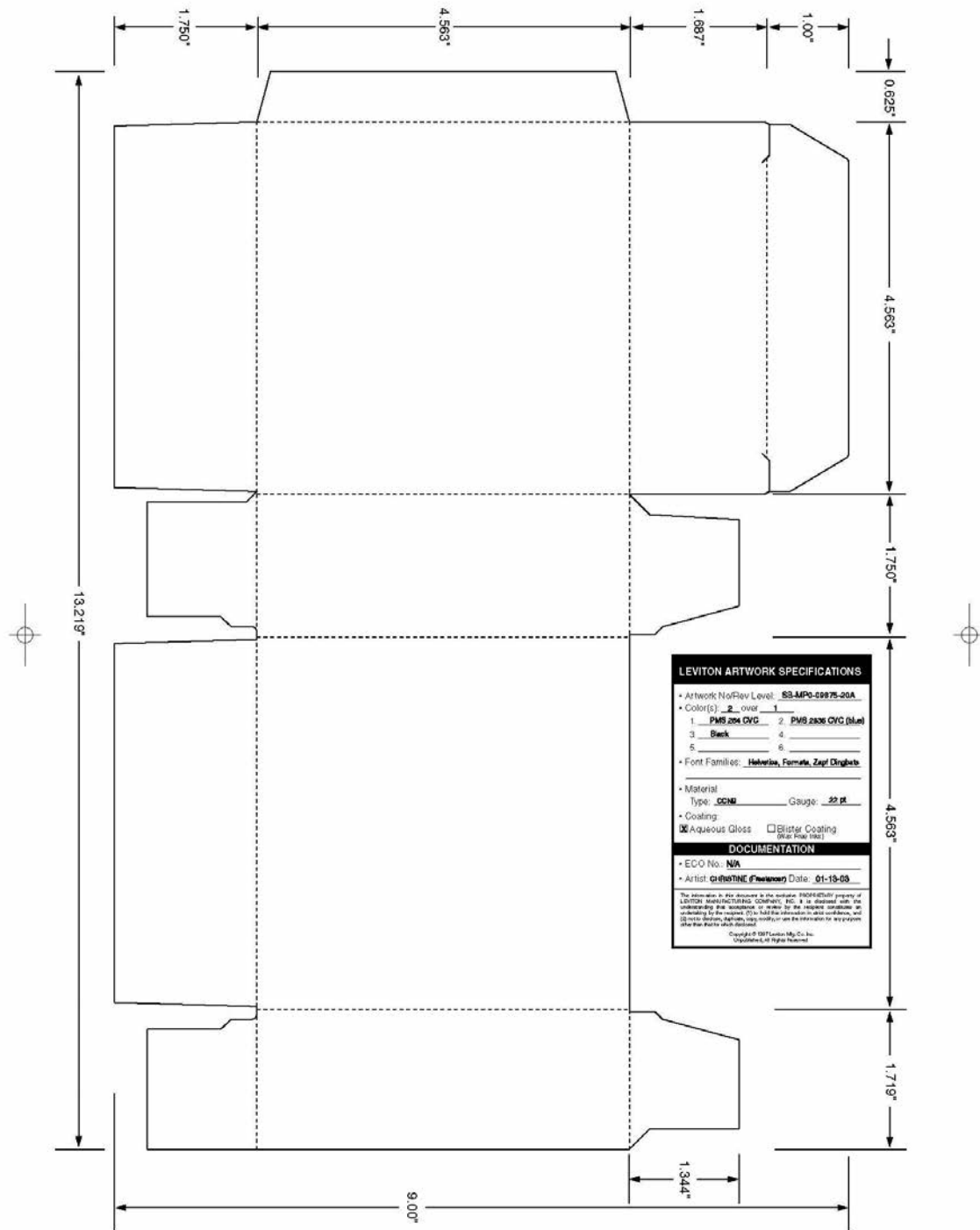
17

17. All parts of the DIE LINE are represented. If they were not you would know that parts of it were not set to overprint. Be sure that die line is always set to overprint.

SB-MP0-09875-20A 7/30/01 3:41 PM Page 1 (Black plate)



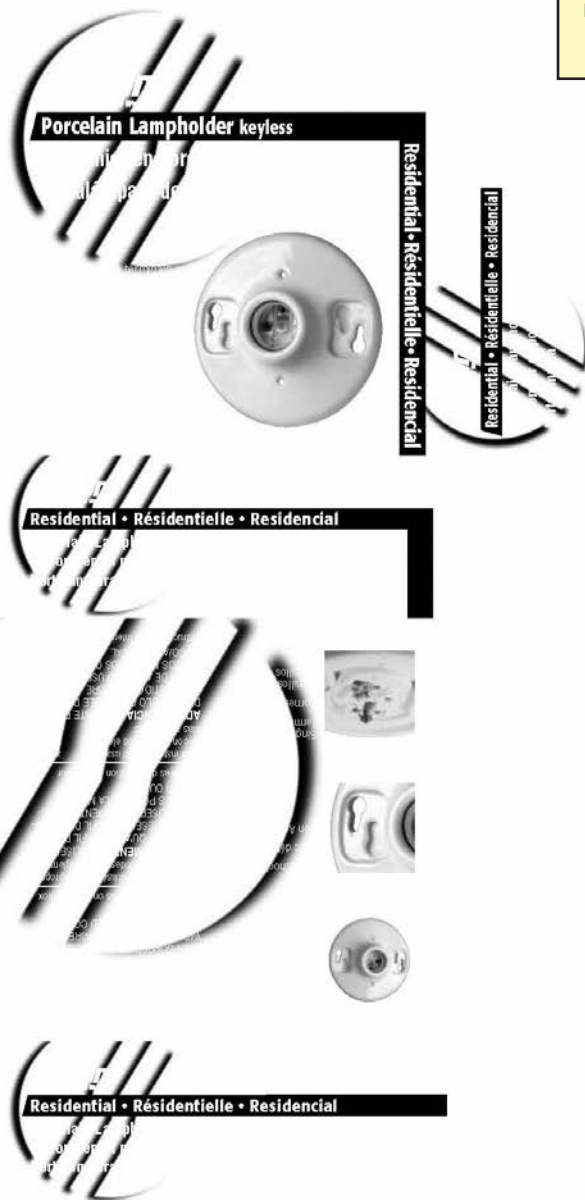
SB-MP0-09875-20A 7/30/01 3:41 PM Page 1 (Die Line plate)



SB-MP0-09875-20A 7/30/01 3:41 PM Page 1 (PANTONE 284 C plate)

18

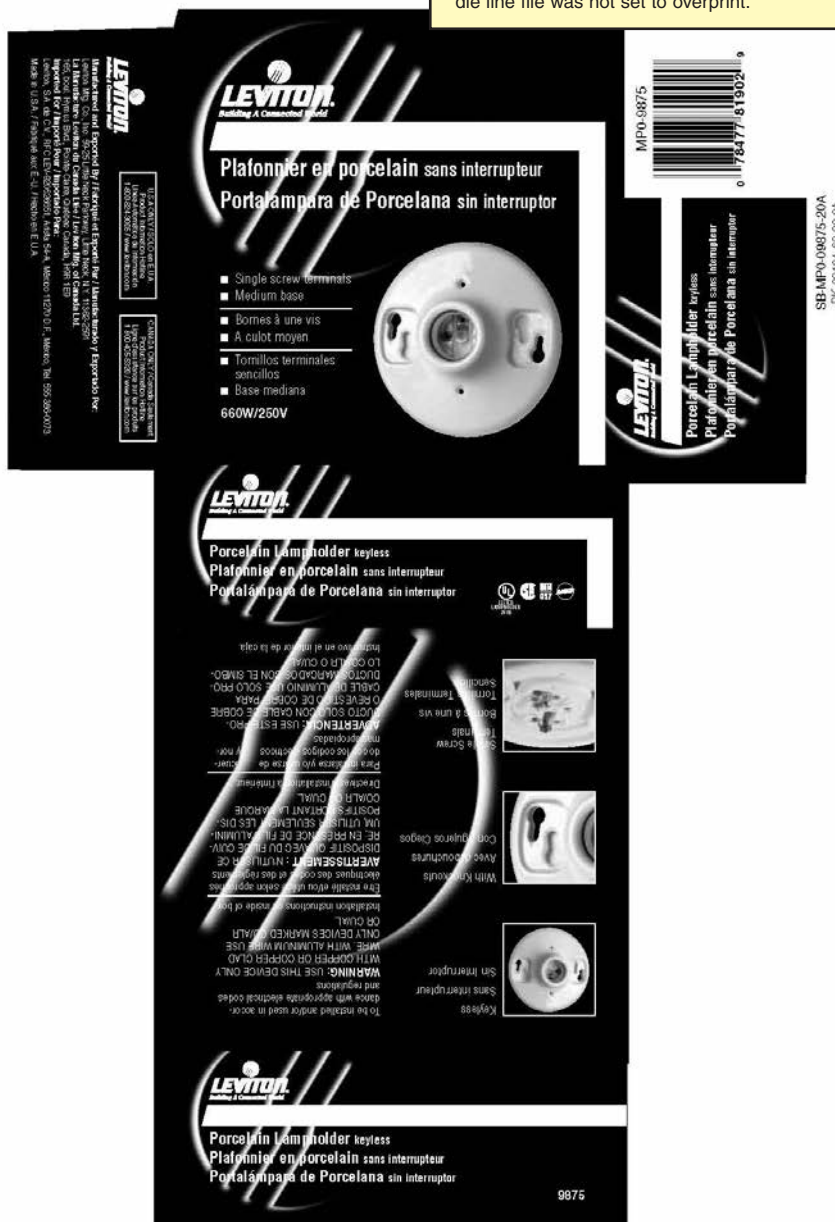
18. Everything in Black is representing
PANTONE 284 C. Everything is correct.



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19

19. Everything that is black is represented as PANTONE 2935 C. Everything that is white is a knock out representing PANTONE 284 C or the color WHITE. The 2935 plate is correct. If you saw parts of the DIE LINE you would know that the die line file was not set to overprint.



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20. Instructions on the inside of the box are all black. This is correct.

IMPORTANT: Follow these instructions exactly to maintain the polarity of a correctly wired system.

WARNING: TO AVOID FIRE, SHOCK OR DEATH, TURN OFF POWER AT CIRCUIT BREAKER OR FUSE AND TEST THAT POWER IS OFF BEFORE WIRING.

CAUTION: USE THIS DEVICE ONLY WITH COPPER OR COPPER GLAD WIRE. WITH ALUMINUM WIRE USE ONLY DEVICES MARKED COALR OR CUAL.

TO INSTALL:

1. If mounting on 3 1/4" (8.25 cm) standard outlet box ONLY, break knockouts in mounting holes on base of lampholder, taking care not to break lampholder (not necessary if mounting on a 4" (10.16 cm) box).
2. Remove insulation to expose 3/4" (1.9 cm) copper wire.
3. Connect wires as follows: BLACK (hot) wire to BRASS screw, WHITE (neutral) wire to SILVER screw. Loop wires clockwise 9/4 turn around terminal screws. Tighten all screws firmly. Top wire terminals accept up to #10 copper or copper clad wire.
4. Mount porcelain base on outlet box. Install light bulb.
5. Restore power at circuit breaker or fuse.

TIGHTEN TERMINAL SCREWS
SERRER LES BORNES À VIS
APRÊTER LOS TORNILLOS TERMINALES

KNOCKOUT
DEBOUCHURE
AGUERO CIEGO



LOOP
BOUCLE
CIRCULO

IMPORTANT : on doit suivre les présentes directives à la lettre pour maintenir la polarité d'un système correctement câblé.

AVERTISSEMENT : POUR ÉVITER LES RISQUES D'INCENDIE, DE CHOC ÉLECTRIQUE, OU D'ÉLECTROCUTION, COUPER LE COURANT AU FUSIBLE OU AU DISJONCTEUR ET S'ASSURER QUE LE CIRCUIT SOIT BIEN COUPÉ AVANT DE PROCÉDER À L'INSTALLATION.

MISE EN GARDE : N'UTILISER CE DISPOSITIF QU'AVEC DU FIL DE CUIVRE OU PLAQUE CUIVRE, EN PRÉSENCE DE FIL D'ALUMINIUM, UTILISER SEULEMENT LES DISPOSITIFS PORTANT LA MARQUE COALR OU CUAL.

PROCÉDURE D'INSTALLATION :

1. En présence d'une boîte à prises standard de 8.25 cm (3.75 po), retirer les débouchures pour allonger les fentes de vis à la base de la douille, en prenant soin de ne pas endommager cette dernière (procédure inutile en présence de boîtes de 10 cm).
2. Débrider les fils sur environ 1.9 cm (0.75 po).
3. Raccorder les fils en procédant comme suit : le fil NOIR (actif) à la borne LATON et le fil BLANC (neutre) à la borne ARGENT. Enrouler les fils sur les bornes de trois quarts de tour vers la droite. Serrer fermement. Les bornes de câblage supérieures acceptent les fils de cuivre ou plaqués cuivre d'un calibre pouvant atteindre 10 AWG.
4. Fixer la base en porcelaine à la boîte à prises. Installer une lampe.
5. Rétablir l'alimentation au fusible ou au disjoncteur.

IMPORTANTE: Sigas estas instrucciones exactamente para mantener la polaridad de un sistema cableado correctamente.

ADVERTENCIA: PARA EVITAR DESCARGA ELÉCTRICA, FUEGO, O MUERTE, INTERRUPTA EL PASO DE ENERGÍA MEDIANTE EL INTERRUPTOR DE CIRCUITO O FUSIBLE. ASEGÚRESE QUE EL CIRCUITO NO ESTE ENERGIZADO ANTES DE INICIAR LA INSTALACIÓN.

PRECAUCIÓN: USE ESTE PRODUCTO SOLO CON CABLE DE COBRE O REVESTIDO DE COBRE. PARA CABLE DE ALUMINIO USE SOLO PRODUCTOS MARCADOS CON EL SÍMBOLO COALR O CUAL.

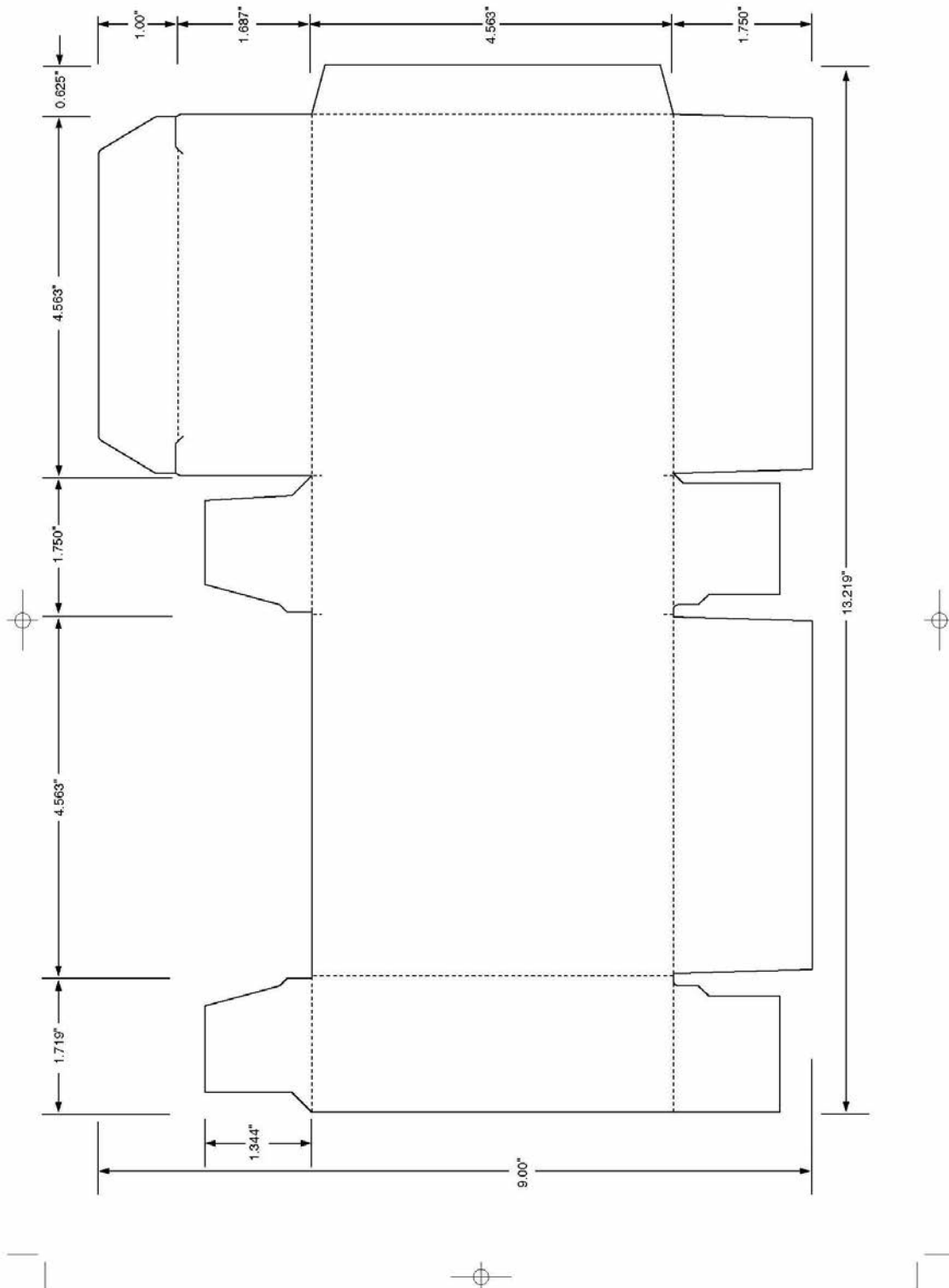
PARA INSTALAR:

1. Si la instalación va a hacer en una caja estándar de 8.25 cm (3.75 po), retire la ranura de montaje opcional en los orificios de montaje de la base de la portallámpara, teniendo cuidado de no quebrar la base (esta operación no es necesaria si el montaje se hace en una caja de 4 pulgadas).
2. Remueva 1.9 cm (0.75 po) de aislamiento de las puntas de los cables.
3. Conecte los conductores como sigue: El cable NEGRO (línea o fase) al tornillo color LATON, el cable BLANCO (neutro) al tornillo color PLATEADO. Enrosque los alambres 9/4 de vuelta hacia la derecha alrededor de los tornillos terminales. Apriete los tornillos firmemente para asegurar una buena conexión. Los tornillos aceptan cable calibre #10 máximo, de cobre o revestido de cobre.
4. Monte la portallámpara en la caja usando los dos tornillos incluidos. Instale el foco.
5. Restablezca la energía en el interruptor de circuitos o fusible.

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21

21.This is the Die Line for the inside of box. Everything is ok.



Flightcheck Checklist

COLORS:

- ☐ All colors should have same CMYK color break down.
- ☐ All colors must be named the same.
- ☐ All colors not used in file should be deleted.

FONTS:

- ☐ No stylized, bolded or outlined fonts using font attributes should be present.
The style of the font must always be Plain. For example: Printer font filename - Helvetica
Bold Italic - Style: Plain

IMAGES:

- ☐ Status - must be set to OK.
- ☐ Mode - All files must be set up in either grayscale, CMYK or Duotone.
- ☐ DPI - Resolution should be no less than 300 dpi unless flexo print is indicated then 150 dpi is acceptable.
- ☐ X and Y axis - should be equal. For example: X 80% Y 80%, unless it is a background with no art on it.
- ☐ X and Y axis - Photo images should be set to 100% whenever possible. 80%-120% is acceptable.

CADtools TUTORIAL

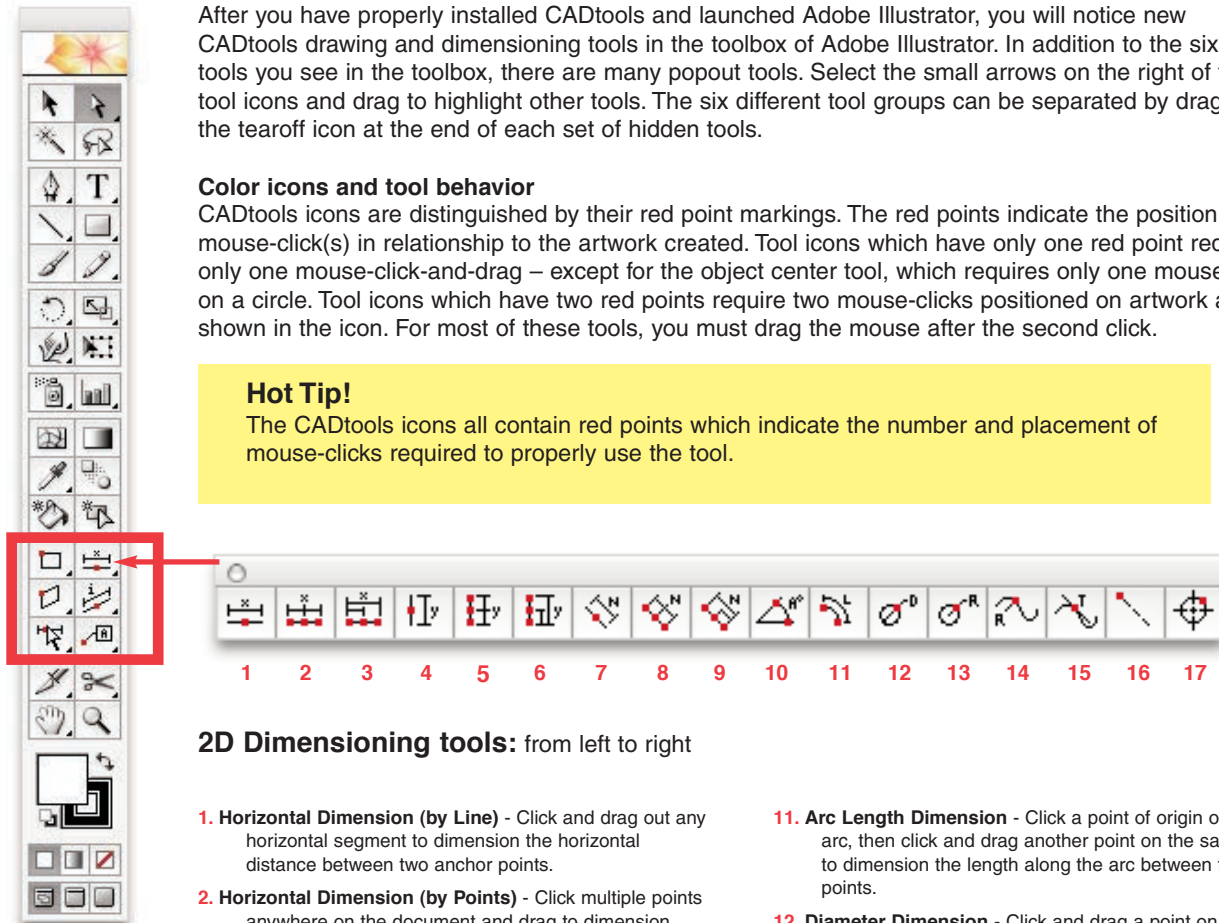
After you have properly installed CADtools and launched Adobe Illustrator, you will notice new CADtools drawing and dimensioning tools in the toolbox of Adobe Illustrator. In addition to the six new tools you see in the toolbox, there are many popout tools. Select the small arrows on the right of the tool icons and drag to highlight other tools. The six different tool groups can be separated by dragging the tearoff icon at the end of each set of hidden tools.

Color icons and tool behavior

CADtools icons are distinguished by their red point markings. The red points indicate the position of mouse-click(s) in relationship to the artwork created. Tool icons which have only one red point require only one mouse-click-and-drag – except for the object center tool, which requires only one mouse-click on a circle. Tool icons which have two red points require two mouse-clicks positioned on artwork as shown in the icon. For most of these tools, you must drag the mouse after the second click.

Hot Tip!

The CADtools icons all contain red points which indicate the number and placement of mouse-clicks required to properly use the tool.



2D Dimensioning tools: from left to right

- 1. Horizontal Dimension (by Line)** - Click and drag out any horizontal segment to dimension the horizontal distance between two anchor points.
- 2. Horizontal Dimension (by Points)** - Click multiple points anywhere on the document and drag to dimension their horizontal distances.
- 3. Horizontal Datum Dimension** - Click a point of origin, then click multiple points and drag to dimension the horizontal distances from the origin.
- 4. Vertical Dimension (by Line)** - Click and drag any vertical segment to dimension the vertical distance between two anchor points.
- 5. Vertical Dimension (by Points)** - Click multiple points anywhere on the document and drag to dimension their vertical distances.
- 6. Vertical Datum Dimension** - Click a point of origin, then click multiple points and drag to dimension their vertical distances from the origin.
- 7. Inclined Dimension (by Line)** - Click and drag any inclined segment to dimension the inclined distance between two anchor points.
- 8. Inclined Dimension (by Points)** - Click multiple points anywhere on the document and drag to dimension their inclined distances.
- 9. Inclined Datum Dimension** - Click a point of origin, then click multiple points and drag to dimension their inclined distances from the origin.
- 10. Angle Dimension** - Click a line of origin, then click and drag a nonparallel line to dimension the angle between the lines.
- 11. Arc Length Dimension** - Click a point of origin on an arc, then click and drag another point on the same arc to dimension the length along the arc between the points.
- 12. Diameter Dimension** - Click and drag a point on a circle to dimension its diameter.
- 13. Radius Dimension** - Click and drag a point on a circle to dimension its radius.
- 14. Bézier Curvature Dimension** - Click and drag directly over a curved line to display the radius of the curve at the cursor location.
- 15. Tangent Dimension** - Click and drag directly over a curved line to display the tangent of the curve at the cursor location. Use alt/option key to display the tangent normal. Use shift to display the normal and tangent lines. Use control to toggle normal placement.
- 16. Center line** - Click and drag to create the line.
- 17. Object center** - Click on an object line to mark the center of its bounding box.

Quick Reference: Cursor feedback

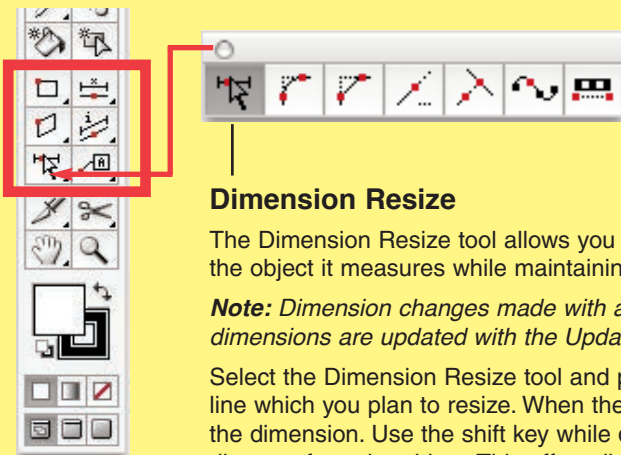
While you are drawing and dimensioning with CADtools, you will receive additional precision cursor feedback to help you select lines and anchor points in the correct order.

Cursor description	Activity status
 Precision cursor	CADtools drawing, editing, dimensioning or labeling tool is selected
 Precision cursor over path	Tool is selected and cursor is directly over a path
 Precision cursor over anchor point	Tool is selected and cursor is directly over an anchor point
 Precision cursor waiting for second click	Tool is selected, you have already clicked once, and you need to click or click-drag to create artwork
 Cursor dragging to create artwork	Tool is selected, you have clicked once or twice, and you are dragging
 Cursor over dimension line	You are directly over a dimension line. You will not be able to create a dimension when this cursor appears.

Hot Tip!

Dimensioning Objects

When dimensioning by points, be sure to use the precision cursor over the anchor points to properly dimension the object. Inaccurate measurements will result if the dimensions are pulled from the lines rather than the anchor points.



Dimension Resize

The Dimension Resize tool allows you to change the distance between a dimension and the object it measures while maintaining the link.

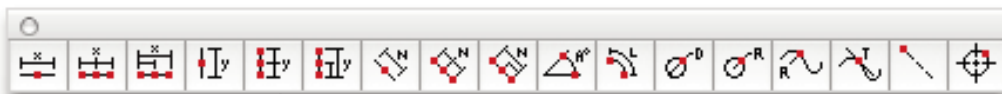
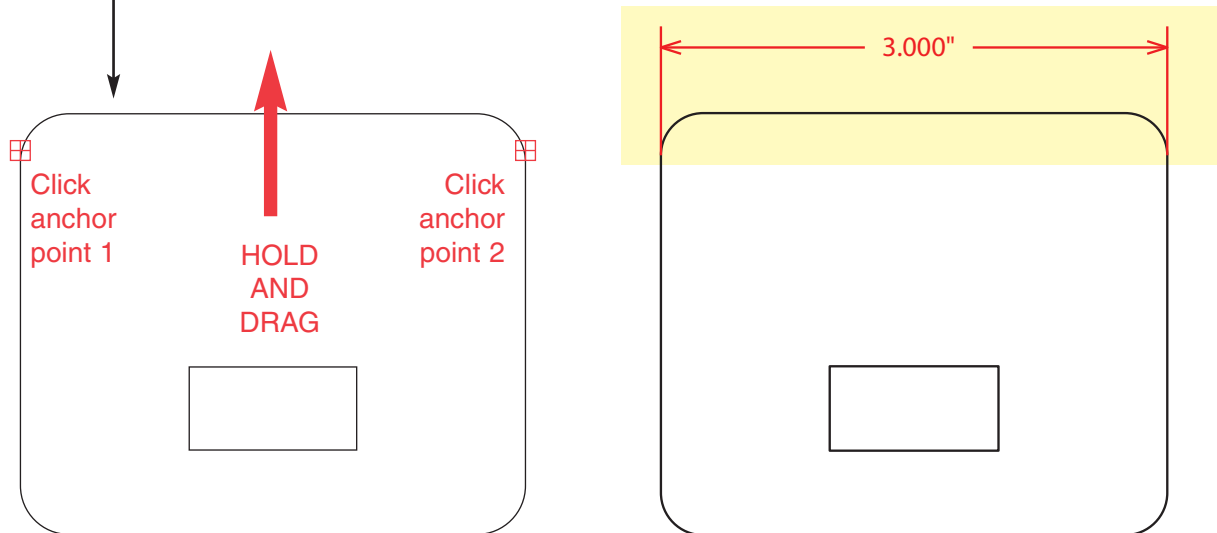
Note: *Dimension changes made with any other tool will not be retained when dimensions are updated with the Update links button.*

Select the Dimension Resize tool and position the cursor over the label or dimension line which you plan to resize. When the  cursor appears, click and drag to adjust the dimension. Use the shift key while dragging to place dimension lines at a consistent distance from the object. This offset distance is defined in the Snap text box in the Dimension lines panel of the CADstyle palette. To unlink a dimension from the object it measures, select and ungroup the dimension.

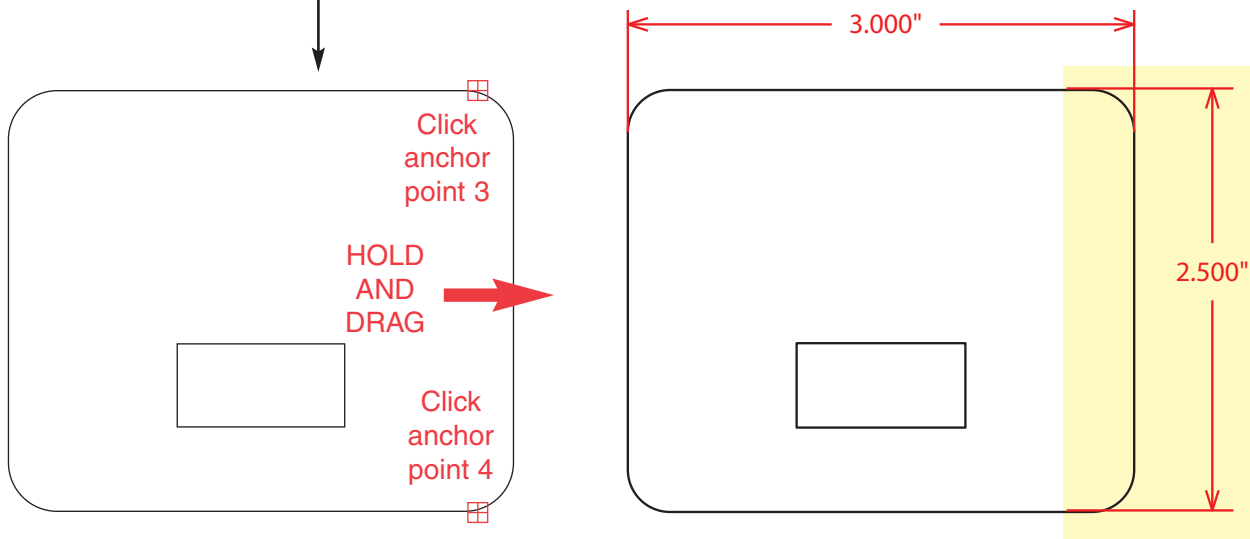
Example: How to Dimension a Dieline Using CADtools



We recognized the outer rectangle to be a round corner rectangle. To dimension the horizontal line (width) we use the **Horizontal Dimension (by Points)** tool. Then, Click on the point 1, Click on the point 2, Hold and Drag in an upward direction to get the dimension from point 1 to point 2.

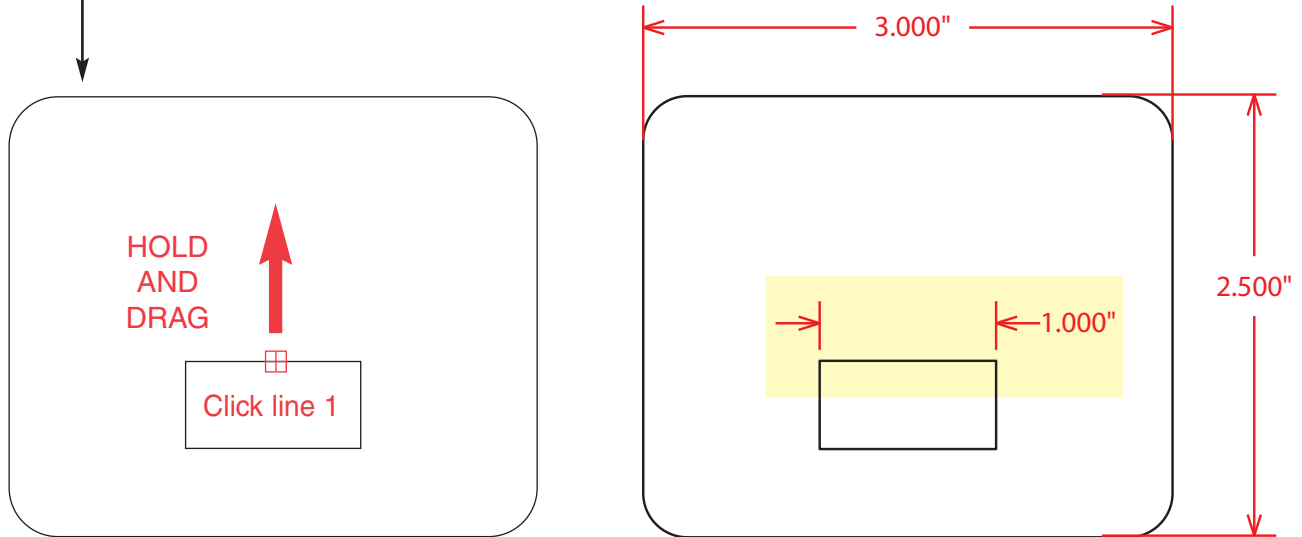


To dimension the Vertical line (height) we use the **Vertical Dimension (by Points)** tool. Then, Click on the point 3, Click on the point 4, Hold and Drag to the right to get the dimension from point 3 to point 4.

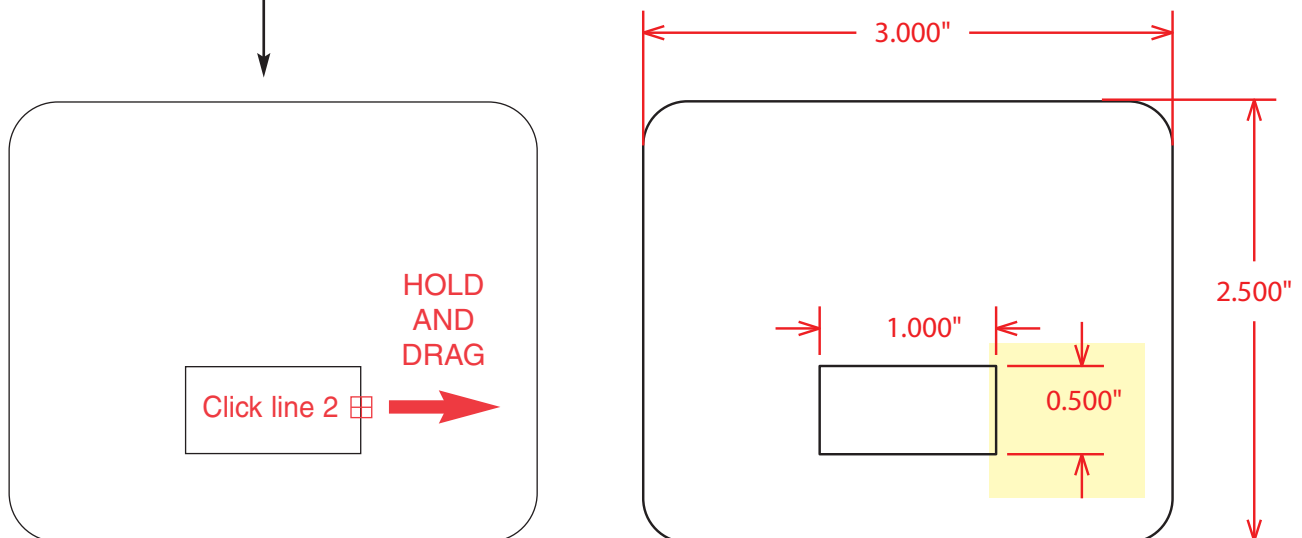




We recognized the inner rectangle to be a straight rectangle. To dimension the horizontal line (width) we use the **Horizontal Dimension (by Line)** tool. Then, Click on line 1, Hold and Drag in an upward direction to get the horizontal dimension of the rectangle (width).



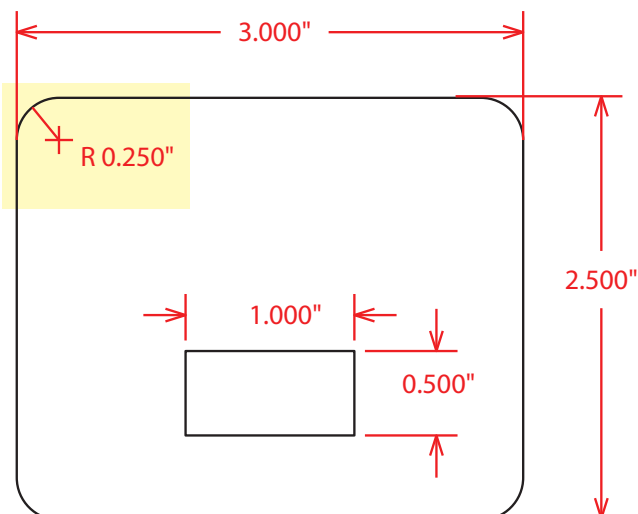
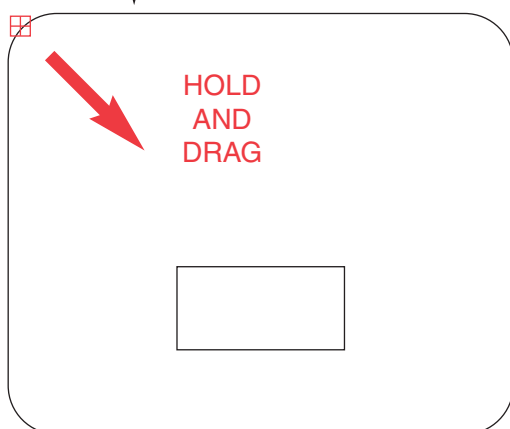
To dimension the Vertical line (height) we use the **Vertical Dimension (by Line)** tool. Then, Click on line 2, Hold and Drag to the right to get the vertical dimension of the rectangle (height).





To dimension the Radius of the round corner of the outer rectangle use the **Bézier Curvature Dimension** tool. Then Click on the arc 1, Hold and Drag toward the center of the rectangle and you'll get the radial dimension of the round corner.

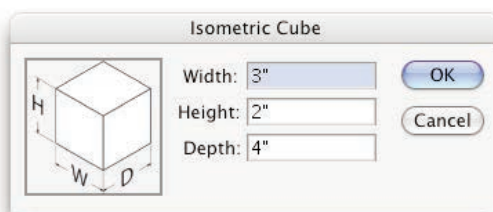
Click
arc 1



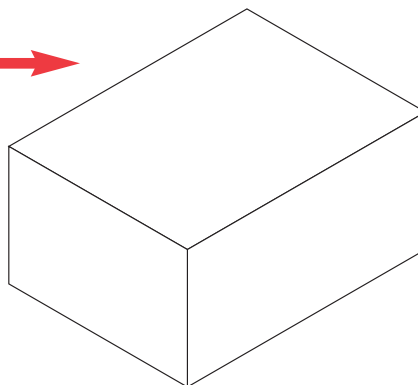
Example: How to Draw an Isometric Cube



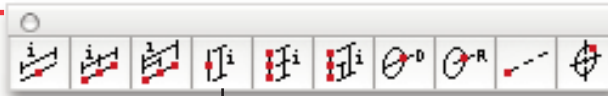
To draw an Isometric Cube we select the **Isometric Cube** tool. Click on the Illustrator page and a **window A** appears. Enter the **W L D** dimensions and Click OK.



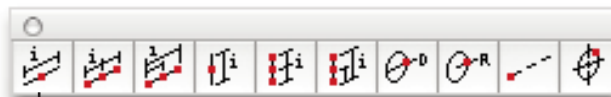
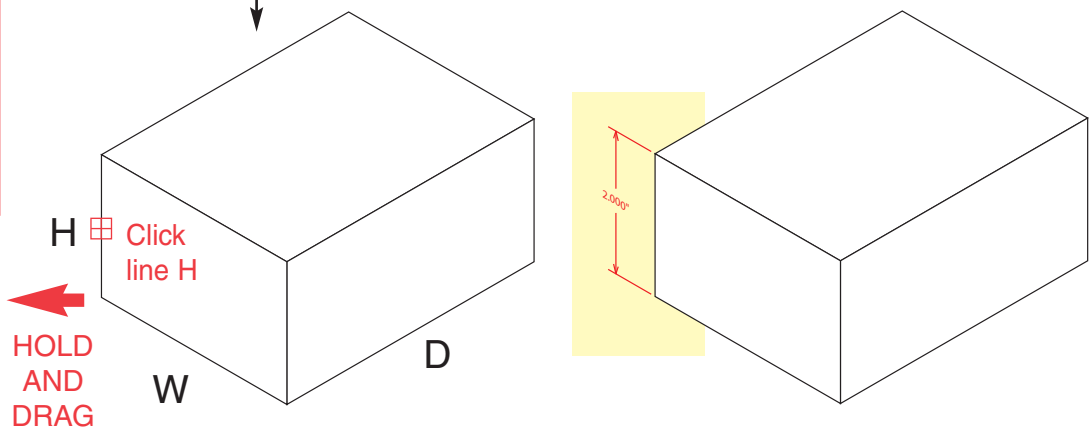
window A



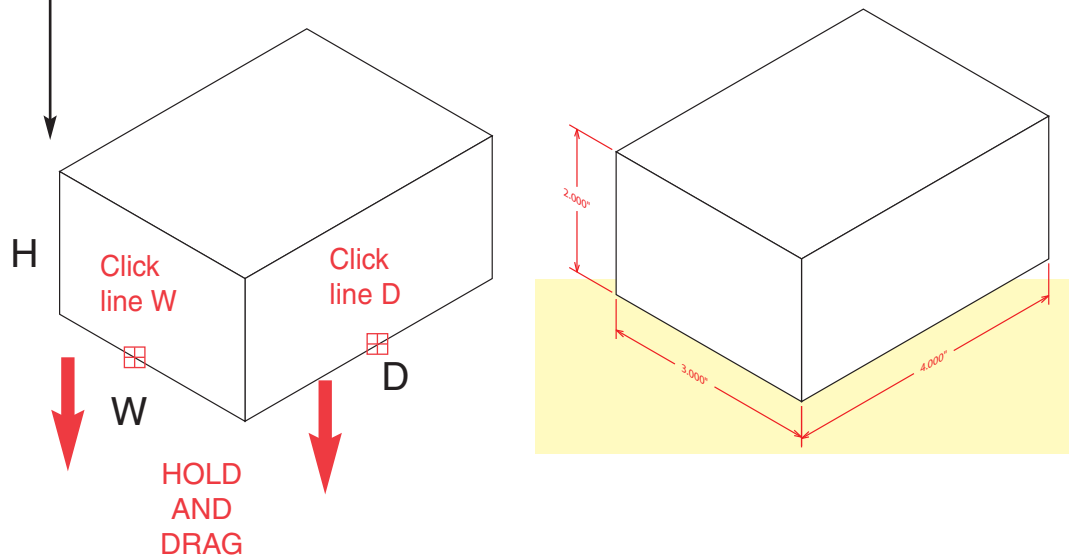
Example: How to Dimension an Isometric Cube



To dimension the height of an Isometric Cube we select the **Vertical Isometric Dimension (by Line)** tool. Click on the vertical line **H** and get the dimension of the height of the cube.



To dimension the width and the depth an Isometric Cube, we select the **Horizontal Isometric Dimension (by Line)** tool. Click on **W** and **D** horizontal lines to get the width and depth dimensions of the cube.



Processing Artwork

All artwork must be approved by at least a peer and the plant. When applicable approvals from other groups such as product management, marketing, QA, etc. will be indicated by PDP director or manager. **The elements in packaging that are critical enough to render artwork unusable if they are not completed & checked are the following:**

6

ARTWORK CHECKLIST

- | | | |
|--------------------------|--------------------------|---|
| ☐ | ☐ | Check Digital File Color Separations |
| ☐ | ☐ | Check Die Line (Set to overprint) / Spec Box |
| ☐ | ☐ | UPC Code |
| ☐ | ☐ | Country of Origin / Import, Export Statement |
| ☐ | ☐ | Ratings |
| ☐ | ☐ | Agency Listings |
| ☐ | ☐ | Cat. No. in Front / SAN-CAT-DASH above UPC / No zeros before CAT / DASH |
| ☐ | ☐ | Product Description |
| ☐ | ☐ | Correct Filename / Correct Part Number / PK Number / MS Number |
| ☐ | ☐ | Flexo Printing - Barcode is to Spec |
| ☐ | ☐ | Julian date added to artwork when applicable |
| ☐ | ☐ | Recycle Symbol added to artwork |
| ☐ | ☐ | LX OVERSEAS PALLETIZATION <u>CAN NOT</u> exceed Height of 44.5 |
-
- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | Provide PDF with separations when applicable |
| ☐ | ☐ | Transferred compressed files to Leviton FTP site |
| ☐ | ☐ | Create postscript PDF with embeded fonts |
-
- | | | |
|--------------------------|--------------------------|--|
| ☐ | ☐ | Comp. if New (i.e. Displays, Clamshells, Boxes, etc.) |
| ☐ | ☐ | Instruction Sheet Fold Scheme and fit into packaging |
| ☐ | ☐ | Remove "X" suffix designation from file name and part number |

CHECKED BY: _____ **DATE:** _____

All film must be reviewed to make sure the plates are separating and the trapping is correct. Blue prints and or matchprints must be photocopied for job folder.

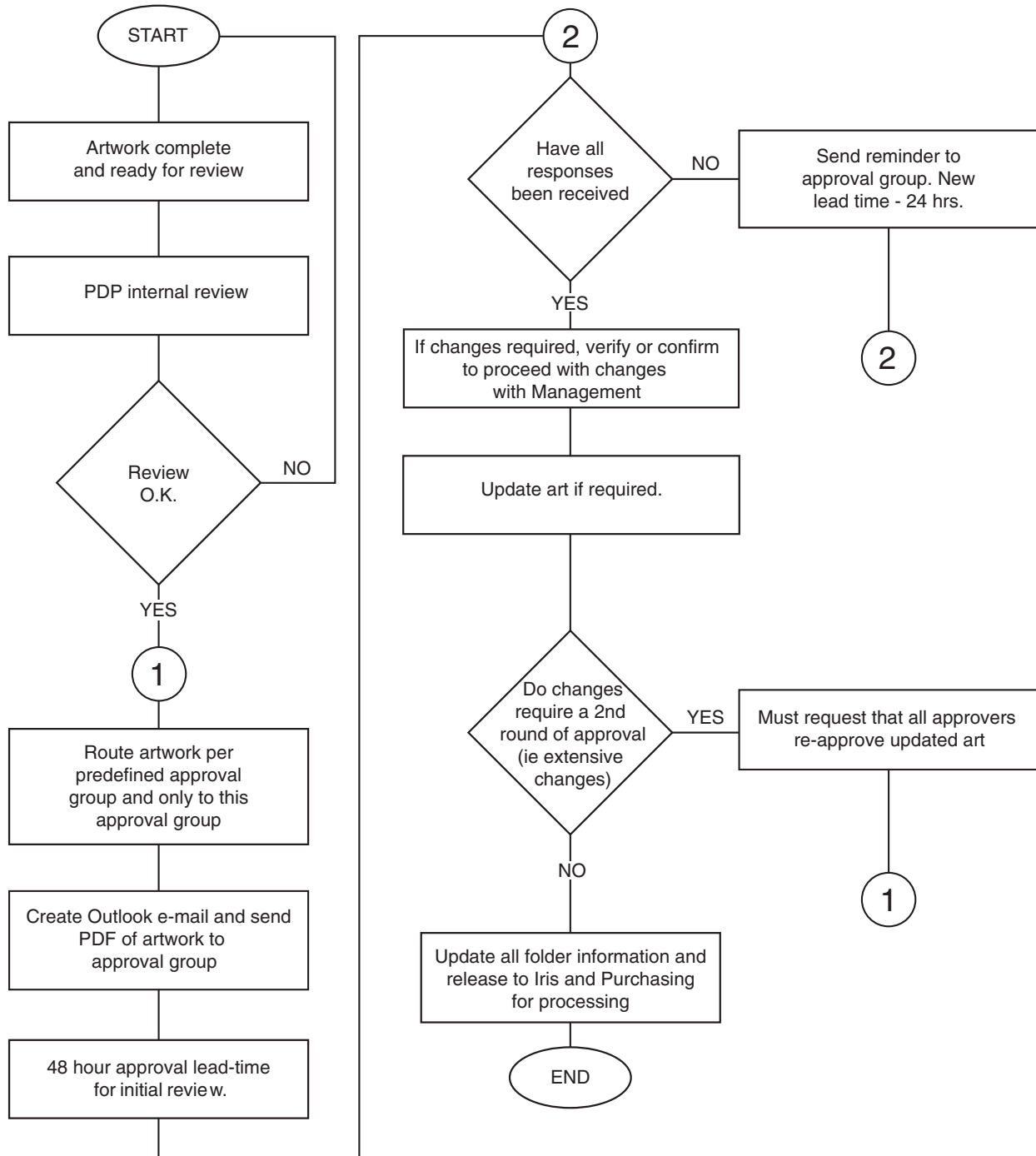
FILM CHECKLIST

Art. / NA

- ☐ ☐ Check that all Plates are Included
- ☐ ☐ Check all Copy/Artwork is Stepped Correctly on Each Plate
- ☐ ☐ **Check Trapping!**
- ☐ ☐ Check Proper ID of Each Plate and ADD if Missing
- ☐ ☐ Tape All Plates Together for Each Individual Item
- ☐ ☐ Tape Die Line Overlay Over Matchprint **OR**
- ☐ ☐ If No Matchprint - Provide Extra Printed Copy & Pantone Swatch
- ☐ ☐ Add Files to Server (See server tutorial for proper filing.)

Artist Signature: _____ **Date:** _____

PDP ARTWORK APPROVAL



When artwork requires a Julian Date, please refer to the Julian Date Calendars on pages 98 and 99 for the correct number. Refer to Standard Operating Procedure "LNPDPA-P295 Revising Released Packaging Art Using Julian Date" when issuing a Julian date.

JULIAN DATE CALENDAR PERPETUAL

Day	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Day
1	001	032	060	091	121	152	182	213	244	274	305	335	1
2	002	033	061	092	122	153	183	214	245	275	306	336	2
3	003	034	062	093	123	154	184	215	246	276	307	337	3
4	004	035	063	094	124	155	185	216	247	277	308	338	4
5	005	036	064	095	125	156	186	217	248	278	309	339	5
6	006	037	065	096	126	157	187	218	249	279	310	340	6
7	007	038	066	097	127	158	188	219	250	280	311	341	7
8	008	039	067	098	128	159	189	220	251	281	312	342	8
9	009	040	068	099	129	160	190	221	252	282	313	343	9
10	010	041	069	100	130	161	191	222	253	283	314	344	10
11	011	042	070	101	131	162	192	223	254	284	315	345	11
12	012	043	071	102	132	163	193	224	255	285	316	346	12
13	013	044	072	103	133	164	194	225	256	286	317	347	13
14	014	045	073	104	134	165	195	226	257	287	318	348	14
15	015	046	074	105	135	166	196	227	258	288	319	349	15
16	016	047	075	106	136	167	197	228	259	289	320	350	16
17	017	048	076	107	137	168	198	229	260	290	321	351	17
18	018	049	077	108	138	169	199	230	261	291	322	352	18
19	019	050	078	109	139	170	200	231	262	292	323	353	19
20	020	051	079	110	140	171	201	232	263	293	324	354	20
21	021	052	080	111	141	172	202	233	264	294	325	355	21
22	022	053	081	112	142	173	203	234	265	295	326	356	22
23	023	054	082	113	143	174	204	235	266	296	327	357	23
24	024	055	083	114	144	175	205	236	267	297	328	358	24
25	025	056	084	115	145	176	206	237	268	298	329	359	25
26	026	057	085	116	146	177	207	238	269	299	330	360	26
27	027	058	086	117	147	178	208	239	270	300	331	361	27
28	028	059	087	118	148	179	209	240	271	301	332	362	28
29	029		088	119	149	180	210	241	272	302	333	363	29
30	030		089	120	150	181	211	242	273	303	334	364	30
31	031		090		151		212	243		304		365	31

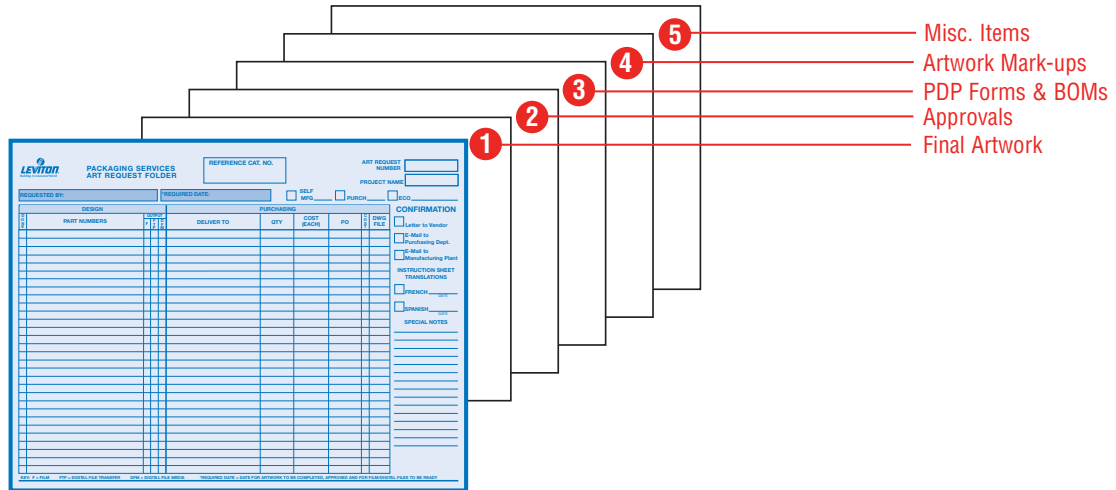
JULIAN DATE CALENDAR
FOR LEAP YEARS ONLY

Day	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Day
1	001	032	061	092	122	153	183	214	245	275	306	336	1
2	002	033	062	093	123	154	184	215	246	276	307	337	2
3	003	034	063	094	124	155	185	216	247	277	308	338	3
4	004	035	064	095	125	156	186	217	248	278	309	339	4
5	005	036	065	096	126	157	187	218	249	279	310	340	5
6	006	037	066	097	127	158	188	219	250	280	311	341	6
7	007	038	067	098	128	159	189	220	251	281	312	342	7
8	008	039	068	099	129	160	190	221	252	282	313	343	8
9	009	040	069	100	130	161	191	222	253	283	314	344	9
10	010	041	070	101	131	162	192	223	254	284	315	345	10
11	011	042	071	102	132	163	193	224	255	285	316	346	11
12	012	043	072	103	133	164	194	225	256	286	317	347	12
13	013	044	073	104	134	165	195	226	257	287	318	348	13
14	014	045	074	105	135	166	196	227	258	288	319	349	14
15	015	046	075	106	136	167	197	228	259	289	320	350	15
16	016	047	076	107	137	168	198	229	260	290	321	351	16
17	017	048	077	108	138	169	199	230	261	291	322	352	17
18	018	049	078	109	139	170	200	231	262	292	323	353	18
19	019	050	079	110	140	171	201	232	263	293	324	354	19
20	020	051	080	111	141	172	202	233	264	294	325	355	20
21	021	052	081	112	142	173	203	234	265	295	326	356	21
22	022	053	082	113	143	174	204	235	266	296	327	357	22
23	023	054	083	114	144	175	205	236	267	297	328	358	23
24	024	055	084	115	145	176	206	237	268	298	329	359	24
25	025	056	085	116	146	177	207	238	269	299	330	360	25
26	026	057	086	117	147	178	208	239	270	300	331	361	26
27	027	058	087	118	148	179	209	240	271	301	332	362	27
28	028	059	088	119	149	180	210	241	272	302	333	363	28
29	029	060	089	120	150	181	211	242	273	303	334	364	29
30	030		090	121	151	182	212	243	274	304	335	365	30
31	031		091		152		213	244		305		366	31

USE IN 2004, 2008, 2012, 2016, 2020, 2024, ETC.

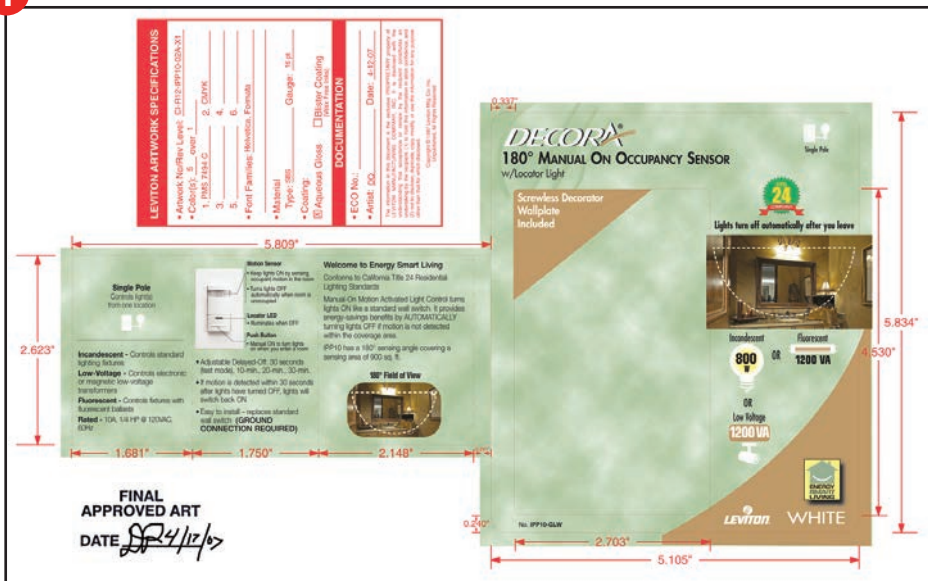
Sequence for Job Folder Assembly

Assembly:



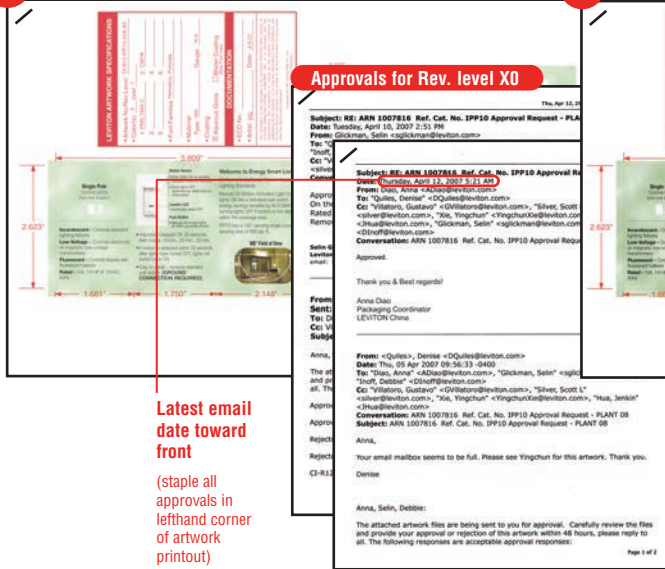
1. Final artwork - final approved and stamped print-outs of artwork component(s). If blueprints were obtained, the respective blueprint should be stapled to back of respective art printout. If blueprint is bigger than 8 1/2 x 11, fold them in half with the final approved artwork showing on top. Make sure to remove any "X" revision levels from final artwork.

1 Final Artwork

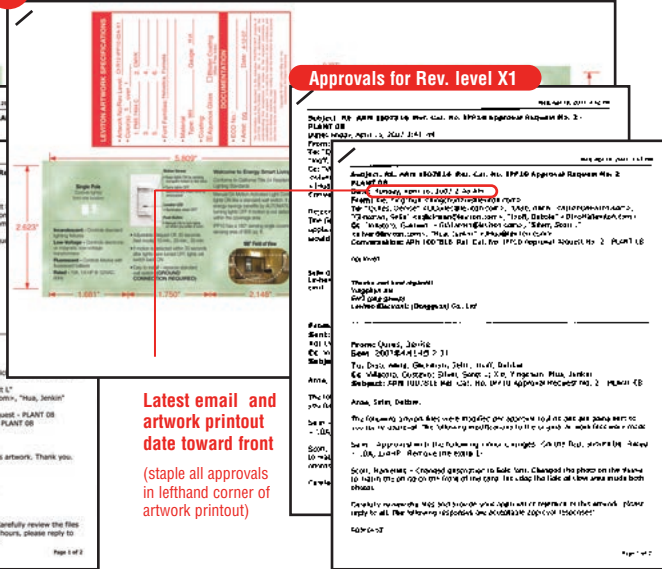


2. Approvals - staple all approvals as shown.

2a Artwork Printout for Rev. level X0



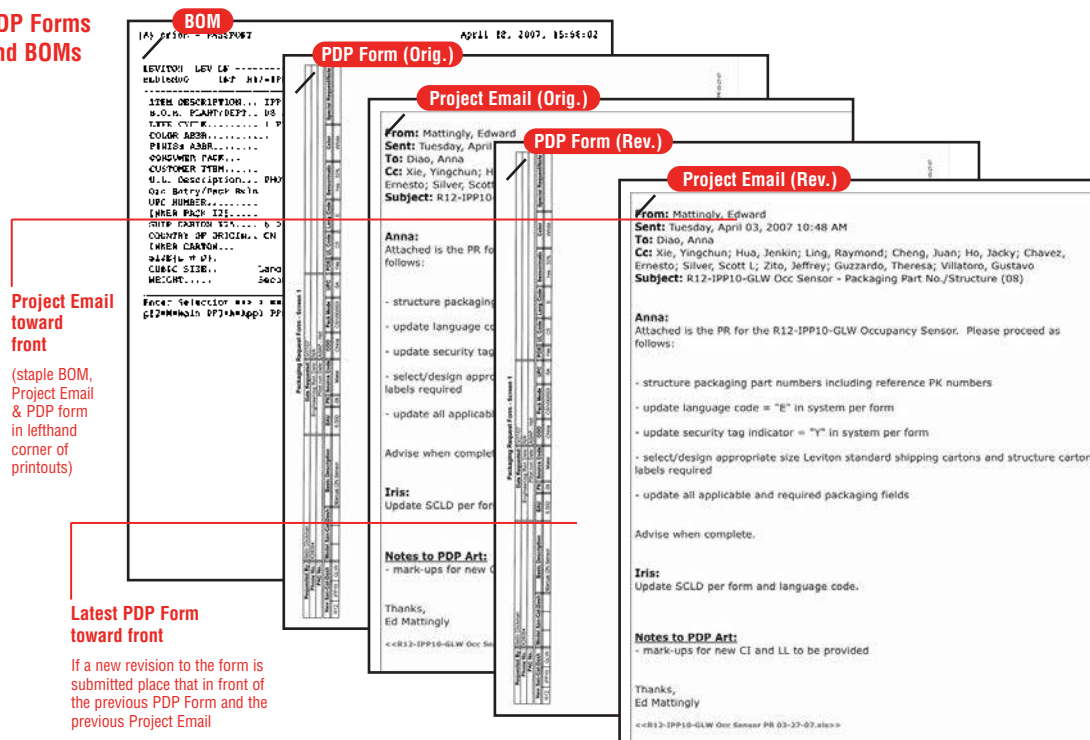
2b Artwork Printout for Rev. level X1



Note: All rev. rounds should be stapled latest date forward and follow chronological sequence.

3. PDP Forms and BOMs - staple PDP project e-mail and form together as shown.

3 PDP Forms and BOMs



Note: All rev. rounds should be stapled latest date forward and follow chronological sequence.

4. Artwork Mark-Ups - staple all critical artwork mark-ups used during development of art with latest in front.

5. Misc Items - staple any other misc and relevant print-outs together in date order with latest date on top.

Processing of Job Folder

Before any folder can be processed it must have all of the following completed:

- All approvals listed on the folder
- Artwork checklist completed by graphic artists and peer review
- Make notations on the back of folder and in the Artwork Spec box when dealing with Julian Date changes.

Note: Please be sure that latest Julian dated artwork printout is in front.

- Film checklist completed when applicable
- Files put on the server
- Folder signed by peer reviewer and graphic artist
- Final notation dated that all of the above has been completed

Setting up for FTP transfer

Fetch 5.0.5

LEVITON FTP INFORMATION

New Connection

Hostname: ftp.leviton.com

Username: LevPacAdmin

Connect using: FTP

☐ Enable encryption

Password: levpac99372

☐ Add to keychain

Cancel Connect

Name	Kind	Size	Date
Packaging1	Folder	-	2/16/07
Packaging2	Folder	-	2/16/07
Packaging3	Folder	-	2/14/07
Packaging4	Folder	-	2/15/07
Packaging5	Folder	-	2/14/07

To **ACCESS** the uploaded files through the internet, enter the information below. This info goes to the vendor.

ftp://levpacuser1:levpac45971@ftp.leviton.com/

ftp://levpacuser2:levpac58604@ftp.leviton.com/

ftp://levpacuser3:levpac34910@ftp.leviton.com/

ftp://levpacuser4:levpac92375@ftp.leviton.com/

We currently have 4 folders to use for FTP access, Packaging1, Packaging2, Packaging3 and Packaging4. We decided to set up a folder for **vendors** to have access to upload and download files. We added an additional folder, Packaging5, to use for our vendors.

The information for the **vendors** to log on to Packaging5 is:

Hostname: ftp.leviton.com

Username: LevPacUser5

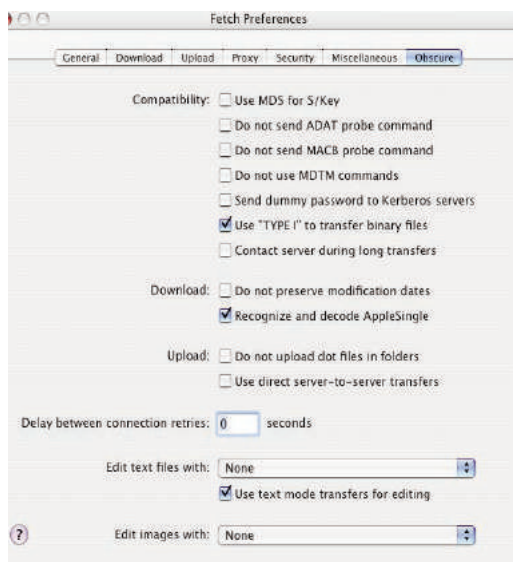
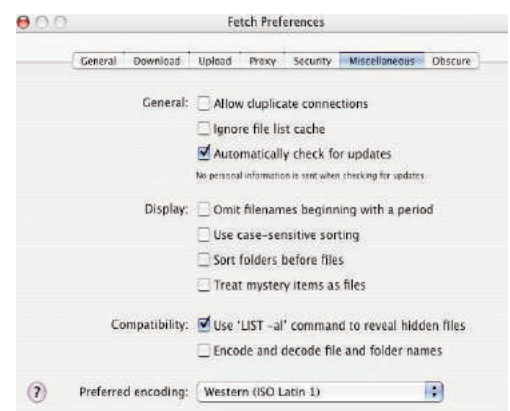
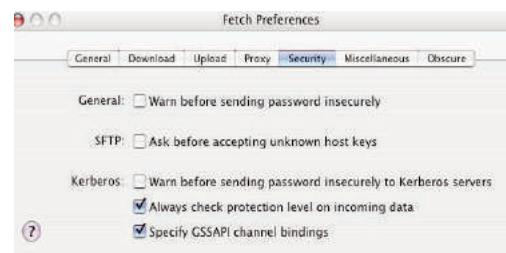
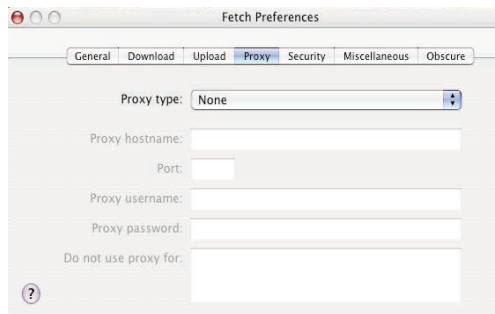
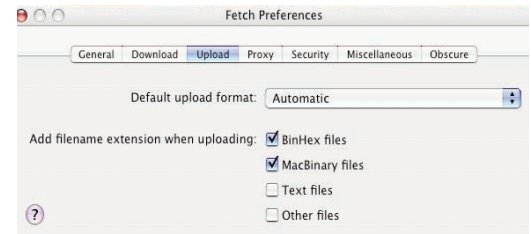
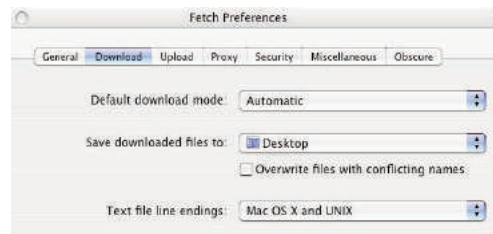
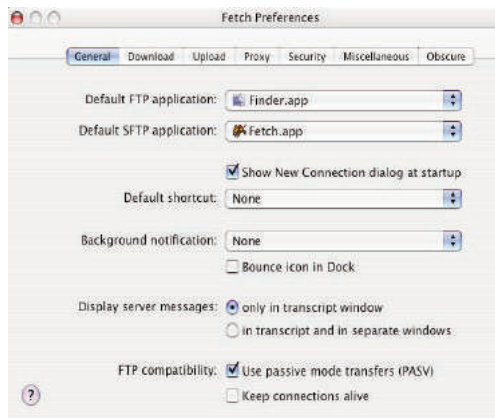
Password: levpac23874

With the information above, the vendors will have read and write capabilities for **Packaging5 ONLY**. LevPacAdmin has read and write capabilities for all 5 folders.

Please continue to only use the folders Packaging1, Packaging2, Packaging3 and Packaging4 to upload artwork.

Setting up for FTP transfer Preferences

Fetch 5.0.5 PREFERENCES

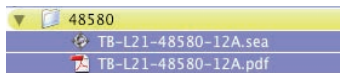


Server Tutorial

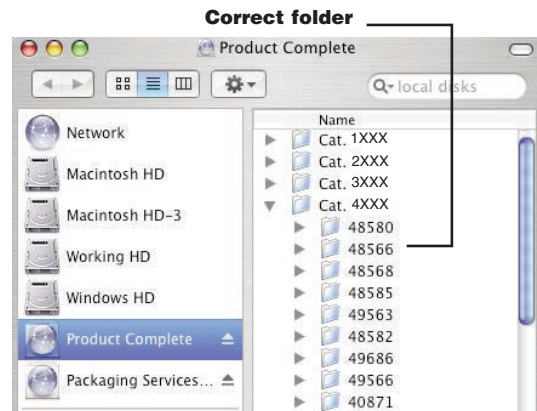
Note: Any files that are backed up must be completed and the final versions used for production.

1. Files should be properly flightchecked and include all proper file extensions. Your flightchecked folder will consist of the main file and all fonts and images linked to main file.
2. (using Stuffit) Stuff FINAL flightchecked file as a self extracting **.sit** file.
3. A final PDF with fonts embedded must be included for quick reference to the file (See Example 1A).
4. Log onto the server `afp://w2lnpkg1` and go to **PRODUCT COMPLETE** folder. Find correct folder in which file(s) should be placed and put on server (See Example 1B).

FINAL Stuffed file and PDF

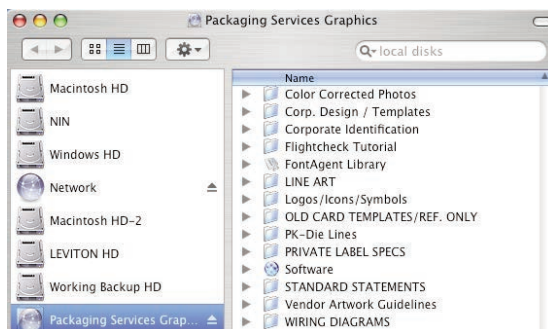


Example 1A



Example 1B

5. If there is no existing folder for the CAT. # you are looking for, make a new folder.
6. Any new PK Die Lines, Photos, Logos, Line Art etc. should be put into the **PACKAGING SERVICES GRAPHICS** Folder. See corresponding folder for proper filing. Line Art goes into Line art folder and Photos go into color corrected photos folder etc. (See Example 2).



Example 2

Multi-Sourcing

7

System Internal SAN - SAN assigned to use internally within Leviton for production of finished good (FG).

System External SAN - SAN assigned to use externally for customers.

If FG is multi-sourced - there will be more than one Internal SAN associated to same External SAN

If FG is NOT multi-sourced - there will be only one internal SAN associated to an External SAN.

Parent SAN - the Leviton Internal SAN that is used as the template for information that is passed on to Child SANs.

Child SAN - one or more Leviton Internal SANs that are used to produce the same Parent SAN using the exact information as the Parent SAN, except for mfg location.

All artwork must show the 3 digit alphanumeric Internal SAN. Vertically along UPC without violation of UPC 1/8" minimum quiet zones.

The Parent SAN information is the one used to generate the barcode (the Child SAN "should" have the same information already in the system).

CAUTION: MULTI-SOURCE ART SHOULD NOT BE CREATED UNTIL MULTI-SOURCE RELATIONSHIP IS ASSIGNED BY MRP. See M/S Indicator for assignment (see example 1A).

The packaging part number SAN should always be the Internal SAN No. (see example 1B)

A. On the Item Description Inquiry Screen for L10-12771, the multi-source indicator is blank, therefore, this item is **NOT** multi-sourced (see example 1A & 1B).

System Internal SAN

System External SAN

EXAMPLE 1A

Item Description Inquiry Screen for L10-12771

Multi-Source Indicator

```

-----
BLOB0000 2 OF 2      ITEM DESCRIPTION INQUIRY (INTERNAL VIEW)      DATE: 10/05/04
-----
INT  L10-12771 000  EXT  L10-12771-000  STOCK  PL/DP 47 57  PACK ID
M/S                                     UNIT PK MD CLMSHL UL CD 1R
POS UPC YES LANG E S      COLOR/FIN  MULTIP      COO ZZ
REPLACE  835-12771-000    L00-12771-000

REPLACED BY -                  COMPATIBLE:  CANADA    MEXICO    CHINA

***  SWC XX  CSX/04/024
1   SOLDERLESS WIRE CONNECTORS,PKD
2   25/FOR MASS MARKET 4 CARDS/LARGE BOX 24CARDS/
3   CARTON WITH ASSORTED WIRE NUTS PKD 25/BAG.
4   REVISED WEIGHT 5.9 LBS.

-----
...OR ENTER SELECTION $ ==>  ==>  ==>  L1012771000
(M=MAIN MENU, A=APPL MENU, S=SIGNOFF, X=ANOTHER INQUIRY,I=FG DTL)
Te
-----
Connected to 172.16.22.98:23      23, 30  TCP00038
  
```

Artwork for L10-12771

EXAMPLE 1B

Artwork
External SAN

Artwork
Internal SAN
1/8" Minimum
Quiet Zone

TO BE INSTALLED AND/OR USED IN ACCORDANCE WITH
APPROPRIATE ELECTRICAL CODES
AND REGULATIONS/
PARA INSTALARSE/
YO USARSE DE
ACUERDO CON
LOS CODIGOS
ELECTRICOS Y
NORMAS APROPRIADAS

R4

Assorted Wire Connectors
Ideal For: Multiple wire
connections, wiring switches and
wall outlets, and hanging fixtures

WARNING: TO AVOID FIRE,
SHOCK, OR DEATH; TURN OFF
POWER AT CIRCUIT BREAKER
OR FUSE AND TEST THAT
POWER IS OFF BEFORE
INSTALLING OR REMOVING WIRE CONNECTORS!

CAUTION: Use this device only with copper or copper clad
wire. With aluminum wire use only devices marked CO/ALR
or CU/AL.

Surtido de Conectores de Alambre
Ideal Para: Conexiones de alambres múltiples, cableado de
apagadores y contactos de pared, cajas de salida y
artefactos que se cuelgan

ADVERTENCIA: PARA EVITAR DESCARGA
ELECTRICA, FUEGO, O MUERTE, INTERRUPTA EL
PASO DE ENERGIA MEDIANTE EL INTERRUPTOR DE
CIRCUITO O FUSIBLE. ¡ASEGURESE DE QUE AMBAS
MITADES DEL CONTACTO NO ESTAN ENERGIZADAS
ANTES DE INSTALAR O REMOVER LOS CONECTORES
DE CABLE!

PRECAUCION: Use este producto sólo con cable de
cobre o revestido de cobre. Para cable de aluminio use sólo
productos marcados con el símbolo CO/ALR o CU/AL.

Instructions Enclosed
Instructivo Incluido

Product Information Hotline
Línea Automática de Información
1-800-824-3005 / www.leviton.com

LEVITON
Building A Connected World

Manufactured and Exported By / Manufacturado y Exportado Por:
Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591
Imported For / Importado Para: Leviton, S.A. de C.V. RFD, LEV-920526051
Avenida 54-A, México 11270 D.F., México, Tel. 555 386-0073
Made in U.S.A. / Hecho en E.U.A.

017
16
L10-12771
0 178477 85004 16

CL1012771-11A
PCV3360-0000

Packaging
Part No.

B. On the Item Description Inquiry Screen for Internal SAN 012-08899, the multi-source indicator is filled in, therefore, this item **IS** multi-sourced. Screen indicates INT SAN 012 is the CHILD SAN. (see example 2A). For this CHILD SAN the artwork for the INT & EXT SANS are the same as per the system. (see example 2A, 2B, 2C).

EXAMPLE 2A

Multi-Source Indicator

Item Description Inquiry Screen for 012-08899

```

BLO60N00 2 OF 2      ITEM DESCRIPTION INQUIRY (INTERNAL VIEW)      DATE: 12/09/04
-----
INT 012-08899 SGW EXT 012-08899-SGW STOCK PL/DP 08 85 PACK ID
M/S C UNIT PK MD BOXED UL CD NY
POS UPC YES LANG E S F COLOR/FIN WHITE COO CN
REPLACE 026-08899-CPW

REPLACED BY - COMPATIBLE: CANADA MEXICO CHINA

*** GFI WH BX1/00/020
1 SMARTLOCK GFCI RECEPTACLE, COF WHITE,
2 20A-125V RECEPTACLE, 20A-125V FEED THRU
3 WITH WHITE TEST AND RESET BUTTONS
4 MOUNTING SCREWS AND INSTRUCTIONS,
5 SELF GROUND CLIP,
6 PKD 1/BOX, 20/CARTON.
7 WALLPLATE AND WALLPLATE SCREWS INCLUDED.

...OR ENTER SELECTION ==> ==> ==> 012008990000
(M=MAIN MENU, A=APPL MENU, S=SIGNOFF, X=ANOTHER INQUIRY, I=FC DTL)
Tc 1 R 23 C 24 TCP00736
  
```

Artwork for 012-08899

EXAMPLE 2C

Artwork

External SAN

QTY/QTE	1	CAT	8899-SGW
COLOR/COULEUR		WHITE / BLANC / BLANCO	SAN 012
GFCI, SMARTLOCK® W/WALLPLATE RECEPTACLE 20A-125V FEED-THROUGH 20A-125V	DDFT SMARTLOCK® AVEC PLAQUE PRISE DE 20 A/125 V, 20 A/125 V EN PASSAGE CONTINU	ICFT, SMARTLOCK® C/PLACA DE PARED RECEPTACULO 20A-125V ALIMENTACION 20A-125V	

Artwork

Internal SAN
1/8" Quiet Zone

EXAMPLE 2B

Packaging Data Screen for 012-08899

```

LEVITON LEV LN ----- PACKAGING DATA SCREEN ----- 12/09/04
BLO16M00 INT 012-08899 SGW EXT 012-08899-SGW STOCK 02:44 PM
-----
ITEM DESCRIPTION... GFI WH BX1/00/020 STANDARD PACK... 20
B.O.M. PLANT/DEPT... 08 / 05 INNER PACK.....
LIFE CYCLE..... 3 INTRODUCTION UNIT PACK..... BOXED Qty 1
COLOR ABBR..... WHITE MKT CLS D80 PRODUCT GRADE...
FINISH ABBR..... PROD CLS 280 U.L. CODE NY NEMA 0520R
CONSUMER PACK... 230 Label 1. 3.
CUSTOMER ITEM..... 863 Descr...2. 4.
U.L. Description... UL LISTED/CSA AND NOM REQ.
Ord Entry/Pack Rule POS
UPC NUMBER..... 07847720919 6 Y CARTON NUMBER..... 96679
INNER PACK 125... N/A SIZE(L W D)... 12.500 8.875 5.125
SHIP CARTON 125... 6 0 07847720919 8 CUBIC SIZE... 0.32 OUTER CARTON
COUNTRY OF ORIGIN... CN WEIGHT..... 6.8 V DIMENSION
INNER CARTON... CARTONS PER TIER.... 16
SIZE(L W D)... TIERS PER PALLET.... 0
CUBIC SIZE... Lang Code. E S F CARTONS PER PALLET... 120
WEIGHT..... PIECES PER PALLET... 2560

Enter Selection ==> X ==> ==> 012008990000
pf2=M=Main PF3=A=Appl PF6=X=Repeat PF12=S=Signoff I=Item L=Label D=MS Items
Tc 1 R 23 C 22 TCP00736
  
```

C. On the Item Description Inquiry Screen for Internal SAN 912-08899, the multi-source indicator is filled in, therefore, this item **IS** multi-sourced. Screen indicates INT SAN 912 is the PARENT SAN. (see example 3A). For this PARENT SAN the artwork for the INT & EXT SANS are different as per the system. (see example 3A, 3B, 3C).

EXAMPLE 3A

Multi-Source Indicator

Item Description Inquiry Screen for 912-08899

```

BLO60N00 2 OF 2      ITEM DESCRIPTION INQUIRY (INTERNAL VIEW)      DATE: 10/04/04
-----
INT 912-08899 SGW EXT 912-08899-SGW STOCK PL/DP 92 85 PACK ID
M/S P UNIT PK MD BOXED UL CD NY
POS UPC YES LANG E S F COLOR/FIN WHITE COO MX
REPLACE 026-08899-CPW

REPLACED BY - COMPATIBLE: CANADA MEXICO CHINA

*** GFI WH BX1/00/020
1 SMARTLOCK GFCI RECEPTACLE, COF WHITE,
2 20A-125V RECEPTACLE, 20A-125V FEED THRU
3 WITH WHITE TEST AND RESET BUTTONS
4 MOUNTING SCREWS AND INSTRUCTIONS,
5 SELF GROUND CLIP,
6 PKD 1/BOX, 20/CARTON.
7 WALLPLATE AND WALLPLATE SCREWS INCLUDED.

...OR ENTER SELECTION ==> ==> ==> 912088990000
(M=MAIN MENU, A=APPL MENU, S=SIGNOFF, X=ANOTHER INQUIRY, I=FC DTL)
Tc 1 R 23 C 24
Connected to 172.16.22.98:23 TCP00956
  
```

Artwork for 912-08899

EXAMPLE 3C

Artwork

External SAN

QTY/QTE	1	CAT	8899-SGW
COLOR/COULEUR		WHITE / BLANC / BLANCO	SAN 012
GFCI, SMARTLOCK® W/WALLPLATE RECEPTACLE 20A-125V FEED-THROUGH 20A-125V	DDFT SMARTLOCK® AVEC PLAQUE PRISE DE 20 A/125 V, 20 A/125 V EN PASSAGE CONTINU	ICFT, SMARTLOCK® C/PLACA DE PARED RECEPTACULO 20A-125V ALIMENTACION 20A-125V	

Artwork

Internal SAN
1/8" Quiet Zone

EXAMPLE 3B

Packaging Data Screen for 912-08899

```

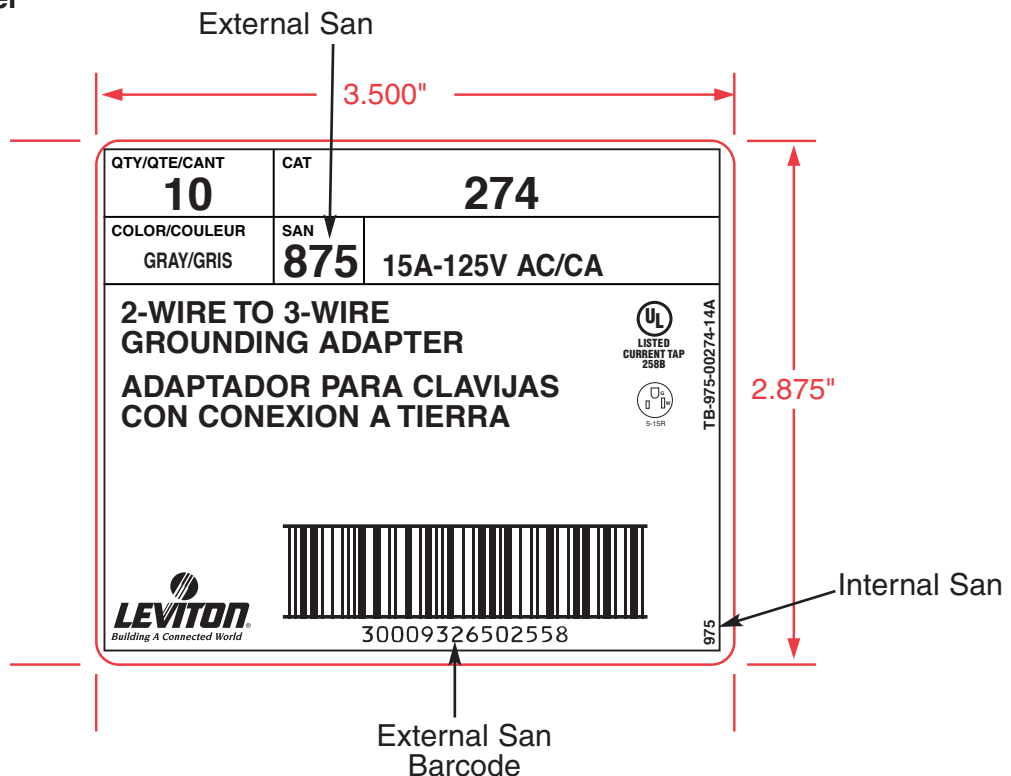
LEVITON LEV LN ----- PACKAGING DATA SCREEN ----- 10/04/04
BLO16M00 INT 912-08899 SGW EXT 912-08899-SGW STOCK 04:32 PM
-----
ITEM DESCRIPTION... GFI WH BX1/00/020 STANDARD PACK... 20
B.O.M. PLANT/DEPT... 92 / 85 INNER PACK.....
LIFE CYCLE..... 3 INTRODUCTION UNIT PACK..... BOXED Qty 1
COLOR ABBR..... WHITE MKT CLS D80 PRODUCT GRADE...
FINISH ABBR..... PROD CLS 280 U.L. CODE NY NEMA 0520R
CONSUMER PACK... 230 Label 1. 3.
CUSTOMER ITEM..... 863 Descr...2. 4.
U.L. Description... UL LISTED/CSA AND NOM REQ.
Ord Entry/Pack Rule POS
UPC NUMBER..... 07847720919 6 Y CARTON NUMBER..... 96679
INNER PACK 125... N/A SIZE(L W D)... 12.500 8.875 5.125
SHIP CARTON 125... 6 0 07847720919 8 CUBIC SIZE... 0.32 OUTER CARTON
COUNTRY OF ORIGIN... MX WEIGHT..... 6.8 V DIMENSION
INNER CARTON... CARTONS PER TIER.... 16
SIZE(L W D)... TIERS PER PALLET.... 8
CUBIC SIZE... Lang Code. E S F CARTONS PER PALLET... 128
WEIGHT..... PIECES PER PALLET... 2560

Enter Selection ==> X ==> ==> 912088990000
pf2=M=Main PF3=A=Appl PF6=X=Repeat PF12=S=Signoff I=Item L=Label D=MS Items
Tc 1 R 23 C 22
Connected to 172.16.22.98:23 TCP00956
  
```

Multisource LA Label



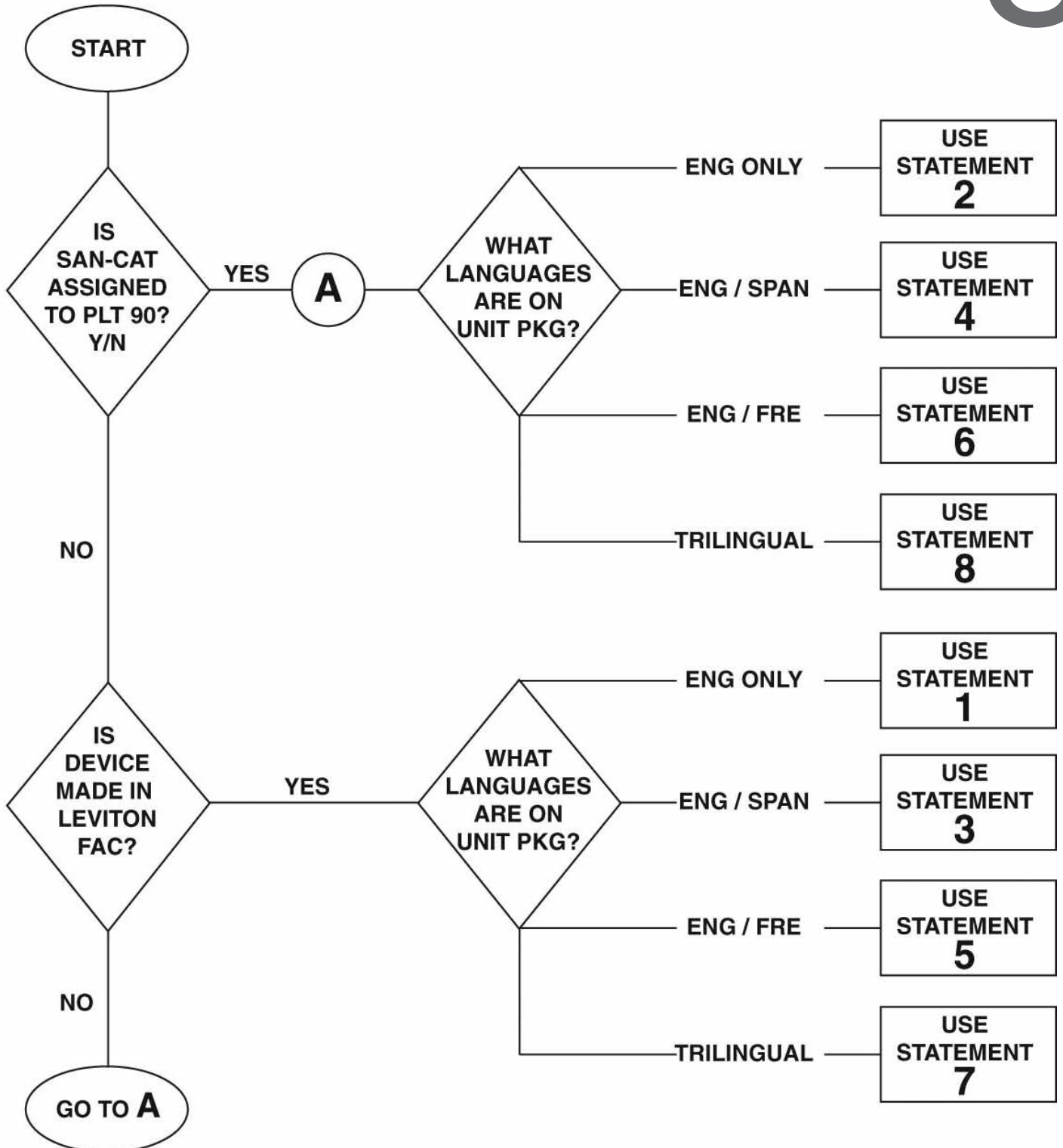
Multisource TB Label



Import/Export

8

Flow chart - Use this chart to determine the proper import/Export statement.



1 FOR SELF MANUFACTURE ITEMS:

Manufactured and Exported By: Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

2 FOR PURCHASED ITEMS:

Manufactured and Exported For: Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

3 FOR SELF MANUFACTURE ITEMS:

Manufactured and Exported By / Manufacturado y Exportado Por:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

Imported For / Importado Para: Leviton, S. de R. L. de C.V., Lago Tana

No. 43 Col. Huichapan, Del. M. Hidalgo México D. F., México. CP 11290 Tel (55) 5082-1040

4 FOR PURCHASED ITEMS:

Manufactured and Exported For / Manufacturado y Exportado Para:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

Imported For / Importado Para: Leviton, S. de R. L. de C.V., Lago Tana

No. 43 Col. Huichapan, Del. M. Hidalgo México D. F., México. CP 11290 Tel (55) 5082-1040

5 FOR SELF MANUFACTURE ITEMS:

Manufactured and Exported By / Fabriqué et exporté par:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

La Manufacture Leviton du Canada Ltée / Leviton Mfg. of Canada Ltd.

165, Boul. Hymus Blvd., Pointe-Claire, Québec Canada, H9R 1E9

6 FOR PURCHASED ITEMS:

Manufactured and Exported For / Fabriqué et exporté pour:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

La Manufacture Leviton du Canada Ltée / Leviton Mfg. of Canada Ltd.

165, Boul. Hymus Blvd., Pointe-Claire, Québec Canada, H9R 1E9

7 FOR SELF MANUFACTURE ITEMS:

Manufactured and Exported By / Fabriqué et exporté par / Manufacturado y Exportado Por:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

La Manufacture Leviton du Canada Ltée / Leviton Mfg. of Canada Ltd.

165, Boul. Hymus Blvd., Pointe-Claire, Québec Canada, H9R 1E9

Imported For / Importé pour / Importado Para: Leviton, S. de R. L. de C.V., Lago Tana

No. 43 Col. Huichapan, Del. M. Hidalgo México D. F., México. CP 11290 Tel (55) 5082-1040

8 FOR PURCHASED ITEMS:

Manufactured and Exported For / Fabriqué et exporté pour / Manufacturado y Exportado Para:

Leviton Mfg. Co., Inc. 59-25 Little Neck Parkway, Little Neck, N.Y. 11362-2591

La Manufacture Leviton du Canada Ltée / Leviton Mfg. of Canada Ltd.

165, Boul. Hymus Blvd., Pointe-Claire, Québec Canada, H9R 1E9

Imported For / Importé pour / Importado Para: Leviton, S. de R. L. de C.V., Lago Tana

No. 43 Col. Huichapan, Del. M. Hidalgo México D. F., México. CP 11290 Tel (55) 5082-1040

When determining the proper Import/Export statement you should always use the chart. Anything that is in Mexico should always state **Assemble in Mexico**.

Exceptions to the rule - If a product is 100% made in Mexico you can use **Made in Mexico**. This is very rare.

If a product comes from many countries i.e. (connectors). You must ensure you contact Import/Export Dept. Karen Kosel for verification.

Anything that is not clear the Import/Export Dept. must be contacted via email so it is documented.

Warning Statments

9

All Warning statements can be found on the Server **afp://w2lnpkg1**. See Packaging Service Graphics Standards statements folder.

Instruction Sheets

Instruction Sheet Templates

Instruction sheet templates can be found on the Graphics Server in a Folder named “INSTRUCTION SHEETS” and within a subfolder named “IS Templates”. Please see the snapshots below as reference only. Use the actual templates when formatting a new instruction sheet.

Lighting Controls



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Building A Connected World
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Single Pole (One location) or 3-Way (Multi-location)

Incandescent Dimmer

Cat. No. AC036-1L, 600W (Lighted)

120VAC, 60Hz

INSTALLATION INSTRUCTIONS



Leviton
Building A Connected World
DI-000-AC036-00C

WARNINGS AND CAUTIONS:

- To be installed and/or used in accordance with appropriate electrical codes and regulations.
- If you are unsure about any part of these instructions, consult a qualified electrician.
- To avoid overheating and possible damage to this device and other equipment, do not install to control a receptacle, fluorescent lighting, a motor or a transformer-operated appliance.
- Use with incandescent or 120V halogen fixtures only.
- Acenit™ dimmers are not compatible with standard 3-way or 4-way switches. They must be used with compatible Acenit™ remotes for multi-location dimming.
- Use only one (1) dimmer in a multi-location circuit with up to 3 coordinating remotes without LEDs or up to 4 matching remotes with LEDs. The remotes(s) will turn the light on at the dimmest level possible on the dimmer.

WARNINGS AND CAUTIONS:

- Dimmer may not operate with dimmed lamps (Sylvania Designer 16™ or Philips P45™ 16™).
- Total minimum load must exceed 40W.
- Dimmer may feel warm to the touch during normal operation.
- Recommended minimum wall box depth is 2 1/2".
- Maximum wire length from dimmer to all installed remotes cannot exceed 300 ft.
- Disconnect dimmer at circuit breaker or fuse when servicing, installing or removing remotes.
- Use this device only with copper or copper clad wire. With aluminum wire use only devices marked CC.

WARNINGS AND CAUTIONS:

- To be installed and/or used in accordance with appropriate electrical codes and regulations.
- If you are unsure about any part of these instructions, consult a qualified electrician.
- To avoid overheating and possible damage to this device and other equipment, do not install to control a receptacle, fluorescent lighting, a motor or a transformer-operated appliance.
- Use with incandescent or 120V halogen fixtures only.
- Acenit™ dimmers are not compatible with standard 3-way or 4-way switches. They must be used with compatible Acenit™ remotes for multi-location dimming.
- Use only one (1) dimmer in a multi-location circuit with up to 3 coordinating remotes without LEDs or up to 4 matching remotes with LEDs. The remotes(s) will turn the light on at the dimmest level possible on the dimmer.

Tools needed to install your Dimmer:

Pliers	Electric Tape
Cutters	Router

Installing Dimmer by itself or with other devices:

If installing Dimmer in a single device application, proceed with the **INSTALL YOUR DIMMER** section. If installing Dimmer in a multi-device application, proceed as follows:

MULTI-DEVICE APPLICATION

In multi-dimmer installations, the reduction of the dimmer's capacity is required. Bypassing of one or more of this device. Refer to the chart for maximum load per dimmer.

MAXIMUM LOAD PER DIMMER FOR MULTIPLE DIMMERS	
One Dimmer	Two Dimmers
AC036 600W	600W
AC036 600W	600W

Step 1 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3 cont'd



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4 cont'd



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 2 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 1 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 2 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 3 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 1 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 2 Identifying your wiring application (most common):

NOTE: If the wiring in the wall box does not resemble any of these configurations, consult a qualified electrician.

Step 3



Strip Gauge (measure bare wire here or use gauge on back of the dimmer)

Back Wire (either hole may be used)
Back wire openings use #14-12 AWG solid copper wire only

Make sure that the ends of the wire from the wall box are **strapped** (cut if necessary)

Step 4

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PK-63370-10-00-2B-X3

CAUTION

- To prevent severe shock or electrocution always turn the power OFF at the service panel before working with wiring.
- Use this GFCI with copper or copper-clad wire. Do not use it with aluminum wire.
- Do not install this GFCI receptacle on a circuit that powers life support equipment because if the GFCI trips it will shut down the equipment.
- For installation in wet locations, protect the GFCI receptacle with a weatherproof cover that will keep both the receptacle and any plugs dry.
- Must be installed in accordance with national and local electrical codes.

Please read this leaflet completely before getting started.

1. What is a GFCI?

A GFCI receptacle is different from conventional receptacles. In the event of a ground fault, a GFCI will trip and quickly stop the flow of electricity to prevent serious injury.

Definition of a ground fault:

Instead of following its normal safe path, electricity passes through a person's body to reach the ground. For example, a defective appliance can cause a ground fault.

A GFCI receptacle does **NOT** protect against circuit overloads, short circuits, or shocks. For example, you can still be shocked if you touch bare wires while standing on a non-conducting surface, such as a wood floor.

GFCIs contain a lockout feature that will prevent RESET if:

- There is no power being supplied to the GFCI.
- The GFCI is miswired due to reversal of the LINE and LOAD leads.
- The GFCI cannot pass its internal test, indicating that it may not be able to provide protection in the event of a ground fault.

2. The GFCI's features

Grounding Terminal (Green):
Connection for bare copper or green wire

Back wire grounding hole (Green):
Connection for bare copper or green wire

LINE
White terminal (Silver):
Connection for the LINE cable's white wire

LOAD
White terminal (Silver):
Connection for the LOAD cable's white wire

Back wire holes

Non-terminal (brass):
Connection for the LOAD cable's black wire

3. Should you install it?

Installing a GFCI receptacle can be more complicated than installing a conventional receptacle.

Make sure that you:

- Understand basic wiring principles and techniques
- Can interpret wiring diagrams
- Have circuit wiring experience
- Are prepared to take a few minutes to test your work, making sure that you have wired the GFCI receptacle correctly

A LINE consists of 2 or 3 wires.

Cable Wires

LINE cable:

Delivers power from the service panel (breaker panel or fuse box) to the GFCI. If there is only one cable entering the electrical box, it is the LINE cable. This cable should be connected to the GFCI's LINE terminals only.

LOAD cable:

Delivers power from the GFCI to another receptacle in the circuit. This cable should be connected to the GFCI's LOAD terminals only. The LOAD terminals are under the yellow sticker. Do **NOT** remove the sticker at this time.

5. Turn the power OFF

Plug an electrical device, such as a lamp or radio, into the receptacle on which you are working. Turn the lamp or radio ON. Then, go to the service panel. Find the breaker or fuse that protects that receptacle. Place the breaker in the OFF position or completely remove the fuse. The lamp or radio must turn OFF.

Next, plug in and turn ON the lamp or radio at the receptacle's other outlet to make sure the power is OFF at both outlets. If the power is not OFF, stop work and call an electrician to complete the installation.

6. Identify cables/wires

Important:

DO NOT install the GFCI receptacle in an electrical box containing (a) more than four (4) wires (not including the grounding wire) or (b) cables with more than two (2) wires (not including the grounding wire). Contact a qualified electrician if either (a) or (b) are true.

If you are replacing an old receptacle, pull it out of the electrical box without disconnecting the wires.

- If you see one cable (2-3 wires), it is the LINE cable. The receptacle is probably in position C (see diagram to the right). Remove the receptacle and go to step 7A.
- If you see two cables (4-6 wires), the receptacle is probably in position A or B (see diagram to the right). Follow steps a-e of the procedure to be right.

Procedure: box with two (2) cables (4-6 wires):

- Detach one cable's white wire and hot wires from the receptacle and cap each one separately with a wire connector. Make sure that they are from the same cable.
- Re-install the receptacle in the electrical box, attach tape, then turn the power ON at the service panel.
- Determine if power is flowing to the receptacle. If so, the capped wires are the LOAD wires. If not, the capped wires are the LINE wires.
- Turn the power OFF at the service panel. Label the LINE and LOAD wires, then remove the receptacle.
- Go to step 7B.

Placement in circuit:

The GFCI places in the circuit determines if it protects other receptacles in the circuit.

Sample circuit:

Placing the GFCI in position A will also provide protection to "load side" receptacles B and C. On the other hand, placing the GFCI in position C will not provide protection to receptacles A or B. Remember that receptacles A, B, and C can be in different rooms.

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PK-63370-10-00-2B-X0

Installing and Testing a GFCI Receptacle

INSTRUCTION SHEETS

Additional Templates

Instruction Sheet Checklist

Things to address when beginning new or modifying existing artwork:

Folder:

- Part No. (valid, present)
- Cat. No. (valid, present)
- Art Request No. (pack track info)
- Plant No. (valid, present)
- Approval Names (valid, present)
- Folder Contents (Packaging Request Form, ECO's, instructions, mark-ups, notes to PDP art)

Instruction Sheet Peer Review:

- ☐ Format of document (old/new)
- ☐ Logos (latest updated version)
- ☐ Part No. (valid, placement as it pertains to fold scheme)
- ☐ Warnings and Cautions (specifically updated standard statements)
- ☐ Wiring (# AWG, strip gage lengths, line art diagram formats)
- ☐ Warranty (latest updated, length in years, latest updated Mexican)
- ☐ Technical Information (website address, telephone number)
- ☐ Fold Scheme (current format w/spec box, die lines w/dimensions)
- ☐ Update IS PK Cross Ref List
(add new row if necessary, update rev level, confirm corresponding Cat Nos)

Fold Scheme Specs

How to determine fold scheme of instruction sheets:

1. Verify pack mode by checking BOM or sample.
2. Verify size of pack mode.
3. Use already existing fold scheme or create one that will fold down and fit into packaging easily ensuring that the instruction sheet part number is visible upon final fold.
4. Fold scheme will be the last page of the instruction sheet/manual and is not to be printed.

Private Label

You must follow any Private label requirements. All specs and templates can be found on the Server **afp://w2lnpkg1**. See Packaging Service Graphics, “Customer Pkg Spec” Folder.

Promotion Displays

12

SPECS:

- All displays must have a comp created to ensure accuracy. Artist must make a final comp before release no matter how minor a change there was to the artwork. **No exceptions.** Vendor comps are **NOT** an acceptable form of comp.
- Photo of comp is required to send to the plant.
- Die lines must be received by manufacturing vendor.
- Assembly instructions for the Manufacturing Plant and Customer are required.

Proofreader Marks

13

CORRECTION	TEXT MARK	MARK IN MARGIN
INSERT TEXT	be or to be	/to/not
REPLACE TEXT	to be or not the be	/to
DELETE TEXT	it's a a beautiful day	9
DELETE TEXT	he's a simple boy	9
DELETE/CLOSE SPACE	it's a bea u tiful day	9
LEAVE UNCHANGED	he was not in error	STET
INSERT PERIOD	to me. The point is	•
INSERT COMMA	red, white and blue	,
INSERT COLON	three groups, the	:
INSERT SEMI-COLON	he said, she said	;
INSERT APOSTROPHE	it's a beautiful day	'
INSERT QUOTATIONS	Wow! she said	"/"
INSERT SINGLE QUOTES	Wow! she said	'/'
INSERT PARENTHESES	it was the time of	{ / }
INSERT BRACKETS	it was the time of	[/]
INSERT ELLIPSIS	And so it goes,	.../...
INSERT LEADERS	1999 Wine List	0000
INSERT HYPHEN	he had red, eye	=/
MAKE ITALIC	he was <u>not</u> in error	(ital)
MAKE BOLD	he was <u>not</u> in error	(bf)
MAKE BOLD ITALIC	he was <u>not</u> in error	(bf + ital)
MAKE ROMAN	he was <u>not</u> in error	(rom)
MAKE LIGHT FACE	he was <u>not</u> in error	(lf)
CAPITALIZE	Sam <u>kennedy</u> said	(cap)
MAKE SMALL CAPS	he lived in 300 <u>B.C.</u>	(sc)
CAP & SMALL CAP	<u>julius caesar</u>	(cap + sc)
MAKE LOWER CASE	S <u>A</u> m Kennedy said	(lc)
MAKE LOWER CASE	Sam <u>KENNEDY</u> said	(lc)
SUPERIOR	E=MC ²	2 ^{or sup}
INFERIOR	comprised of H ₂ O	2 _{or sub}
NEW PARAGRAPH	to me. The point is	¶

CORRECTION	TEXT MARK	MARK IN MARGIN
RUN ON (NO NEW PARAGRAPH)	to me. The point is	no ¶
MOVE TO NEXT LINE	she could not re-	(runover)
MOVE UP FROM NEXT LINE	she could not re- cover from it	(move up)
WRONG FONT	that beautiful day	(wf)
TRANSPOSE LETTER	he was not <u>n</u> error	(tr)
TRANSPOSE WORD	he <u>not</u> was in error	(tr)
MOVE TEXT	He tried to call her (immediately)	(tr)
CENTER TEXT	]The End[	(center)
INDENT TEXT	]In the beginning	(indent)
NO INDENTATION	[In the beginning	(flush)
MOVE TEXT RIGHT	1999 Financial Plan]	]
MOVE TEXT LEFT	[1999 Financial Plan	[
LOWER TEXT	She has a big heart	]
RAISE TEXT	She has a big heart	[
ALIGN TEXT/COL. VERTICALLY	to me and the others. The point is that	
ALIGN HORIZONTALLY	She has a big heart	(align)
ADD SPACE	She has a big heart	#
CLOSE UP SPACE	She has a big heart	°
EQUALIZE SPACE	She has a big heart	(eq #)
SPELL OUT	She weighed 20 lbs	(sp)
INSERT EM DASH	Space, the final frontier	—
INSERT EN DASH	during 1996-1999	—
INSERT LEADING	He tried to call her but she was not home	#
DECREASE LEADING	He tried to call her but she was not home	← reduce #
REMOVE UNWANTED	but she was not home	(x)
ADD RULE	The Big Chill	2 pt rule

Macintosh Accented Characters

On a **Macintosh**, you can use the key combinations listed below to type accented letters and other symbols.

Examples:

To type a lower case letter with an acute accent on it (**á é í ó ú**)

Press the **alt/option** key and an **e** together, release the keys, then press **a, e, i o** or **u**.

To type a upper case letter with an acute accent on it (**Á Ê Ì Ó Û**)

Press the **alt/option** key and an **e** together, release the keys, then press the **shift** key and **a, e, i o** or **u**.

á	alt-e a	Á	alt-e shift-a	à	alt-` a	À	alt-` shift-a
é	alt-e e	É	alt-e shift-e	è	alt-` e	È	alt-` shift-e
í	alt-e i	Í	alt-e shift-i	ì	alt-` i	Ì	alt-` shift-i
ó	alt-e o	Ó	alt-e shift-o	ò	alt-` o	Ò	alt-` shift-o
ú	alt-e u	Ú	alt-e shift-u	ù	alt-` u	Û	alt-` shift-u
ä	alt-u a	Ä	alt-u shift-a	â	alt-i a	Â	alt-i shift-a
ë	alt-u e	Ë	alt-u shift-e	ê	alt-i e	Ê	alt-i shift-e
ï	alt-u i	Ï	alt-u shift-i	î	alt-i i	Î	alt-i shift-i
ö	alt-u o	Ö	alt-u shift-o	ô	alt-i o	Ô	alt-i shift-o
ü	alt-u u	Ü	alt-u shift-u	û	alt-i u	Û	alt-i shift-u
ÿ	alt-u y	Ÿ	alt-u shift-y	å	alt-a	Å	alt-shift-a
ã	alt-n a	Ã	alt-n shift-a	ø	alt-o	Ø	alt-shift-o
ñ	alt-n n	Ñ	alt-n shift-n	ç	alt-c	Ç	alt-shift-c
õ	alt-n o	Õ	alt-n shift-o	¿	alt-shift-/	¡	alt-1
ß	alt-s						

Translations

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The following are the procedures for translations:

1. All English must have final approval before translations are incorporated in most cases.
2. Translations must be made from the PDP official translators. Spanish is provided by Iris Canepa and the French from Marie-Andrée Mongeau of OPUS; email at marie.opus@videotron.ca (514-630-8889).
3. Follow PDP artwork approval procedure (See page 60). Please copy Catherine Therrien on all emails concerning French approvals. Her approval is required.
4. Any requested changes by persons other than our official translators, must be reviewed and approved by the translators. If a change is rejected, a reply to the requestors email should be made explaining as to why it was rejected.
5. If many mark ups or changes are made to a document, i.e. engineering changes or marketing changes, it will require another round of approval.

Bill of Materials

Manufacturing Engineering log in.

15

PACKAGING DATA

3-return

24-return

I-for 2nd pg
(item description)

Print-view keypad
(PA1)

RATINGS/COO

3-return

22-return

F- forward for lines 7.8.9.

STRUCTURED?

3-return

16-return

(item has no-where
used=not structured)

PACK TO....

26-return (drawings)

16-return (art req.)

art req. # _____

x-rec

x-comp

sent to _____

u (at bottom)

return (3-times)

MATERIAL TYPE

3-return

14

PL 90 LAs

7-return

10-(Tab down 3 times.)

Crtn lab fmt fld.
ENTER 999

u-enter
(record modified)

check

3-return

22

CARTON DESCRIP.

7-return

18

CHECK PAK-TRAK

26-return

20

DEPT. CODE

CHECK UL LIST

3-return

12

PRODUCT MGR.

3-return

42

DRAWING FILE

26-return

10

PART #

(D) for Display

Ref PK WERE USED

3-return

28-return

To find what items
use ref. PK.

EXTENDED DESCRIPT.

3-return

14

WHSE INVENTORY

2-return

1-return

PK MASTER LIST

3-return

5-return

Used to locate PK #'s
used.

MULTISOURCE INQUIRY

2-return

1-return (ent. item)

N-return

COLOR ABBREV.

16-return

2-return (ent. 0325)

Enter D, #1 to display